

**SUMMARY OF MINUTES
BOARD OF DIRECTORS
MUSKINGUM WATERSHED CONSERVANCY DISTRICT
Held at Kent State University Tuscarawas
September 23, 2016, 9:00 a.m.**

A meeting of the Board of Directors of the Muskingum Watershed Conservancy District was held at Kent State University Tuscarawas, Science and Technology Center, 330 University Drive NE, New Philadelphia, Ohio, on Friday, September 23, 2016, at 9:00 a.m., pursuant to notice duly given all Directors, and the general public in accordance with law.

1. ROLL CALL

Directors present were: Ms. Limbach, Mr. Maupin, Mr. Moorehead, Mr. Pryce, and Mr. Sprang.

Present from MWCD staff were Barbara Bennett, Mary Burley, Brittany Converse, Jim Crandall, Jim Cugliari, John Hoopingarner, Ted Lozier, Karen Miller, John Olivier, Lynn Porter, Mike Rekstis, and Boris Slogar.

Mr. Maupin, President of the Board of Directors, presided.

2. INTRODUCTION OF VISITORS AND PUBLIC COMMENT

Also in attendance for all or portions of this meeting was: Sean Logan (*Woolpert, Inc./Sean Logan & Associates, LLC*).

3. APPROVAL OF MINUTES

On motion by Mr. Sprang, seconded by Ms. Limbach, the minutes of the August 26, 2016, meeting of the Board of Directors were approved.

4. FINANCIAL

Mr. Cugliari presented the financial report for the period ending August 31, 2016. The total operating revenue is \$15,656,921.00 with operating expenses of \$9,699,763.00 resulting in an excess of revenue over expense of \$5,957,158.00.

General Fund

- Total revenues are 49.68% of budget and running slightly behind in the areas of Use of Water Assets (Water Sales) and Interest on Investments.
- Expenses are 60.94% of budget and 10% higher than 2015.

Conservation Fund

- Total revenues are 70.37% of budget and 46.72% ahead of 2015.
- Timber Harvesting and Pine Pulpwood Operations specifically are running behind budget, however, it is anticipated that budget will be met by the end of the year.
- Mineral Operations-Gas and Oil Royalties are 77.20% of budget. There were some new wells that came on-line with royalty payments that accounted for the large monthly increase.

Recreation Fund-Parks

- Total revenues are 90% of budget and 2.67% ahead of 2015.
- Vacation Cabin revenue is 85% of budget and 6% ahead of 2015.
- Park Camping revenue is 97% of budget and 2.81% ahead of 2015.
- General Park (gate admissions) has met and exceeded budget by 12%, up nearly 19% from 2015.

- Overall, at this point, nearly all revenue line items are ahead of 2015.
- Expenses are 64.61% of budget and 2.85% ahead of 2015.

Revenue Fund-Non Parks

- Total revenues are 80.32% of budget and 1.32% ahead of 2015.
- Most of the marina line items are in line with budget and ahead of 2015. The one exception is the Piedmont Marina operations line item which is running at 2015 levels.
- Multiple Docks revenue has met and exceeded budget by a little over 1%.
- Expenses are 64.21% of budget and 2% lower than 2015.

Recreation Improvement Fund

- Total expenses are 22.06% of budget and 4.68% ahead of 2015.

Maintenance Assessment Fund

- The assessment revenue is at 81.65% of budget with most of the counties distributing second half settlement. Hopefully this will be completed with the remaining counties paying in September.
- Expenses are 60.25% of budget and running 61.51% ahead of 2015.
- As has been reported in past months, the Sediment Removal line item is the largest difference as nearly \$6.5 million has been expended in 2016.

Overall, revenues are on pace to meet budget projections with expense being held in check. We are in the process of preparing the 2017 budget and also looking at the projections for the balance of 2016.

On motion by Mr. Sprang, seconded by Ms. Limbach, the financial report was accepted as presented.

5. PAYMENT OF BILLS

On motion by Ms. Limbach, seconded by Mr. Sprang, a report of the payment of bills for the period ending August 31, 2016, was approved as presented.

6. BUSINESS

6.01a LEASE TRANSACTIONS

On motion by Mr. Pryce, seconded by Mr. Moorehead, the assignments, cancellations, new leases, farm leases, mortgage consent and agreement cancellations, and mortgage consent and agreements were approved and execution by the proper officers of the MWCD authorized.

6.02a OPERATIONAL POLICY REVISION – PURCHASING LIMITS AND BID REQUIREMENTS

On motion by Mr. Moorehead, seconded by Ms. Limbach, the Board amended the proposed revisions to the above referenced policy under Section 7(a) to read: Where an approved purchasing program by the Board of Directors is in place, no informal or formal bids are required.

On motion by Mr. Pryce, seconded by Ms. Limbach, proposed revisions to Operational Policy No. 1035, Purchasing Limits and Bid Requirements, as amended, were approved.

On motion by Ms. Limbach, seconded by Mr. Sprang, the Board approved participation in two purchasing programs: 1) the U.S. Communities Government Purchasing Alliance; and 2) the National Joint Power Alliance (NJPA).

6.02b 2017 BUDGET - PRELIMINARY

Mr. Cugliari reported on the process of compiling the 2017 budget for Board consideration and the progress to date. A timeline for the process of preparation and approval of the budget was distributed. Mr. Sprang serves as the representative of the Board and meets as necessary with staff regarding financial matters. He added favorable comments about the process to date.

6.03a HUMAN RESOURCES SUMMARY

On motion by Mr. Pryce, seconded by Mr. Moorehead, human resources activities, as recommended and set forth in the above memorandum, were approved.

6.04a FIREWORKS EXHIBIT CONTRACT

On motion by Mr. Sprang, seconded by Mr. Moorehead, an agreement with American Fireworks to provide fireworks displays at the five park locations for the 2017-2019 seasons at a total cost of \$98,550.00, as recommended and set forth in the above memorandum, was approved.

6.04b TRASH REMOVAL BIDS

On motion by Ms. Limbach, seconded by Mr. Pryce, agreements for trash removal for 2017-2019 at MWCD park/marina locations, as recommended and set forth in the above memorandum, were approved as follows:

- Kimble of Dover Ohio, at Atwood/Leesville, Tappan Park, Clendening Marina and Piedmont Marina at their low three-year total bid price of \$297,615.00; and
- Rumpke of Mansfield, Ohio, for Charles Mill/Pleasant Hill at their low three-year bid total price of \$79,117.76.

**6.04c ATWOOD LAKE PARK – SANITARY SEWER SYSTEM
REQUEST TO ADVERTISE AND AWARD**

On motion by Ms. Limbach, seconded by Mr. Sprang, a request to advertise for bids and award a contract for construction of approximately 3,050 feet of sanitary sewer from the proposed Campground Area 20 to the existing main lift station located near Camp Area B at Atwood Park, as recommended and set forth in the above memorandum, was authorized.

**6.04d PLEASANT HILL LAKE PARK – AREA 22 CAMPGROUND
REQUEST TO ADVERTISE AND AWARD**

On motion by Mr. Pryce, seconded by Ms. Limbach, a request to advertise for bids and award a contract for construction of a new seasonal campground at Pleasant Hill Park, as recommended and set forth in the above memorandum, was authorized.

**6.04e 2016/2017 SHORELINE STABILIZATION PROJECTS
REQUEST TO ADVERTISE AND AWARD**

On motion by Mr. Sprang, seconded by Ms. Limbach, a request to advertise for bids and award five contracts for shoreline stabilization projects during the 2016/2017 winter drawdown period, as recommended and set forth in the above memorandum, was approved.

6.04e PIEDMONT MARINA RENOVATIONS
REQUEST TO ADVERTISE AND AWARD

On motion by Ms. Limbach, seconded by Mr. Sprang, a request to advertise for bids and award a contract for renovations of the Piedmont Marina building, as recommended and set forth in the above memorandum, was approved

6.05 KOKOSING CAMPGROUND

On motion by Mr. Pryce, seconded by Mr. Sprang, approval to move forward with the provision in a lease with the U.S. Army Corps of Engineers (USACE) for Kokosing Campgrounds that allows the lease, with approval of the USACE, to be transferred to the Fredericktown Recreation District, as recommended and set forth in the above memorandum, was granted.

6.06 2016 ANNUAL MAINTENANCE ASSESSMENT

The Board took the following actions:

In order to maintain the works of the Muskingum Watershed Conservancy District, it is necessary to levy an annual maintenance assessment as set forth in Ohio Revised Code, Section 6101.55. Attached is the Certificate of Annual Levy for the MWCD.

It is recommended that the Board approve a maintenance assessment in the aggregate sum of \$5,730,263.70.

On motion by Ms. Limbach, seconded by Mr. Moorehead, the following resolution was adopted:

RESOLUTION OF ANNUAL LEVY
OF THE
MUSKINGUM WATERSHED CONSERVANCY DISTRICT

Resolved:

1. That on this 23rd day of September, 2016, the Board of Directors of the Muskingum Watershed Conservancy District hereby determines, orders and levies a maintenance assessment for the year 2016, in the aggregate sum of \$5,730,263.70 for the account of the Maintenance Fund of said District. That said maintenance assessment shall be duly apportioned to the benefited properties and public corporations in said District in proportion to the benefits and that the amounts of said maintenance assessment imposed upon the properties and public corporations in said District be recorded in the Conservancy Assessment Record of the Muskingum Watershed Conservancy District.
2. That a certified copy of this resolution be recorded in the Conservancy Assessment Record of the MWCD.
3. The President and Secretary are directed to certify this Annual Levy to the County Auditors in the District, pursuant to law.
4. That the said amounts of said maintenance assessment shall be collectible and payable in the year 2017 in the sums specified at the same time that the state and county taxes are due and collectible.

On motion by Ms. Limbach, seconded by Mr. Moorehead, the following certification was adopted:

**CERTIFICATE OF ASSESSMENT RECORD
OF THE
MUSKINGUM WATERSHED CONSERVANCY DISTRICT**

This is to Certify:

1. The Court of Common Pleas, Tuscarawas County, Ohio, Conservancy Division confirmed a readjustment of the appraisal of benefits to all the benefited property and public corporations in the Muskingum Watershed Conservancy District.
2. That the said readjustment of the appraisal of benefits to all the benefited lands and public corporations has been recorded in the Conservancy Assessment Record of the Muskingum Watershed Conservancy District which contains a notation of the items of property and the public corporations to which benefits have been appraised, the total amount of benefits appraised against each item or public corporation, and the total assessment levied against each item or public corporation.
3. That the Conservancy Assessment Record of the Muskingum Watershed Conservancy District contains a true and correct record of the benefits approved and confirmed by the Court.

On motion by Ms. Limbach, seconded by Mr. Moorehead, the following certification was adopted:

**CERTIFICATE OF RESOLUTION OF ANNUAL LEVY
OF THE
MUSKINGUM WATERSHED CONSERVANCY DISTRICT**

This is to certify the following action of the Board of Directors:

Resolved:

1. That on this 23rd day of September, 2016, the Board of Directors of the Muskingum Watershed Conservancy District hereby determines, orders and levies a maintenance assessment for the year 2016, in the aggregate sum of \$5,730,263.70 for the account of the Maintenance Fund of said District. That said maintenance assessment shall be duly apportioned to the benefited properties and public corporations in said District in proportion to the benefits and that the amounts of said maintenance assessment imposed upon the properties and public corporations in said District be recorded in the Conservancy Assessment Record of the Muskingum Watershed Conservancy District.
2. That a certified copy of this resolution be recorded in the Conservancy Assessment Record of the MWCD.
3. The President and Secretary are directed to certify this Annual Levy to the County Auditors in the District, pursuant to law.
4. That the said amounts of said maintenance assessment shall be collectible and payable in the year 2017 in the sums specified at the same time that the state and county taxes are due and collectible.

OTHER BUSINESS

On motion by Mr. Pryce, seconded by Mr. Sprang, the Board adopted a resolution that in the absence or unavailability of the president, any other Board member is authorized to sign contracts, not falling within the provisions of Ohio Revised Code Section 6101.16, on behalf of the Board

7. REPORTS

7.01 MARINAS REPORT

A Summary of Marina Operations report for the period ending August 31, 2016, was distributed to Board members.

Overall revenues at MWCD-owned marinas are up 6% from last year, while leased marina revenues are up about 8%. Of note:

- District-wide, leased marina boat rental revenues are up 36%, rising from \$313,000 in 2015 to over \$425,000 this year.
- Atwood's boat sales are up 15%.
- Docking revenues are up 12% at both Charles Mill and Pleasant Hill marinas.
- Leesville South Fork Marina boat sales are up 21%.
- Clendening's camping revenues are still up by a healthy 12%.
- Seneca Marina fuel revenues are up 27%.

Plans have been completed for the replacement of the launch ramp at Charles Mill Marina, and the ramp adjacent to Leesville South Fork Marina. These ramps are heavily used by the general public. Work will take place during the 2016/2017 winter drawdown period.

Work has been completed on the new off-season boat storage and overflow parking areas adjacent to Seneca Marina and Marina Point Campground.

Design work on fueling systems at Piedmont and Seneca marinas is almost complete. Of note, the plans for Piedmont call for the removal and replacement of the existing underground storage tank, with an above ground unit.

The huge increase in business at Seneca's Dockside Restaurant has resulted in the need for additional freezer space for food storage. Plans are underway for the addition of an outdoor unit before the 2017 season begins. The stand-alone unit will be sheathed in the same siding material as was used on the marina building, to maintain a consistent look.

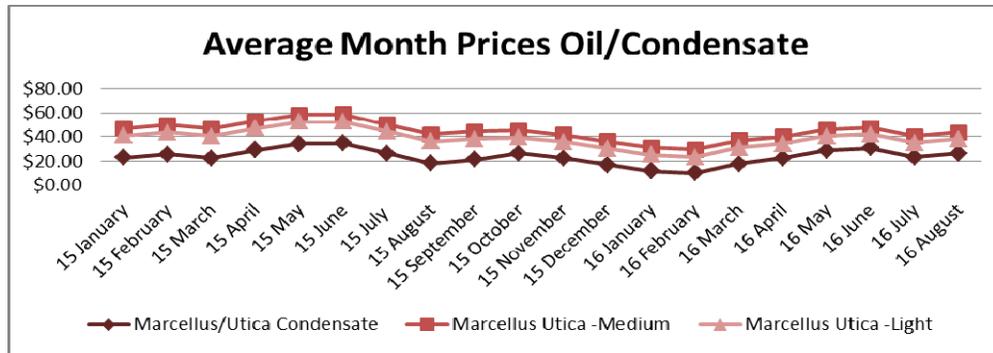
7.02 UTICA ROYALTY REVENUE REPORT

Utica royalty revenue is currently generated by 50 wells on adjacent private property. The MWCD's proportional share of the wells varies significantly see attachment for more detail.

Utica royalty revenue increased from July 2016 (\$691,447.81) to August 2016 (\$1,839,394.53)

Some individual items of note:

- Six new wells were added in August. There are two Hall wells at Seneca where Antero is the Producer, and four additional Delmar wells at Leesville where Chesapeake is the Producer.
- The Ohio Market Report prices posted for \$/barrel of Ohio Oil/Condensate on August 31, 2016
 - Marcellus Utica Medium \$43.70
 - Marcellus-Utica Light \$38.20
 - Marcellus – Utica Condensate (Formerly ALS) \$26.70



- The Natural Gas Spot Price for September 13, 2016:
 - Henry Hub Index \$2.91

7.03 LAKE DRAWDOWN SCHEDULE FOR 2016-2017

In accordance with the U.S. Army Corps of Engineers Control Manuals, the following table shows proposed lake drawdowns for the winter of 2016-2017. This schedule will be presented to the U.S. Army Corps of Engineers and the Ohio Department of Natural Resources for their review and approval.

Reservoir	Normal Pool	Winter Level	Total Drawdown (feet)	Begin 2016 Drawdown	Release Duration (days)	Suggested intermediate refill schedule by March 15, 2017
Atwood	928.00	920.00	8.0	November 15	35	926.00
Charles Mill	997.00	992.00	5.0	November 1	30	995.00
Clendening	898.00	893.00	5.0	November 15	35	896.00
Leesville	963.00	955.00	8.0	November 1	35	961.00
Piedmont	913.00	905.00	8.0	November 1	35	911.00
Pleasant Hill	1020.00	1010.00	10.0	November 15	42	1018.00
Seneca	832.20	827.20	5.0	November 1	35	830.20
Tappan	899.30	894.30	5.0	November 15	35	897.30

NOTE: Due to planned construction at Atwood, Charles Mill, Leesville, Piedmont, and Pleasant Hill, we request that additional drawdown occur to the elevations noted. All reservoirs with extended drawdown will be held at the requested elevation until February 15, 2017 and then returned to the normal winter schedule elevations.

- To accommodate autumn boating, fishing and hunting, and to help reduce shoreline erosion, it is recommended that the drawdowns occur on an even release basis and at the rate stipulated above (release duration) so as to reach the intended lowered elevation.
- We request of the U.S. Army Corps of Engineers that refill begin February 15 on those reservoirs that can reasonably meet the intermediate refill date due to the nature of the reservoir, precipitation in that area, etc. For those reservoirs that cannot reasonably meet the March 15 refill date, please continue to begin refill on February 1. This delay will allow MWCD an additional two weeks to address any projects that need to be completed during drawdown, i.e. shoreline stabilization projects, dredging, dock repairs, etc.

This is provided for informational purposes only and requires no action on the part of the Board.

7.04 2016 GOALS

Mr. Hoopingarner provided an update on the status of accomplishment of the 2016 goals.

7.05 MASTER PLAN UPDATE

Mr. Slogar distributed a written report to the Board on the Master Plan Implementation.

Program Status

- Detailed design continues on the following projects:
 - Atwood: Sanitary Sewer System, Special Event Parking Improvements
 - Piedmont: Water and Electric Utility Improvements
 - Pleasant Hill: Area 22 Campground, Sanitary System Improvements
 - Seneca: P-13 and P-21 Campgrounds, Beach Concession/Restroom Building, Sanitary Main
 - Tappan: East Campground, WWTP Phase 1 Improvements
- Agreements have been reached with the Village of Perrysville for wastewater treatment from Pleasant Hill Lake Park and with the Village of Senecaville for wastewater treatment from Seneca Lake Parkside. These agreements have been sent to the respective Villages for final review and signature. We anticipate requesting Board of Directors approval for both agreements at the October 2016 meeting.

Individual Projects Status

- **Atwood Area 20 Campground:** Bids for the project were opened September 22 and are currently under review. The engineer's estimate for construction is \$6,942,152. A substantial completion date of September 29, 2017 has been established. An interim milestone date of June 30, 2017 has been set for completion of 75 campsites and the restroom/shower building.
- **Tappan ADA Restroom and Shower House:** CCI Construction of Canton is nearing completion of the masonry block construction for the building. Roof trusses will be installed the last week of September with roof sheeting to follow. Site grading, parking lot and sidewalk construction will take place in October. The project will be substantially completed prior to the 2017 camping season.
- **Pleasant Hill Area 22 Campground:** Advertising for this project will start in October with bids to be opened in November. The project will include 59 full-hookup RV campsites, a CXT restroom/shower building, picnic shelter and playground to be located on the east side of the park near existing Camp Area E. The engineer's estimate for construction is \$3,400,000. The project is to be completed in late 2017.
- **Atwood Sanitary Sewer System:** Advertising for this project will start in October with bids to be opened in November. The project will construct just over 3,000 feet of sanitary sewer from the proposed Campground Area 20 to the existing main lift station located near Camp Area B. The engineer's estimate for construction is \$430,000. The project is to be completed in mid-2017.
- **Atwood Lake Bridge and Trail Phase II:** The project is substantially complete and open for use. Punch list work and landscape planting will be completed by October.

7.06 DREDGE PROGRAM STATUS – TAPPAN LAKE DREDGING PROJECT

- Hydraulic dredging is now complete in both the Lower East End and Clear Fork Bay. The two main dredges, as well as the multi-function Amphibex dredge, have now been moved to Beaverdam Run Bay.
- We continue to utilize the Deersville Road and Addy Road sites to manage all material being dredged. PCi has been in talks with a local property owner along State Route 646 in an attempt to find another location for dredge material near this area of dredging. The property being discussed is above spillway elevation. The current status of this discussion appears promising, so construction of an additional site is possible.
- 27,389 cubic yards of material were dredged during the last month, bringing the total volume to date for the second phase to 116,218 cubic yards out of the 160,000 cubic yard contract, or approximately 73%.

7.07 USACE PROJECTS STATUS REPORT

Bolivar Dam

- Final grading and site restoration pending. Will also repave road across top of dam.
- Service gates contract: sluices 2 and 3 will be installed in October. Installation of all gates is planned to be concluded by the end of November.
- The contract for Phase III instrumentation has been awarded (\$1.2million) and consists of installing a dozen piezometers on either side of the seepage barrier.
- Contract for left abutment of dam to be let soon with construction in June/July of 2017. This consists of razing the old office building, grading the site, installing plantings, etc.

Dover Dam

- Completing close-out docs and O&M manual.
- Completing purchase of easement at left abutment (Camp Tuscazoar) as well as acquiring mineral rights in the abutment area.

Zoar Levee

- Detailed design is ready to begin and the creation of a detailed project schedule and estimate is underway.
- Construction likely underway end of CY18 to early CY19.
- Plan is to install an internal erosion interception trench and two berms with filters at the pump station ponding area and along the landward toe of the levee.

Mohawk Dam

- The Dam Safety Modification Report is under review and should be approved in May, 2017.
- Solution will be presented to Dam Safety Oversight team November 3 in Knoxville, TN. Anticipating final approval from HQ May 2017 which would mean project construction in FFY19.
- Solution consists of installing 11 additional relief wells and upgrading the collection pipe system.

7.08 IMMEDIATE OR PENDING LITIGATION

This matter was discussed in executive session.

8. SUBDISTRICTS

8.01 CHIPPEWA SUBDISTRICT – 2016 ANNUAL MAINTENANCE ASSESSMENT

In order to maintain the works of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District, it is necessary to levy an annual maintenance assessment as set forth in Ohio Revised Code, Section 6101.55. Attached is the Certificate of Annual Levy for the Chippewa Subdistrict.

It is recommended that the Board approve a maintenance assessment in the aggregate sum of \$326,129.56. This total is equal to one-half of the one-percent of the total appraisal of benefits for the Subdistrict. The assessment is apportioned, based on the benefits appraisal.

On motion by Ms. Limbach, seconded by Mr. Sprang, the following resolution was adopted:

**RESOLUTION OF ANNUAL LEVY
OF THE
CHIPPEWA SUBDISTRICT OF THE
MUSKINGUM WATERSHED CONSERVANCY DISTRICT**

Resolved:

1. That on the 23rd day of September, 2016, the Board of Directors of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District hereby determines, order and levies a maintenance assessment for the year 2016, in the aggregate sum of \$326,129.56 for the account of the Maintenance Fund of said Subdistrict. That said maintenance assessment shall be duly apportioned to the benefited properties and public corporations in said Subdistrict in proportion to the benefits and that the amounts of said maintenance assessment imposed upon the properties and public corporations in said Subdistrict and be recorded in the Conservancy Assessment Record of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District.
2. That a certified copy of this resolution be recorded in the Conservancy Assessment Record of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District.
3. The President and Secretary are directed to certify this Annual Levy to the County Auditors in the District, pursuant to law.
4. That the said amounts of said maintenance assessment shall be collectible and payable in the year 2017 in the sums specified at the same time that the state and county taxes are due and collectible.

On motion by Ms. Limbach, seconded by Mr. Sprang, the following certification was adopted:

**CERTIFICATE OF ASSESSMENT RECORD
OF THE
CHIPPEWA SUBDISTRICT OF THE
MUSKINGUM WATERSHED CONSERVANCY DISTRICT**

This is to Certify:

1. That on the 15th day of July, 2002, the Court of Common Pleas, Conservancy Division for the Chippewa Subdistrict, confirmed a readjustment of the appraisal of benefits to all the benefited property and public corporations in the Chippewa Subdistrict of the Muskingum Watershed Conservancy District.
2. That the said readjustment of the appraisal of benefits to all the benefited lands and public corporations has been recorded in the Conservancy Assessment Record of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District which contains a notation of the items of property and the public corporations to which benefits have been appraised, the total amount of benefits appraised against each item or public corporation, and the total assessment levied against each item or public corporation.
3. That the Conservancy Assessment Record of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District contains a true and correct record of the benefits approved and confirmed by the Court.

On motion by Ms. Limbach, seconded by Mr. Sprang, the following certification was adopted:

**CERTIFICATE OF ANNUAL LEVY
OF THE
CHIPPEWA SUBDISTRICT OF THE
MUSKINGUM WATERSHED CONSERVANCY DISTRICT**

This is to Certify:

1. That on the 23rd day of September, 2016, the Board of Directors of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District duly levied a maintenance assessment for the year 2016, in the aggregate sum of \$326,129.56 for the account of the Maintenance Fund of said Subdistrict. That said maintenance assessment has been duly apportioned to the benefited properties and public corporations in said Subdistrict in proportion to the benefits and that the amounts of said maintenance assessment imposed upon the properties and public corporations in said Subdistrict and have been recorded in the Conservancy Assessment Record of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District.
2. That the Conservancy Assessment Record of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District contains a true and correct record of the Annual Levy of 2016 and of the maintenance assessment for the year 2016 as determined, ordered, and levied by the Board of Directors of the Chippewa Subdistrict of the Muskingum Watershed Conservancy District on the 23rd day of September, 2016.
3. That the said amounts of said Annual Levy and of said maintenance assessment shall be collectible and payable in the year 2017 in the sums specified at the same time that the state and county taxes are due and collectible.
4. Following here is: (A) The descriptions of the property opposite the names of the owners; and (B) The total amount of the annual levy on each piece of property and on each public corporation for the account of all funds and the amount of each item making up the total.

9. EXECUTIVE SESSION

On motion by Ms. Limbach, seconded by Mr. Sprang, the Board of Directors entered into executive session at 11:30 a.m. to discuss matters related to ORC §121.22 (G) (2) and (3). On roll call: Ms. Limbach-yes; Mr. Maupin-yes; Mr. Moorehead-yes; Mr. Pryce-yes; and Mr. Sprang-yes. The executive session ended at 12:38 p.m.

10. ADJOURN

There being no further business, on motion by Mr. Pryce, seconded by Mr. Sprang, the meeting of the Board of Directors was adjourned. The next regularly scheduled meeting is Friday, October 21, 2016, at 9:00 a.m. at the Messerly Recreation Building located at Charles Mill Lake Park.