

**SUMMARY OF MINUTES
BOARD OF DIRECTORS
MUSKINGUM WATERSHED CONSERVANCY DISTRICT
Held at the MWCD Annex Building, New Philadelphia, Ohio
July 27, 2018, 9:00 a.m.**

A meeting of the Board of Directors of the Muskingum Watershed Conservancy District was held at the MWCD Annex Building, 2050 Reiser Avenue SE, New Philadelphia, Ohio, on Friday, July 27, 2018, at 9:00 a.m., pursuant to notice duly given all Directors, and the general public in accordance with law.

1. ROLL CALL

Directors present were: Mr. Gresh, Ms. Limbach, Mr. Maupin, Mr. Moorehead, and Mr. Sprang.

Present from MWCD staff were Scott Barnhart, Adria Bergeron, Donnie Borland, Jim Cugliari, John Hoopingarner, Brad Janssen, Michael Mahaffey, Karen Miller, Jonathan Mizer, Jim Pringle, Mike Rekstis, David Sicker, Eric Stechschulte, and Jeff Yohe.

Mr. Sprang, President of the Board of Directors, opened the meeting, and upon election of officers, Mr. Moorehead presided over the meeting.

The following elections occurred:

- On motion by Ms. Limbach, seconded by Mr. Maupin, Mr. Moorehead was elected President.
- On motion by Mr. Moorehead, seconded by Mr. Maupin, Ms. Limbach was elected Vice-President.
- On motion by Mr. Maupin, seconded by Ms. Limbach, Mr. Hoopingarner and Mr. Cugliari were confirmed as Secretary and Treasurer of the Board, respectively.

2. INTRODUCTION OF VISITORS AND PUBLIC COMMENT

Also in attendance for all or portions of this meeting were: J.D. Long (*Harrison News Herald*); Gary Biglin, Dave Krichbaum, Mark Metzger, and Lanny Hopkins (*Shelby residents*); Bruce Robinson (*MWCD Development Advisory Committee*); Bill and Tonya Palmer (*Tuscarawas residents and Seneca campers*); and James and Karen Horvath (*Quaker City residents and Seneca campers*).

Mr. Hopkins informed the Board that the clearing work along the Black Fork, between State Street and Route 95, is approximately 75% complete. Funds for this portion of the project were obtained independently from local residents and businesses. Their next proposed project will be clearing of the area between Route 96 and Route 13. He inquired about how to obtain funding assistance through MWCD for work on the second phase. Mr. Hoopingarner responded that it will be necessary to schedule a meeting with MWCD Chief Engineer, Boris Slogar. Mr. Slogar will explain the application process for obtaining PWM funding. Mr. Hopkins also asked about permits that may be necessary to obtain through the U.S. Army Corps of Engineers (USACE) for this work. Mr. Rekstis responded that the USACE would review projects on a case-by-case basis whether permits would be necessary.

Mrs. Palmer had intended to address the Board, but received information addressing her concerns from Mr. Barnhart prior to the meeting.

Mr. and Mrs. Horvath addressed the Board relative to a petition submitted by several Seneca Marina Point campers citing issues relative to the conversion of the current permanent (non-transient) Marina Point

Campground and their opposition to a plan to convert the area to an “all permanent non-transient RV park.” This petition was apparently submitted in late 2017 and there has been no response from MWCD to date. Mr. Hoopingarner responded that he and the Board just became aware of said petition prior to this meeting and pledged that staff will work with their group to address their concerns.

The Horvath’s stated their opinion that there is not a consistent message conveyed to the Seneca campers about the improvements to the campgrounds. Mr. Barnhart told the Horvath’s that he and Dan Mager, newly appointed Deputy Chief of Parks, will make themselves available to them to discuss issues. He added that due to recent staff changes, a meeting that was to occur earlier this season is now scheduled with Seneca campers in August. This meeting should be an avenue from which many of the campers’ concerns can be answered and hopefully resolved.

3. APPROVAL OF MINUTES

On motion by Ms. Limbach, seconded by Mr. Sprang, the minutes of the May 18, 2018, meeting of the Board of Directors were approved.

4. FINANCIAL

Mr. Cugliari presented the financial report for the six-month period ending June 30, 2018. The total operating revenue is \$15,615,202.00 and creating expenses of \$7,140,226.00, resulting in excess revenue over expenses of \$8,474,976.00.

General Fund

- Revenue is at 49% of budget and an increase of 27% compared to prior year. Interest on Investments is main revenue source and is aided by a better interest rate environment.
- Total expenses are 45% of budget and up 1% from prior year and are in-line with expectations.

Conservation Fund

- Revenue has exceeded the budgeted amount and is at 123% for the year.
 - Mineral operations have exceeded budget (134%). We are proposing a budget increase in separate memo for the remainder of 2018.
- Expenses are 43% of the budget.

Recreation Fund: Parks

- Revenue is at 70% of budget, up 1% from prior year.
 - Park Camping is at 79% of budget, 2% increase from prior year.
 - Vacation Cabins are at 48% of budget, a 3% increase over prior year.
 - The up-front Alive money was received in June in the prior year. The 2018 upfront Alive check has been received but is accounted for in July.
- Expenses are 45% of budget and in line with our expectations.

Recreation Fund: Non-Parks

- Total Revenue is at 61% of budget, up 15% from the prior year.
 - All marinas operated by the District are exceeding revenue produced in the prior year.
 - Cottage Revenue is at 50% of budget, an increase of 4% over prior year.
- Total expenses are 53% of budget, 11% over prior year, and are in-line with expectations.

- The District operation of Tappan Marina in 2018 is affecting the increase in revenues and expenses when compared to the prior year.

Recreation Improvement Fund

- Total expenses are 53% of budget, an increase of 71% over prior year.
- Park Master Plan is at 59% of budget, with significant projects happening at all parks.

Maintenance Assessment Fund

- Second half settlements from the counties have begun to come in during July.
- Total expenses are 37% of budget, a decrease of 9% compared to prior year.

Overall, the first half of 2018 has been solid financially for the District. Revenues across the board are exceeding expenses, and out-pacing revenue earned in the prior year. The Park Master plan is in full-swing and we expect significant expenditures to continue for the remainder of 2018.

On motion by Mr. Maupin, seconded by Mr. Gresh, the financial report was accepted as presented.

5. PAYMENT OF BILLS

On motion by Mr. Gresh, seconded by Ms. Limbach, the reports of the payment of bills for the periods ending May 31, and June 30, 2018, were approved as presented.

6. BUSINESS

6.01a LEASE TRANSACTIONS

On motion by Ms. Limbach, seconded by Mr. Maupin, the assignments, cancellations, new leases, farm leases, mortgage consent and agreement cancellations, and mortgage consent and agreements were approved and execution by the proper officers of the MWCD authorized.

6.01b EASEMENT – CARROLL ELECTRIC COOPERATIVE – ATWOOD

On motion by Mr. Sprang, seconded by Mr. Gresh, an easement with Carroll Electric Cooperative for the relocation and installation of an aerial primary electric service line, as recommended and set forth in the above memorandum, was approved.

6.01c CHARLES MILL LAKE AND SITES LAKE – AQUA OHIO - EASEMENT

On motion by Ms. Limbach, seconded by Mr. Sprang, a permanent easement between MWCD and Aqua Ohio, Inc. for maintenance of the Sites Lake water system at Charles Mill Reservoir, as recommended and set forth in the above memorandum, was approved.

6.01d COTTAGE SITE LEASE AMENDMENT FOR ESTATE PLANNING PURPOSES

On motion by Mr. Sprang, seconded by Mr. Maupin, the general form of a proposed amendment to the cottage site lease for estate planning purposes, as recommended and set forth in the above memorandum, was approved with permission to make minor changes to the form on a case-by-case basis as required by the individual situation.

6.02a INVOICES PRIOR TO PURCHASE ORDERS

On motion by Ms. Limbach, seconded by Mr. Maupin, a “then and now” certificate for invoices received prior to processing of a purchase order, as recommended and set forth in the above memorandum, was authorized.

6.02b BUDGET ADJUSTMENTS

On motion by Ms. Limbach, seconded by Mr. Maupin, budget adjustments for the first quarter of 2018, as recommended and set forth in the above memorandum, were authorized.

6.02c BUDGET ADJUSTMENT – MASTER PLAN IMPROVEMENT FUND

On motion by Mr. Gresh, seconded by Mr. Sprang, a budget adjustment to cover expenses for the master plan implementation, as recommended and set forth in the above memorandum, was approved.

6.02d AUDIT OF DISTRICT RECORDS

On motion by Ms. Limbach, seconded by Mr. Sprang, the audit of the 2017 financial records conducted by the Auditor of State, as recommended and set forth in the above memorandum, was accepted. It was also noted that the MWCD received an Auditor of State award for the sixth consecutive year.

6.02e BUDGET REVISION – OIL AND GAS ROYALTY REVENUE

On motion by Mr. Sprang, seconded by Mr. Gresh, a budget revision for royalty revenue, as recommended and set forth in the above memorandum, was approved.

6.03a HUMAN RESOURCES SUMMARY

On motion by Ms. Limbach, seconded by Mr. Maupin, human resources activities, as recommended and set forth in the above memorandum, were approved.

Mr. Mahaffey informed the Board that one employee, Thomas Stanley, who is planning to retire in mid-October, began his service with the MWCD in a seasonal position as a lake ranger in 1962. On motion by Ms. Limbach, seconded by Mr. Gresh, the Board recognized the longevity of Mr. Stanley’s employment and expressed their appreciation for his service.

6.03b RECREATION MARKETING COORDINATOR – POSITION REVISION

On motion by Mr. Sprang, seconded by Ms. Limbach, proposed position description revisions and a revised organizational chart for the recreation marketing coordinator position, along with a title change to Marketing/Public Affairs Administrator, as recommended and set forth in the above memorandum, were approved.

6.04a ATWOOD EAST MARINA PAVING PROJECT – CHANGE ORDER SUMMARY

In accordance with MWCD Operational Policy No. 1037:1 (B): all change orders shall be reported to the Board of Directors at the conclusion of the project, unless the total cost of the project, including change orders, is less than \$50,000.00. Change orders (single or cumulative) which exceed the lesser of 10% of the

project cost or \$100,000.00 must be approved by the Executive Director or Chief Financial Officer and reported to the Board of Directors at their next regularly scheduled meeting.

The contract for paving of the parking lot at the Atwood East Marina was awarded to Superior Paving in April 2018 in the amount of \$84,774.40. The contract was for an asphalt overlay over the entire parking lot, base repairs, and culvert replacement.

Two issues developed that require a change order and caused the amount to exceed 10% of the original contract. Following is a summary of the contract costs:

Original Contract Amount	\$84,774.40
Change Order No. 1	
• Additional berm installation	\$1,800.00
• Additional full depth base repairs	\$13,803.20
• Total Change Order No. 1	\$15,603.20
Total Not-to-Exceed Contract Price (18.4% over the original contract).....	\$100,377.60

This is provided for information only and no Board action is necessary.

**6.04b CLENDENING MARINA CAMPGROUND PAVEMENT IMPROVEMENTS
REQUEST TO ADVERTISE AND AWARD**

On motion by Ms. Limbach, seconded by Mr. Sprang, advertisement for bids and award of a contract for the Clendening Marina campground pavement improvements, as recommended and set forth in the above memorandum, was authorized.

**6.04c LEESVILLE NORTH FORK MARINA RESTROOM AND SHOWER FACILITY
REQUEST TO ADVERTISE AND AWARD**

On motion by Mr. Maupin, seconded by Ms. Limbach, advertisement for bids and award of a contract for the Leesville North Fork Marina restroom and shower facility, as recommended and set forth in the above memorandum, was authorized.

6.04d PLEASANT HILL PARK CABINS PHASE I PROJECT – REQUEST TO ADVERTISE AND AWARD

There was some discussion about this matter and various alternatives to constructing all ten cabins at one time was mentioned. Mr. Sicker reviewed the process by which staff determined to propose construction of all ten structures through one contract. He stated that if the project would be separated into more than one contract, there would be additional construction administration costs associated.

On motion by Ms. Limbach, seconded by Mr. Gresh, advertisement for bids and award of a contract for the Pleasant Hill Park cabins phase 1 project, as recommended and set forth in the above memorandum, was authorized.

6.05 PWM GRANT PROGRAM – SANDY CREEK RIPARIAN STABILIZATION PROJECT

On motion by Mr. Sprang, seconded by Mr. Gresh, award of a PWM grant in the amount of \$36,160.00 for Sandy Creek Riparian Stabilization Project, as recommended and set forth in the above memorandum, was approved.

6.06 BOARD OF APPRAISERS – RESIGNATION OF THOMAS A. ROE

On motion by Mr. Sprang, seconded by Ms. Limbach, a request to begin a search for a qualified candidate for appointment to the Board of Appraisers, as recommended and set forth in the above memorandum, was approved.

6.07 OHIO SCENIC RIVERS ACT

On motion by Ms. Limbach, seconded by Mr. Sprang, a resolution recognizing the 50th anniversary of the signing of the Ohio Scenic Rivers Act, as recommended and set forth in the above memorandum, was adopted.

OTHER BUSINESS

BUDGET REVISION: STORM DAMAGE AT SENECA LAKE

On motion by Mr. Gresh, seconded by Mr. Sprang, a budget revision in the amount \$50,000 to cover recent storm damages at Seneca Lake, as recommended and set forth in the above memorandum, was approved.

BOARD WORK GROUPS

Mr. Moorehead appointed Mr. Gresh to serve as the Board representative on the Master Plan Work Group.

DEATHS ON MWCD PROPERTY

Mr. Barnhart reported on three recent occurrences on or near MWCD property:

- 1) A 20-year old male died resulting from injuries sustained in an accident at Seneca Lake Park on July 15. The victim was one of three individuals on an inner tube being pulled around the lake. All of the young men were wearing proper flotation and safety devices, but the tube hit a wake that caused the victim to butt heads with one of the other men. They returned to shore and, except for a headache, he appeared to be fine. As his condition worsened, he was taken to Southeastern Med and subsequently transferred to a Columbus medical facility where he later died.
- 2) On June 14, Regina Miller, 18, of Lakeville, died at OhioHealth Mansfield Hospital, where she was taken by a rescue squad from Mifflin Township in Ashland County. The victim was fishing near Charles Mill Dam around 2:00 a.m. with her sister and four teenaged boys when she and her sister decided to go swimming. Swimming is prohibited in the area because of a strong undercurrent but it's a popular place for people to fish. Both girls started having trouble swimming because of the strong currents. The victim was seen being sucked in through the grate on the north side of the dam at approximately 2:21 a.m. A gentleman who was fishing on the south side of the dam near the spillway, saw a girl face-down in the water. He jumped in, dragged her to the shore and started performing CPR. She had no pulse and was not breathing when she was pulled from the water.
- 3) On June 18, the Guernsey County Sheriff's Office received a 911 call from a man who reported that his brother was in a vehicle near Seneca Marina, unresponsive, but still breathing. When deputies and first responders got to the scene, they found Dao Tran, 55, of Kansas, dead. Tran's body was transported to the

Licking County Medical Examiner's Office for an autopsy. Three men were charged with first-degree felony involuntary manslaughter, and third-degree felony abduction.

MEMORIAL FOR STEPHEN PAQUETTE

At the May meeting, the Board approved purchase and placement of a bike rack along a trail in the Stark Park District, a facility utilized by the Paquette Family. Upon contact with representatives of Stark Park, we were informed that the bike rack was no longer an available option and that a picnic table could be purchased instead. On motion by Mr. Sprang, seconded by Ms. Limbach, the Board directed staff to proceed with the purchase and placement of a picnic table at the Stark Parks District as a memorial for Stephen Paquette.

7. REPORTS

7.01 MARINAS REPORT

Dino Pangrazio opened the restaurant at Tappan Marina the weekend after Memorial Day. It has been a challenging transition, but a recent change in on-site management has resulted in major improvements. Using the existing kitchen, even with the addition of newer equipment, has somewhat limited the menu. A plan will be developed after this season for renovations to the restaurant, allowing for a quality dining experience in 2019.

- The majority of boats that had been stored in front of the marina for years have been moved, giving a clear view of the marina from US Route 250 for the first time in recent memory.
- A new dock will be delivered and installed before this Board meeting, enabling us to accommodate boaters on our waiting list, provide space for rental boats, and courtesy docking for customers. Earlier this season, and before this dock arrived, Engineering staff, along with staff from both Piedmont and Tappan marinas, with only two days of notice, quickly and efficiently moved a complete dock from Piedmont to Tappan, to provide much-needed courtesy docking for our customers.
- Planning efforts for the revitalization of other facets of the facility continue. Work is underway to provide areas for off-season boat storage, and options are being reviewed for the renovation of the showroom building to better suit the needs of Keith Ott and Ohio Valley Boats. Keith began his boat service operation at Tappan on June 29, and has been involved with our planning efforts.
- Marina Manager Jeremy Hoffer and his staff have done a great job during the transition.

The campground renovation project for Piedmont continues, with seasonal campers handling the transition very well. A cornerstone of the project, the installation of the new shower building, is set to begin July 17.

High water levels continued to plague some marinas. Seneca was particularly hard hit in late June, with lake levels well over summer pool. This impacted the final completion of the fuel system renovation project, and fuel sales as well. The high lake levels this year have delayed dock projects, impacted boat rentals, and fuel sale operations throughout the District.

A major parking lot pavement replacement and repair project at Atwood East Marina was completed in June. This much-needed project was the first "public access" project to be completed through the terms of the new marina lease.

The implementation of the new online boat rental reservation system, provided by Fare Harbor, was delayed to give staff adequate time to prepare and to get through the first part of the season. The system is being used in-house for the management of our rentals and will be going live on-line later this month.

Planning is underway for improvements to the waste water treatment system at Clendening. These improvements will protect the water quality of Clendening and allow us to better serve our guests.

Design work is complete for a new shower building for Leesville North Fork Marina. The facility will be similar to the facilities in place at Clendening and Seneca. In addition, the roof of the marina building will be replaced later this fall.

The high-water levels this spring resulted in a delay of the dock replacement project originally scheduled for this year at Leesville North Fork. The dock abutments, which would have been poured in spring had weather conditions been favorable, will instead be poured immediately after drawdown this fall. New docks are planned for installation first thing next spring.

Brian Valot, owner of Atwood Lake Boats, is expanding his showroom/service building at Atwood West Marina to provide additional service bays.

7.02 UTICA ROYALTY REVENUE REPORT

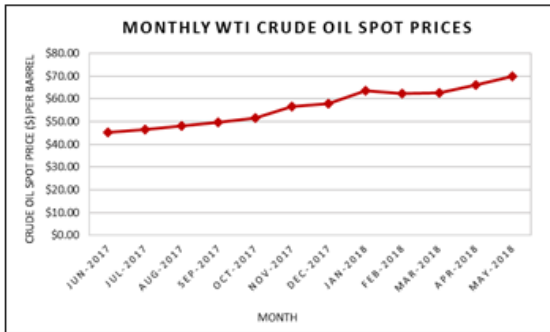
Utica royalty revenue is currently generated by 67 producing wells at Clendening, Seneca, and Leesville Reservoirs. A breakdown of the currently producing wells by operator and reservoir, along with the monthly royalty revenue can be seen on the attached page.

The monthly Utica royalty revenue increased about 17% from May 2018 (\$907,919.87) to June 2018 (\$1,087,703.62). Some individual items of note:

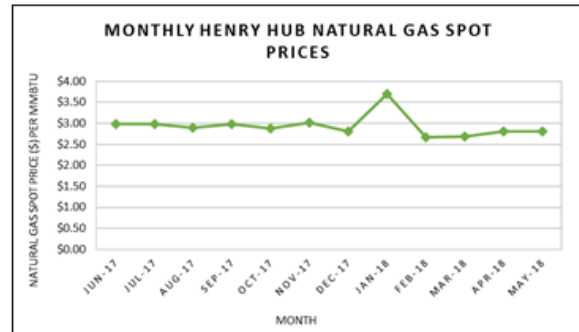
- No new wells were added in June of 2018.
- We received two royalty payments in the month of June from Antero for wells at Seneca. Antero is switching from paying gas royalties 3 months in arrears and moving to only 2 months in arrears. The second royalty payment is a one-time payment for Antero to move to a 2-month lag time. Going forward there will only be a 2-month lag time between production and disbursement.

The U.S. Energy Information Administration Prices Reports¹ (May 2018):

- The WTI Crude Oil Spot Price² for May 2018: \$69.98 per barrel



- The Henry Hub Natural Gas Spot Price³ for May 2018: \$2.80 per MMBTU



¹ The U.S. Energy Information Administration Prices Reports¹ (May 2018)

² WTI: Otherwise known as West Texas Intermediate is an oil benchmark and serves as a reference price for buyers and sellers of crude oil. One of the three primary crude benchmarks, WTI is associated with North American crude since this is where the market is. The New York Mercantile Exchange (NYMEX) oil futures contracts are based on WTI, and it has become one of the most common indexes when referencing the price of oil in North America.

³ Henry Hub Natural Gas: A natural gas benchmark commonly used as a pricing point for natural gas futures contracts on The New York Mercantile Exchange (NYMEX) and generally used as the primary price set for the North American natural gas market.

7.03 2018 GOALS

Members of the Board received and reviewed a copy of a quarterly report entitled “2018 Goals – Progress Tracking.” Staff members offered comment on their individual areas shown on the chart.

7.04 MASTER PLAN UPDATE

Program Status

Detailed design continues for the following projects:

- **Charles Mill:** Campground Redevelopment Phase 2
- **Piedmont:** Water and Electric Utility Improvements
- **Pleasant Hill:** Cabin Roadway and Infrastructure Improvements, Cabins Phase 1
- **Seneca:** Marina Point Campground Phase I

Individual Projects Status

- **Atwood Main Campground Improvements – Phase I:** Grading, aggregate roadways, seeding and landscaping are complete in the event parking area. Sanitary sewer, water line, electrical, and data/communications installations are ongoing. New dump station is partially complete and in service. Sheeting of exterior walls, roof and dormer windows is complete on restroom building. Installation of electrical cabinets and HVAC ductwork is ongoing. Installation of dry stack stone exterior is complete. The project will provide 106 full-hookup RV campsites, a restroom/shower building, 2 shelters with playgrounds, walking paths, cluster dock and abutments, new dump station, gas line replacement and improvements to the special event parking area. Substantial completion for the project is scheduled for October.
- **Charles Mill Lake Park Water and Wastewater Utility Improvements:** Simonson Construction Services has completed the installation of the new wastewater treatment plant. Progress continues on the new sanitary sewer and force main. The new water tower has been erected and painting is underway. The project consists of a new 25,000 gallons per day wastewater treatment plant, 1,500 linear feet of gravity sewer, and

3,100 linear feet of force main to provide collection from the main campground and Eagle Point. The project also includes a new water treatment plant, a 50,000-gallon elevated water storage tank, and 5,500 linear feet of new water lines to connect from the main campground and Eagle Point to the new storage tank. Substantial completion is scheduled for October.

- **Charles Mill Lake Park Main Campground Redevelopment – Phase I:** Shrock Custom Premier Construction is continuing the installation of new utilities within the redevelopment area. This project involves the reconstruction of the existing northern section of the campground with 79 full-hookup RV campsites with gravel pads, renovations to the existing restroom/shower building, and a new CXT restroom/shower building. Substantial completion for the campground is scheduled for October.
- **Piedmont Campground Renovations Phase I:** All pads with utilities are complete. The new CXT restroom will be installed during July. Paving and landscaping to be complete later this summer/fall. Construction is ahead of schedule.
- **Pleasant Hill Lake Area 22 Campground:** Work on the project is complete. Minor punch list items remain to be completed after peak camping season.
- **Pleasant Hill Lake Sanitary Collection System Improvements:** Work on the project is complete.
- **Pleasant Hill Seasonal Campground Redevelopment – Phase I:** Shrock Custom Premier Construction has completed renovations on the restroom/shower building. Metal roof installation and exterior painting are still in progress while the building is in service. Sanitary sewer and grinder pump station installation is complete in the campground. Earthwork, waterline and electrical work is ongoing. The project will provide 38 full-hookup RV campsites and walking paths. Substantial completion for the project is scheduled for March, 2019.
- **Cabin Roadway and Infrastructure Improvements:** This project was awarded to Shrock Custom Premier Construction of Loudonville April 30. Clearing and grubbing work is underway. The project involves site construction for a new cabin neighborhood located south of East Loop Road and east of the main park entrance road. Planned work includes grading, underground utilities installation, roadway construction and drainage improvements. Substantial completion for the project is scheduled for October. The cabins will be constructed under a separate contract beginning in the fall of 2018.
- **Seneca Lake Terminal Pump Station and Force Main to Senecaville:** Border Patrol and their subcontractors have been working with MWCD utility personnel to put the finishing touches on the main lift station, which is now operable. This project is nearing completion.
- **Seneca Lake Parkside Central and Woodlands Campgrounds:** Cast & Baker Corp. has been pouring RV pads and construction of the new shower house is underway. The project will be substantially completed by the end of November.
- **Seneca Marina - Fuel System Upgrade:** A. Graziani and Company is nearing completion of this project. Arrival of the new fuel dispenser is expected within a few weeks and once it arrives, the contractor will remove the temporary dispenser and install the new one, thus completing the project.
- **Tappan Lake East Campground:** The project is complete.
- **Tappan Lake Park Campground Renovation – Phase I:** The lower area utilities are complete and lower sites are being built to the proposed grade elevations.

Reservoir Dredging and Shoreline Stabilization (Ongoing)

Dredging Program

- **Seneca Lake:** The initial phase of dredging has been completed near the Churchman Point Dock Association, and dredging will continue throughout the summer at several locations near the West Shore, East Shore, and Chestnut Grove cottage areas. Design work continues for one additional settling basin, while the additional dredging associated with this basin is planned for 2019.

Shoreline Program

- **Seneca Lake Hickory Grove and East Shore Shoreline Stabilization Project:** Project is complete.
- **Tappan Highlands Shoreline Stabilization Project:** Project is complete.
- **Atwood Lake Park Peninsula Shoreline Stabilization:** Design work will be completed this summer for this 1,500-foot long project along the causeway leading to the Area F campground.

7.05 USACE PROJECTS STATUS REPORT

Mohawk Dam and Zoar Levee Projects

- Both projects have received full federal funding. Mohawk will likely be awarded in FFY20 while Zoar will be likely be awarded in FFY 21.
- USACE is planning to visit both projects in early August and Boris Slogar will accompany their team.
- Project Partnership Agreements and other necessary documents will be drafted soon for MWCD consideration.

Tappan Dam

- The Semi Qualitative Risk Analysis (SQRA) results are under review at the LRD office. SQRA is used to identify probable failure modes, or PFM's, which are used as part of the overall risk-informed decision making process to guide the project team towards identifying necessary repairs/modifications to the dam.

Bolivar Dam

- The gate modification contract is officially closed.
- Operation and maintenance documentation is being finalized for the seepage barrier contract.
- The project is slated to be completely closed out by January, 2019.

7.06 IMMEDIATE OR PENDING LITIGATION

No report.

8. SUBDISTRICTS

8.01 PAYMENT OF BILLS – CHIPPEWA SUBDISTRICT

On motion by Ms. Limbach, seconded by Mr. Maupin, the reports of the payment of bills for the periods ending May 31, and June 30, 2018, for the Chippewa Subdistrict, were approved as presented.

8.02 CHIPPEWA SUBDISTRICT STRUCTURE V-D DAM IMPROVEMENTS – BID AND AWARD RESULTS

At the April 2018 meeting, the Board authorized the staff to solicit bids and enter into a contract for the Chippewa Subdistrict Structure V-D Dam Improvements project.

Sealed bids were received on May 24, 2018, with the following results:

Contractor	Total Bid
Tucson Inc., New Philadelphia	\$79,000.00
Winters Excavating, Atwater	\$88,488.00
Utter Construction, Inc., Bethel	\$89,795.10
Glen O. Hawbaker, Inc., New Philadelphia	\$124,202.00
Lockhart Concrete, Akron	\$141,725.00

The engineer's estimated cost is \$81,000.00. The lowest bid was reviewed, references were checked and the bid is deemed to be awardable.

A contract was executed with Tucson, Inc., in the amount of \$79,000.00. Substantial completion for the project is scheduled for August 31, 2018. This memo is provided for informational purposes only and no Board action is required.

8.03 BLACK FORK SUBDISTRICT UPDATE

Members of the Board received a copy of a letter dated July 3, 2018, from Boris E. Slogar, MWCD Chief Engineer, to Steven Schag, Mayor of the City of Shelby, relative to the "Black Fork Flood Mitigation Project Close-Out."

9. EXECUTIVE SESSION

There was no executive session.

10. ADJOURN

There being no further business, on motion by Mr. Sprang, seconded by Ms. Limbach, the meeting of the Board of Directors was adjourned. The next regularly scheduled meeting is Friday, August 24, 2018, at 9:00 a.m. at the Messerly Building at Charles Mill, contingent upon availability of that facility.

07.27.2018,km
Approved 08.24.2018