



# **CAMPGROUND RULES 2017**



**In order to maximize your enjoyment while staying with us, the following campground rules were established to help you understand what is permitted in MWCD lake parks. It is always best to consult with the park manager prior to starting any projects on your campsite. Failure to adhere to these campground rules could result in the revocation of your camping permit.**

**In addition to these Campground Rules, MWCD lake parks are regulated by the Ohio Revised Code, the Ohio Administrative Code, and MWCD Rules and Regulations.**

# INDEX

Addition or Removal of Fill Material.....	B.22
Alcohol.....	G.1
Appearance of Campsite.....	C.3
Bicycles, Mopeds, Skateboards, Scooters, Roller Blades.....	D.5
Boats.....	D.1
Boats-Removal of Boats and Docks.....	B.10
Camper Assistance Program.....	F.9
Campgrounds Quiet Hours.....	B.4
Camping Permit: Obtaining/Displaying/Expiration.....	A.2
Campsite Transfer Procedure.....	A.8
Car Passes-Registering Vehicles, Obtaining Car Passes.....	A.5
Clotheslines.....	B.19
Complaints, Comments and Suggestions.....	G.7
Decorative Fences.....	B.24
Disposal of Gray Water and Waste Water.....	B.20
Dock Location-Obtaining a Dock Location/Rental of Slip on Cluster.....	B.9
Dock Structure Requirements.....	B.8
Drugs: Use, Possession, and Consumption.....	G.2
Electrical Connections.....	B.21
Electronic Bug Killers.....	B.16
Emergencies.....	F.8
External Lighting.....	B.12
Extra Camping Units on a Campsite.....	B.2
Extra Persons.....	B.3
Filling Potable Water Tanks.....	C.4
Fires/Firewood.....	B.11
Gazebos/Screen Houses, Canopies/Awnings.....	B.7
Golf Carts.....	D.8
Horseback Riding on MWCD Property.....	E.3
Hunting Areas.....	F.6
Landscape Ponds.....	B.25
Landscaping, Planting Trees, Flowers, Vegetable Plants.....	B.15
Late Payments.....	B.1
Location of Camping Unit on the Campsite/Trailer Size and Accessibility.....	C.1
Lot Posts and Fire Rings (Removal of).....	B.13
Messages and Mail.....	F.7
Metal Detectors, Use of.....	G.5
Motor Vehicle Operating and Parking Restrictions.....	D.2
Motor Vehicles, Operation in Campground.....	D.3

Mowing of Campsites.....	F.2
Occupancy of Camping Unit.....	C.2
Occupied Signs and Their Use.....	A.3
Refrigerator Permit (Obtaining Extra).....	A.4
Personal Property, Impoundment of.....	G.4
Personal Property, Storage of.....	G.3
Pets in Camp Areas: Lease Requirements/Registration.....	E.1
Picnic Table.....	B.18
Porches, Decks, and Shoreline Steps.....	B.6
Propane Tanks.....	C.5
Pump Out Service.....	F.3
Radio, Television and Satellite Antennas.....	B.17
Registration Restrictions.....	A.1
Relocation of Trailer.....	F.5
Removal of Problem Pets.....	E.2
Removal of Vehicles.....	D.4
Seasonal/Transient Camper and Lottery Guidelines.....	A.7
Self-Registration Procedure.....	A.6
Snowmobiles, Golf Carts, ATV'S and Trail Bikes (Operation of).....	D.6
Soliciting: For Sale Signs/Campers and Boats.....	G.6
Speed Limit in Park.....	D.11
Storage Unit.....	B.23
Trailer Relocation.....	F.5
Trailer Storage: Obtaining a Seasonal Storage Permit.....	A.9
Trash and Solid Waste Removal Recycling.....	F.1
Tree Trimming.....	B.14
User Fee Refunds.....	A.10
Utility Vehicles.....	D.9
Visitors to Campground: Hours/Obtaining Passes.....	B.5
Washing Vehicles.....	D.10
Waste Water, Sewage Disposal.....	F.4
Wheelchairs.....	D.7

## **A.1 REGISTRATION RESTRICTIONS**

Campers must personally register for a camping permit and may not register for other persons. Permits are issued only to persons eighteen (18) years of age or older, who shall be responsible for the conduct of all persons using the assigned campsite.

## **A.2 CAMPING PERMIT: OBTAINING/DISPLAYING/EXPIRATION**

With the exception of Seasonal Camping and sites designated as walk-in only, campsites are available for reservation. Upon entering a campground, the camper may select any vacant campsite that does not have a prior reservation and/or is not marked occupied by an "OCCUPIED/RESERVED" sign attached to the campsite marker. Campers should place their camping equipment/unit on the selected site before registering for a camping permit if they do not have an advance reservation. If no camping equipment is to be set up at the time of site selection, a vehicle or another individual should remain on the selected site, to eliminate the possibility of another party setting up on the campsite while the original party is obtaining the camping permit.

The camping permit must be affixed to the campsite marker, where provided, or otherwise displayed in a conspicuous location upon a tent, trailer, or camping shelter at the time the site is occupied, unless arrangements have been made for placement of an "OCCUPIED/RESERVED" sign (see Campground Rule A.3)

Camping permits expire at 2:00 P.M. on the expiration date. All personal property must be removed from the campsite by this time.

## **A.3 OCCUPIED/RESERVED SIGNS AND THEIR USE**

If you wish to reserve a campsite and hold it before actually placing your camping unit, you may register for said campsite and request that an "OCCUPIED/RESERVED" sign be placed on that site. Be sure to inform the registration office when you register that you do not have a camping unit at that time.

If you remove your camping unit from your campsite, but will return before your expiration date, you are strongly urged to request placement of an "OCCUPIED/RESERVED" sign, to prevent another camper setting up camp on what appears to be a vacant campsite. It is strictly prohibited for anyone, other than park personnel, to place, remove, or otherwise tamper with an "OCCUPIED/RESERVED" sign.

## **A.4 OBTAINING AN EXTRA REFRIGERATOR PERMIT**

Any refrigerator exceeding 8 cubic foot not in the primary camping unit will require a permit. Permits may be obtained on a seasonal basis. There are no discounts on the refrigerator fees.

**A. 5 REGISTERING VEHICLES - OBTAINING CAR PASSES**

Only two (2) motor vehicles are permitted on each campsite, passes for which are issued with each camping permit. These passes must be displayed on the rearview mirror in the windshield at all times to allow free access at the entrance gate. For those people with more than two (2) vehicles requiring free access to the campsite, up to three (3) vehicle license numbers may be listed on each pass. However, no more than one (1) vehicle may use a pass at a time. Vehicles must be confined to the campsite for which they are registered. Parking on vacant campsites is prohibited.

Friends and Family passes are available for seasonal campers at designated parks. A seasonal camper may purchase up to four (4) of these passes. There is a nominal fee for these passes and they are good for the duration of the camping permit. Permit holder must be present to purchase Friends and Family passes.

Third car passes are available for a third car on a daily basis, at an additional fee, and must be recorded on the camping permit. Third vehicles must be parked in a designated parking area, and are not permitted to remain on the campsite overnight.

Any changes required on car passes can only be authorized by the permit holder or his/her spouse, and must be performed by an authorized park employee. Any unauthorized alteration of a car pass will be cause for revocation of the pass.

Golf carts are exempt from this requirement due to the fact that in most cases they cannot leave the park gate area due to restrictions set forth by the Ohio Revised Code traffic laws.

Golf carts will be permitted to remain on the campsite overnight with no additional passes required.

**A.6 SELF-REGISTRATION PROCEDURE**

After Labor Day and prior to Memorial Day, some camp areas may use a camper self-registration procedure to issue camping permits. Instructions will be posted regarding such procedure near the park entrance gate.

**A.7 SEASONAL/TRANSIENT CAMPER AND LOTTERY GUIDELINES**

A "SEASONAL" camper is one who maintains a seven (7) month camping permit. Former prisoners of war and 100% disabled American veterans who maintain 30-day permits with an uninterrupted duration of seven (7) months (April to October) also qualify. Customers who have completed a permit transfer per section A.8 of these

rules and regulations will be designated as “seasonal” once they have participated in the following seasons transfer lottery.

A seven (7) month seasonal permit begins at 4pm April 1<sup>st</sup> and will end at 2pm on October 31<sup>st</sup>.

There are advantages to becoming a seasonal camper, which include, camping rates that are discounted significantly over the regular nightly rate and the convenience of having **First Option** at the same campsite year after year. An early registration procedure is in effect which gives seasonal campers wishing to return to the same campsite for the next season, an opportunity to do so by making payment for the campsite no later than 4:00 pm on March 13th. Mailings are sent out to seasonal campers after the first of the year, which further explains the payment options available.

A “Transient Camper” is one who pays for a permit on a daily basis and brings their camping equipment with them each time. Transient campers are permitted to camp on any unoccupied site of their choice, unless designated as a park-use campsite, based upon availability. Senior citizens receive a 10% discount from the daily rate. Proof of age or Golden Buckeye Card required. Former POW’s and 100% Disabled American Veterans Administration receive a 50% discount from the daily and monthly camping rate. Active U.S. Military and Veterans receive a 10% discount from the daily camping rate. Only one discount can be used at a time. Verification of eligibility required upon check in.

### **Seasonal Camper Limit**

In order to maintain a balance in seasonal and transient campers, a limit is sometimes imposed on the number of seasonal campers that are accepted each year.

### **Lottery**

The “lottery” was developed to make obtaining a seasonal campsite fair for everyone. The lottery is held for everyone every year on the 3<sup>rd</sup> Saturday in March. Please consult the park office for specific start times.

### **First Lottery-Existing Seasonal Camper**

The first lottery is for the previous year’s seasonal campers who did not need to complete a lot transfer to be considered a seasonal camper and who is up-to-date on the current year’s fees and their camping permit status is in good standing. They will have **First Option** at any available campsites.

## **Second Lottery-Transfer Lottery**

The Second Lottery, or transfer lottery, is held for anyone who became eligible to become a seasonal camper the previous season, which is from April 1<sup>st</sup> through October 31<sup>st</sup>, by completing a camping permit transfer. Any guest who completed a camping permit transfer the previous season must participate in the transfer lottery and will be guaranteed the option of a seasonal campsite, but will not be guaranteed the specific site, or site classification, on which the camper may have been located. In order to be eligible to participate in the transfer lottery the current seasons fees must be up to date. Customers who transferred the previous season will be invoiced for the site class they transferred onto the prior year; however, they are not guaranteed that site as the transfer agreement only grants them use of that site during the year the transfer occurred.

## **Third Lottery-New Seasonal Campers**

This lottery is for guests wishing to become a new seasonal camper. Tokens will be drawn at random until the seasonal camper limit has been reached.

### **Lottery Rules**

Campsite payment for returning seasonal campers must be received by 4:00 pm on March 13th. Those campsites that are not paid for by the deadline will be made available in the lottery.

- If a campsite is acquired in the third lottery, campsite payment will be required that day.
- Only one person per family may sign up for the lottery.
- Power of Attorney is required if the person interested cannot be present.
- Permit holder or primary tenant must be the person to register for the campsite. Only one name per permit is allowed.
- The first number drawn will have first choice of any available campsite in the park.
- A number can only be drawn once. The number drawn cannot be thrown back in, to be drawn again.
- No trading or “swapping” of campsites is permitted.
- Once a new campsite is chosen, and if another campsite was previously held, then the old campsite must be vacated by April 1<sup>st</sup> at 2:00 pm. After the end of the third lottery, if the limit for seasonals is not reached, then new seasonal campers will be accepted on a first come, first serve basis, not to exceed the seasonal camper limit for the year.

### **Permit Transfers**

Permit transfers can only occur during the duration of a valid camping permit, which is from 4pm on April 1<sup>st</sup> through 2pm on Oct. 31<sup>st</sup>. Any campers completing a campsite transfer during the camping season will be required to participate in the

following years transfer lottery. Transfers that occur during the duration of a valid camping permit will be guaranteed a seasonal campsite for the following year; however, they are not guaranteed the specific site, or site type on which the transfer occurred.

**NOTE:** In the event a seasonal camper wishes to move to another campsite during the camping season, and the campsite they are moving to was not registered as a seasonal campsite (regardless if the site was physically occupied) since the conclusion of the lottery; they will be guaranteed that site for the following season provided that payment is made by 4:00 p.m. on March 13<sup>th</sup>. The campsite which is vacated will be included in the following years' lottery.

In the event that a seasonal camper changes sites more than once for the current camping season, then participation in the first lottery the following year will be required in order to obtain a campsite for the following camping season.

### **Park to Park Moves**

There are times when a seasonal camper from one Lake Park may wish to move their seasonal camping permit to another lake park during the season. This move is possible as long as the following conditions are met.

- The move must take place during the current camping season, which is from April 1<sup>st</sup> at 4pm through October 31<sup>st</sup> at 2pm.
- All fees and payments must be current for the original seasonal campsite.
- If there is a price difference between locations and/or campsite types, the customer is responsible for those fees at the time of the move. The customer will receive a refund if the campsite moved to has a lower fee.
- The park that the customer desires to move to must be below the cap limit established for that park and be accepting additional seasonal campers on a first come, first serve basis. If the park is at the seasonal cap limit, park to park moves will not be permitted.
- The site being moved onto must be eligible for seasonal camping. If a seasonal permit was written for the now vacant site during the current year, the site will be included in the first lottery the following year.
- All other lottery rules apply.

## **A.8 CAMPSITE TRANSFER PROCEDURE**

Camping permit holders at MWCD parks occasionally desire or have need to sell their camping units for various reasons. At times it would be advantageous for the buyer,



seller, and the MWCD to be able to transfer the camping permit to the buyer. Transfers may be permitted under the following circumstances:

1. Seller and Buyer must notify the park office of transfer and the buyer must pay a \$125.00 transfer fee.
2. Transfer must occur during the camping season, which is from 4pm on April 1st through 2pm Oct. 31<sup>st</sup>.
3. The buyer will assume the campsite for the current season **ONLY**, and will not be guaranteed the option of renting that site, or the same classification of site, the following year. (Example: Transferring onto a full hook-up site does not mean you are guaranteed a full hook-up site the following year in the transfer lottery.)
4. In the event that the buyer has a current camping permit, he or she must pro-rate that permit to reflect the current site rate.
5. In the event the buyer does not have a current camping permit, the buyer must assume the seller's permit through the payment of the transfer fee. Payment of this transfer fee will guarantee the buyer the option of a seasonal campsite the following year by participating in the transfer lottery; however, it will not guarantee the specific site transferred onto.

Any sites transferred during the camping season will be required to attend and participate in the transfer lottery, which is held after the first lottery on the third Saturday in March. Transfers that occur during the duration of a valid camping permit will be guaranteed a seasonal campsite for the following year, however, are not guaranteed the specific site, or same class of site, on which the transfer occurred.

Failure to pay transfer fees prior to permit expiration will result in the loss of "seasonal designation" and will require buyer to participate in the new seasonal lottery and may result in the inability to obtain a seven-month seasonal permit the following year. Sub-leasing of your camping unit/campsite is not permitted.

#### **A.9 TRAILER STORAGE - OBTAINING A SEASONAL STORAGE PERMIT**

Campers who have occupied a campsite that lies above spillway elevation or in an approved area may be permitted to store their camping unit on the campsite. A storage permit must be acquired on or before the expiration date of the permit, and will become effective upon expiration of the camping permit. A five (5) month storage permit may not begin before October 31, and will expire on the corresponding date the following April. Campers who have occupied a campsite that lies below spillway elevation or in an unapproved area are not permitted to store on their campsite, but may store in a designated storage location or on a designated unoccupied campsite that lies above spillway elevation or approved area. Storage on a designated unoccupied campsite further requires that arrangements be made

by the owner of the stored unit to have the unit transferred back to the seasonal campsite prior to April 1 of the following season. Storage will then continue on the seasonal campsite up to the beginning of the next seasonal camping permit. Failure to make this transfer by April 1 will make an individual responsible for payment of a second campsite. The permit holder must obtain and sign for the storage agreement in person.

When a camping unit is placed in storage, whether on a campsite or in a designated storage area, the permit holder may also store the following items: one (1) porch deck, one (1) boat dock, one (1) shoreline steps, the first set of dock poles (installed in their assigned location with-in the lake bed) two (2) storage boxes (maximum 32 square feet), one (1) swing frame on deck or near camper and/or a maximum of five (5) cubic foot of firewood. No other camping gear should remain unless it is stored inside the camping unit. The camping unit must also be unplugged from the park's electrical system while in storage.

A camping unit may be visited during the storage period at no charge, provided that no electrical hook-up is made onto the park electrical system, or no overnight use of the camping unit takes place. Use of the camping unit for electric or camping purposes will require a daily camping permit being obtained for such use.

**A.10 USER FEE REFUNDS – Contact park office for the most current copy of the refund policy**

**B.1 LATE PAYMENTS**

Penalties will apply to late payments. A copy of the operational policy pertaining to late payments is available upon request.

**B.2 EXTRA CAMPING UNITS ON A CAMPSITE**

Only one (1) camping unit with wheels is permitted on a campsite. A camping unit is any motor vehicle, watercraft, or other camping equipment to be used for sleeping and/or for the purpose of occupying a portion of MWCD property for transient and/or temporary outdoor living. Pick-up campers, vans, and camper trailers are regarded as wheeled camping units. One (1) tent may be erected in addition to a wheeled camping unit or a maximum of two (2) tents per campsite.

**B.3 EXTRA PERSONS**

There is a maximum of six (6) people permitted per campsite unless an exception is authorized by a duly authorized agent, or the group consists of immediate family members.

#### **B.4 CAMPGROUNDS QUIET HOURS**

Quiet hours are from 11:00 P.M. until 7:00 A.M. Please be considerate of others. No loud radios, music, singing or voices between these times will be permitted. Minors must be at their campsite during these hours. Loud and/or abusive behavior will not be tolerated.

#### **B.5 VISITORS TO CAMPGROUND - HOURS/OBTAINING PASS**

Visiting hours are from 8:00 A.M. to 10:00 P.M., however, visitors arriving after 9:00 P.M., will not be admitted without a valid car pass. The normal daily entrance fee will be charged.

Visitors' passes may be used in certain park areas to fit the need of that particular area, and may be obtained at the entrance gate. The visitor's name, date of visit, campsite being visited, number of people, and license plate number will be recorded on the visitor pass by the gate attendant.

A maximum of two (2) guest vehicles per campsite will be permitted at any one time. Visitors must park in designated parking areas, where provided. Parking in the areas provided for the shower house/ restroom facilities is prohibited.

Visitors bringing pets will be permitted in designated "PET AREAS" only.

#### **B.6 PORCHES, DECKS, AND SHORELINE STEPS**

Porches, decks and shoreline access steps are allowed as long as certain requirements and limitations are met and maintained, and permission is obtained from the park office.

Porches or decks shall be no wider than ten (10) feet and shall not exceed the length of the trailer (box or living space), and shall be constructed to be readily removed, if necessary, with NO supporting structures below ground level, i.e., footers or posts. Decks will be in sections 4' x 8' or 4' x 10' so that they may be temporarily and readily removable with minimal means. Decks are the responsibility of the camper.

The park manager or assistant park manager must approve any additional deck structures, other than the main deck. Decks for specific uses such as tents, picnic tables, sitting areas or grills will not be approved.

For storage of porches, decks, and/or shoreline steps, see Campground Rule A.9.

Any porches or decks remaining on the campsite, or shoreline steps remaining on the shoreline after the expiration of the camping permit, will be removed from the campsite and dealt with as stipulated in Campground Rule G.4.

## **B.7 GAZEBOS/SCREEN HOUSES/CANOPIES/ STRUCTURAL ADDITIONS/AWNINGS**

Gazebos, screen houses, canopies and tents are permitted in addition to the primary camping unit and must meet the State Health Department spacing requirements as stated in the Ohio Administrative Code. In addition to the primary camping unit, you may choose up to two (2) additional structures, but only one of which can be a canopy or dining fly. I.E.: In addition to the primary camping unit on your campsite, you can add one tent and one canopy or a canopy and a gazebo, or any approved combination thereof. Park management prior to installation must approve the location and size of these structures.

Canopies are permitted provided that they are commercially manufactured, easily disassembled and utilize a flexible cover made of canvas or similar material. Rigid coverings are not permitted. Canopies can be a maximum size of 24 feet in length and 12 feet in width. Since not all campsites will accommodate the maximum size, be sure park management approves the size for your particular campsite, prior to purchasing or installing this structure.

These structures must be erected with no below ground supports, such as footers or posts. The Park Manager or Assistant Park Manager must approve plans for all such structures. The owner upon the expiration of the camping permit must remove all structures. Said structures shall not become a part of, or be included in a winter storage agreement.

Rigid patio and deck enclosures are prohibited. Canvas or screen material used to enclose a patio deck is permitted with the approval of the Park Manager or Assistant Park Manager. The Park Manager or Assistant Park Manager must approve modifications made to any awning. Awnings must be commercially manufactured specifically for campers or RV's and commercially sold specifically for campers or RV's. Commercially manufactured hard awnings designed for specific use on campers are permitted with the approval of the Park Manager or Assistant Park Manager. Commercially manufactured awnings are preferred. Awnings may not exceed the length of the camping unit. Prior approval of the Park Manager or Assistant Park Manager is required.

A camper may construct their own rigid awning if it complies with the following requirements:

The roof and frame of said awning shall be constructed of structurally approved material and be covered both on the top and under side with approved maintenance free material (ie: metal, vinyl, FRP). Material selection and color must be submitted to the park manager or assistant park manager for approval.

The awning must be attached to the camping unit, in a manner that the supports can be removed and the roof/frame can hinge down to the camping unit in order to facilitate transport of the camping unit and awning as one complete unit. Besides the supports on the front of the awning, no additional supports shall be added, nor shall there be any additional headers, mullions, etc., added.

Drawings of the structure must be approved and stamped by a structural engineer indicating that they are rated to withstand the maximum sustained winds and snow load for the specific geographic area in which they are to be constructed.

Carports, canopies or similar structures used for awnings that are currently in place, will be grand-fathered until such time that they are in a state of disrepair, destroyed, or the campsite is vacated. **NOTE:** The phrase “campsite is vacated” refers to the purchase of a new camper or removal of the existing camper from the lot for any reason by the current registered camper or camper transferring onto the site via a permit transfer.

No structure with a self-supported awning or roof which is enclosed on all sides with screen or other material and/or constructed on a deck or flooring shall be located closer than fifteen (15) feet to a camping unit or flammable structure. This shall include gazebos and screen houses. Decking material is permitted under these structures as long as they meet the fifteen (15) foot requirement.

### **B.8 DOCK STRUCTURES AND REQUIREMENTS**

The construction of docks and dock access structures is permitted in designated areas of the shoreline. Campers wishing to place a dock or any access structure on the shoreline must first obtain a permit from the park office.

All docks must be constructed to meet established minimum standards. No metal drums shall be used for flotation purposes of any dock, watercraft or any floating device on MWCD waters.

Docks must be identified with the owner’s campsite number. Identification must be posted in a manner easily visible from the lake and from shore.

If an occupied campsite must be crossed to access the shoreline, foot traffic should be limited to the outer boundary of the occupied site.

All docks, ramps, steps, or any access structure will be the personal responsibility of the owner.

Campers wishing to tie up watercraft overnight on the shoreline without a dock structure may do so only in designated areas.

## **B.9 OBTAINING A DOCK LOCATION/RENTAL OF SLIP ON CLUSTER**

Some parks offer Cluster Docks with individual slip rental available to park guests. These slips are rented on a first come-first served basis, many times with a waiting list for an available dock. The rental dock waiting list is located at the park office. Assignment of specific docks is handled through a dock lottery.

### Cluster Dock Guidelines

- Cluster docks are available for rental only to guests with a valid camping permit.
- Fishing from the docks is prohibited.
- Dock slips may be assigned by the park staff based upon boat size.
- Only one (1) watercraft per slip is permitted.
- Guests who rent a dock slip for the season will have first option at the same slip for the following season, provided that full payment is received by 4:00 p.m. on March 13th.

### Shoreline Private Docks

In those parks that offer our guests the opportunity to install a dock on the shoreline, certain restrictions may apply. The following is a summary of the shoreline docking provisions. Please stop by the park office for a complete handout.

- Location of dock must be approved by the Park Manager or Assistant Park Manager.
- Docks must be used seasonally in order to remain. Individual usage constitutes the holding of one or more valid docking decals. In the event that minimum usage is not met, all portions of the docking facility shall be removed and the dock site will be made available to others.
- All docks must be installed by May 15, unless water conditions prohibit installation or an extension is granted by the Park Manager or Assistant Park Manager. This will allow the Park Manager or Assistant Park Manager to verify that the shoreline is being used in a manner that maximizes available shoreline space.
- All docks, hoists and racks must be removed upon the expiration of the camping permit or October 31<sup>st</sup>. See Campground Rule B.10.
- Dock location assignments are handled in the order that they are received. Due to overcrowding and lack of dock spaces at some lakes, the Park Manager or Assistant Park Manager will maintain a waiting list for available dock sites. These lists are available to review by asking the Park Manager or Assistant Park Manager. Those individuals willing to share the vacant side of a dock with another camper are placed on a priority list over the individuals with only one watercraft and unwilling to share a dock.

- All private shoreline docks must display campsite numbers on each end of the dock so that they are readable from shore as well as from the lake.

### **B.10 REMOVAL OF BOATS AND DOCKS**

All boats and docks must be removed from the water before 2:00 P.M. on the expiration of the camping permit. (Ref. - MWCD Rule 3.12 and MWCD Rule 3.15) Failure to do so may result in an additional camping fee being charged to the original permit holder until the boat or dock is removed. If the permit holder chooses to use an outside contractor to remove his/her boat and/or dock, the permit holder will be held responsible for the removal prior to the expiration of the camping permit.

### **B.11 FIRES/FIREWOOD**

Campfires are permitted on campsites operated by MWCD, but should only be ignited and maintained in an appropriate container. Charcoal fires are permitted only if confined to an appropriate container. (Ref. - MWCD Rule 2.05)

No fire should be left unattended. All fires must be extinguished before leaving the area. No treated lumber, OSB, plywood, or other materials that may emit hazardous fumes should be burned at MWCD campsites. Wood should be free of hardware i.e. nails, screws, staples, etc.

Firewood is offered for sale at the parks for a nominal charge. Fallen limbs or branches may also be gathered from the ground on MWCD property for use as firewood. Cutting of standing trees or green limbs is strictly prohibited. The use of chainsaws is prohibited without written permission of the Park Manager or Assistant Park Manager.

The MWCD has the right to regulate the size and location of campfires, and to ban campfires when conditions warrant.

### **B.12 EXTERNAL LIGHTING**

Campers are permitted the use of external lighting provided such lighting is directly attached to the primary camping unit or attached awning. Electrical supply for the lighting must come directly from the camping unit and is not permitted to be on during daylight hours. Timers or electric eyes are encouraged to control lighting. The use of spotlights or reflective shades is not permitted when such use creates a hazard or nuisance to pedestrian, boat, or motor vehicle traffic.

The MWCD reserves the right to limit the location, wattage, and number of lights allowed on an individual basis as it deems necessary.

Bulbs will be limited to 50 watts. Total bulb usage shall not exceed 120 combined wattage. Light bulbs should only be directed at the owner's camping unit/campsite.

**B.13 REMOVAL OF CAMPSITE LOT POSTS AND FIRE RINGS**

Removal of any campsite lot post and/or fire ring by anyone other than park personnel will NOT be permitted for any reason. Trailers must be positioned in such a way that campsite lot post and/or fire ring removal is not required to place or remove the camping unit.

**B.14 TREE TRIMMING**

The trimming or cutting of trees on MWCD lands is strictly prohibited. In the event you feel that a particular tree or limb is a hazard, you may contact the Park Manager or Assistant Park Manager to request an evaluation of the situation. If the Park Manager or Assistant Park Manager deems necessary, removal or trimming will be handled as soon as practical. (Ref. - MWCD Rule 1.08)

**B.15 LANDSCAPING, PLANTING TREES, FLOWERS, VEGETABLE PLANTS**

Any form of landscaping including, but not limited to: landscape timbers, mulch, gravel, fill dirt etc. must receive prior approval from park management before being installed.

Trees - Campers wishing to plant tree(s) on their campsite are permitted and encouraged to do so, however, prior approval from the MWCD is required in regard to species and planting location. Any trees planted on a campsite become the property of the MWCD, and the MWCD assumes the responsibility for their care and maintenance.

Flowers - Campers wishing to plant flowers on their campsite are permitted to do so. All dead plant material must be removed at the end of the growing season or upon vacating the campsite. Transplanting wild flowers from the MWCD property is prohibited.

Vegetables - Campers wishing to plant vegetable plants may do so only if the total area planted covers no more than one (1) square yard (3' x 3'). All dead plant material must be removed at the end of the growing season or upon vacating the campsite.

**B.16 ELECTRONIC BUG KILLERS**

Electronic bug killers are permitted provided that the location is approved by the Park Manager or Assistant Park Manager. Bug killers are not to be hung from vegetation or an MWCD installed post or structure except with specific approval to do so. The electrical supply for the appliance must come directly from the camping



unit. If electronic bug killers cause a nuisance by sight, sound, or odor the park reserves the right to request the camper to remove or unplug the bug killer.

**B.17 RADIO, TELEVISION AND SATELLITE ANTENNAS**

External radio, television and satellite antennas are permitted only if they are directly attached to the camping unit and do not exceed a total height of ten (10) feet above the camping unit. Exceptions will be made when there is poor reception due to terrain surrounding the camping unit. In any case the external antenna or satellite dish must be located within the boundaries of the campsite. All exceptions need to be approved by the Park Manager or Assistant Park Manager. Tree removal or trimming to improve television or radio reception is prohibited. Antennas or satellites may not be attached to electric boxes or campsite posts.

**B.18 PICNIC TABLE**

Only one (1) MWCD owned picnic table is permitted on each campsite. In the case of a special event or gathering where more tables may be needed temporarily, contact the park office to determine what arrangements may be made to provide additional tables.

Table coverings are permitted as long as they are removed upon expiration of the camping permit. Campers are discouraged from using vinyl covers as they can cause retention of moisture in the wood, and lead to premature wood decay.

**B.19 CLOTHESLINES**

Clotheslines are permitted on campsites provided they are only temporarily attached, and are taken down when not in use or when the campsite is not occupied.

If a clothesline is attached to a tree, it must be tied to the trunk, and not to a branch or tree limb. No metal hardware or fastener may be used to attach clotheslines to trees.

**B.20 DISPOSAL OF GRAY WATER AND WASTE WATER**

Drains are located throughout the campgrounds for emptying the gray water or dishwasher tanks. These drains are usually labeled for wastewater, and are not to be confused with a dumping station. They are for disposing of dishwasher only, not black water.

Located along with most of the dishwasher drains are fresh water faucets. The RV tank may be filled from these faucets by temporarily attaching a hose or by transferring the water into a container from these faucets to the RV.

All black water tanks must be emptied at the trailer dumping stations, or by the trailer pumping service.

### **B.21 ELECTRICAL CONNECTIONS**

Only one (1) grounded connection between the camping unit and the electrical post supplied by the MWCD is permitted. All electrical fixtures and appliances must be connected to the camping unit. Multiple taps on the MWCD post and/or connecting to more than one (1) MWCD electric service box is not permitted.

Use of electric generating equipment is not permitted without the expressed written approval, by annotation on the camping permit, by authorized park personnel. The use of 3-wire grounded weatherproof cable with a 3-prong plug is required for the connection to an MWCD electric service.

Alteration or tampering with MWCD electric service is strictly prohibited. Such alteration will be cause for immediate cancellation of the camping permit and possible criminal prosecution.

Campsites are rated at specific amperage. It is the camper's responsibility to stay within the supply available. Damage to the camper's equipment and/or the MWCD's electrical system will be the responsibility of the camper.

### **B.22 ADDITION OR REMOVAL OF FILL MATERIAL**

Campers will not be permitted to add or remove fill material from their campsite without the expressed written consent of the Park Manager or Assistant Park Manager. If fill is added it will become the property of MWCD. Any approved fill which may become disturbed by MWCD staff in order to make improvements or repairs will be the responsibility of the camper to replace.

Every effort will be made to minimize any damage done to the campsite.

### **B.23 STORAGE UNIT**

A maximum of two (2) storage units are permitted on the campsite provided that the wall height does not exceed six (6) feet in height and the combined square footage of the unit(s) do not exceed 32 square feet. The units must be commercially manufactured of a plastic or composite material. Some parks may offer a pre-manufactured park approved storage unit. Please contact the park office for details.

### **B.24 DECORATIVE FENCES**

Decorative fences that do not exceed six (6) feet in length are permitted. Fences may not be installed with the posts into or below the ground.

## **B.25 LANDSCAPE PONDS**

Landscape ponds located above or below ground are prohibited.

## **C.1 LOCATION OF CAMPING UNIT ON THE CAMPSITE /TRAILER SIZE AND ACCESSIBILITY**

The manner in which recreational vehicles are located on a campsite is governed by the Ohio Administrative Code (3701-25) and enforced by the Ohio Department of Health. In addition to the Department of Health Regulations, the MWCD also enforces specific rules and guidelines on the location of camping units on the campsite.

Most of the campsites in the park were designed to accommodate a camping unit as illustrated in the diagram available at the park office. This diagram is not to scale and does not represent the actual lot shapes and sizes available throughout M.W.C.D. facilities. When placing your camping unit on the campsite, the following provisions shall be followed:

- A) You must maintain 15 feet from the side of your recreational vehicle to the next campsite line.
- B) When recreational vehicles are located on campsites that are “back to back” then they are required to maintain only 10 feet distance from the rear of each camping unit.
- C) When recreational vehicles are located on campsites that are “back to side” then they are required to maintain 15 feet distance from the rear of one camping unit to the side of the other.
- D) You may place a recreational vehicle and one (1) tent on the same campsite provided that you maintain 5 feet distance between the recreational vehicle and the tent; and the camping units are 15 feet from the next campsite line.
- E) When placing your unit on the campsite, you must do so without crossing another campsite and it must be positioned within the confines of your lot.
- F) You may not remove a campsite post to place your camping unit on the campsite.
- G) The camping unit must be located on the campsite in such a manner that the tongue of the unit is accessible from the roadway and can be pulled out without crossing or accessing an adjacent campsite or non-designated public area. Camping units may be positioned parallel to the roadway on campsites large enough to accommodate, provided that they are in compliance with the specifications (A-F) above. A diagram of how to set up the camping unit on a site may be obtained in the park office. The diagram is also located at the back of this book.

Camping units may be placed back onto permanent campsites, which are located below spillway elevation any time after March 15th, providing a current storage agreement is in effect and the lake is not rising and has not risen due to flooding.

**The MWCD reserves the right to direct the location of the camping unit where conditions require. Park Management must approve the location of the camping unit on the campsite prior to final set up. Any customer purchasing a new camper or removing and reinstalling their existing camping unit must place it on the lot in accordance with the current Board approved campground rules.**

Trailers must be kept in a readily moveable state, on wheels and roadworthy (i.e. tires inflated, on rims, towable) at all times. Trailers exceeding thirty-five (35) feet in length are permitted only in specific areas. Trailers must be leveled in a safe manner subject to approval by the MWCD. Pick-up units may be set on the ground only if the campsite is above spillway elevation and the unit is properly secured.

### **C.2 OCCUPANCY OF CAMPING UNIT**

Trailers and other camp shelters must not be left unattended in MWCD camp areas for a period in excess of twenty-four (24) hours during the winter season except as in accordance with a winter storage agreement.

### **C.3 APPEARANCE OF CAMPSITE**

Campsites and camping units must be regularly maintained in order to present a clean and pleasing appearance. Inoperable watercraft, unlicensed or inoperable motor vehicles or other items, which may be deemed a nuisance by the Park Manager or Assistant Park Manager, are not permitted.

Failure to maintain the campsite in proper appearance may result in park staff performing said duties and assessing the permit holder for the actual cost of performance of said duties based upon the approved hourly rate.

### **C.4 FILLING POTABLE WATER TANKS**

Campers wishing to fill the potable water holding tank(s) in their camping unit from the park water system may do so provided they make no changes or alterations to the park plumbing fixtures, and provided that an approved anti-siphon device is installed between the camping unit and the park water fixture.

It is strictly prohibited to attach a garden hose or similar device to a park water system for the purpose of rinsing wastewater or sewage-holding tanks.

### **C.5 PROPANE TANKS**

No tank used to contain propane or liquefied petroleum gas may exceed a 50-pound rating. There shall be no more than two (2) tanks attached to a camping unit at one time.

Propane tanks must be attached to the trailer or camping unit in the manner specified by the manufacturer, or in a cradle specifically designed to hold propane tanks to camping units. **Freestanding tanks are not permitted.**

### **D.1 BOATS**

All watercraft anchored, tied or stored overnight upon MWCD property shall display a decal furnished by the MWCD. This decal shall be affixed upon the stern of the watercraft in such a location that only a valid decal is visible at all times. Said decal shall be valid for the duration of the camping permit, or from April 1 to October 31 of the year issued (whichever applies).

Boats must be registered to the camping permit holder or immediate family member. Proof of ownership is required prior to receiving a boat decal.

No boat decals shall become effective prior to the effective starting date on the camping permit nor shall the effective ending date exceed the expiration date on the owner's camping permit.

Campers with a second boat are required to purchase a "second boat" decal. Short-term and seasonal decals are available at an additional fee. Decals will not be issued for more than three (3) boats per campsite. Third boat decals may be purchased on a daily or seasonal basis and the watercraft must be less than 11' and docked on a campsite or approved area.

Boats are to be stored on a campsite or at an area designed for such storage by the parks.

### **D.2 MOTOR VEHICLE OPERATING AND PARKING RESTRICTIONS**

Vehicles may not be operated or parked on MWCD lands except where roads or parking areas are provided (Ref. – MWCD Rule 2.07 (A)). Vehicles in violation of this regulation may be removed in accordance with Rule 1.12 of the MWCD Rules and Regulations.

### **D.3 OPERATION OF MOTOR VEHICLES IN CAMPGROUND**

Motor vehicles shall be operated in MWCD campgrounds for the purpose of transportation to and from the campsite only.

#### **D.4 REMOVAL OF VEHICLES**

Any motor vehicle found by a duly authorized agent stopped, parked, standing or unattended, in a lake park area, after the daily closing hours of said area may be removed by said agent in accordance with Rule 1.12 of the MWCD Rules and Regulations.

#### **D.5 BICYCLES, MOPEDS, SKATEBOARDS, SCOOTERS AND ROLLER BLADES**

Bicycling, skateboarding and roller blading is permitted throughout the park. Bike riding, skateboarding and roller blading on park roadways is permitted, but close attention must be paid to all other vehicle traffic. Parents are urged to teach their children safe bicycle operating practices, as well as to monitor their children's bicycling, skateboarding and roller blading activities.

Bicycling, skateboarding and roller blading are not permitted after dusk.

Mopeds are also permitted in the parks, provided that the moped is operated pursuant to ORC 4511.521 and all applicable safety laws.

Bicycle riders, as well as moped operators, must obey the same traffic laws that apply to operators of motor vehicles, including obeying traffic signs and signals, traveling in the same direction as the rest of the traffic, signaling turns, and yielding the right-of-way.

Motorized scooters powered by gas or electric engines are strictly prohibited from the park campground areas.

#### **D.6 OPERATION OF SNOWMOBILES, GOLF CARTS, ATV'S, AND TRAIL BIKES**

These rules shall be in addition to and supplement the state traffic laws which are in force and which are incorporated herein and made a part hereof. (Ref. – MWCD Rule 2.08)

Snowmobiles, golf carts, all-purpose vehicles and trail bikes may not be operated on MWCD property without the written permission of the MWCD. (Ref. – MWCD Rule 2.08)

#### **D.7 WHEELCHAIRS**

Wheelchairs and motorized wheelchairs (as defined in R.C.§ 4511.01 (EEE)) are permitted anywhere in the park where foot traffic is permitted. "Motorized wheelchair" means any self-propelled vehicle designed for, and used by, a handicapped person and that is incapable of a speed in excess of eight (8) miles per

hour. Special permits for the use of golf carts for mobility will no longer be issued but may be used in accordance with Campground Rule D.8.

## **D.8 GOLF CARTS**

### **Policy**

The MWCD will allow the use of golf carts on MWCD public roadways and other approved areas within its landholdings, in compliance with the direction of the Ohio Department of Public Safety Bureau of Motor Vehicles (BMV), the Ohio Revised Code (ORC), the Ohio Administrative Code (OAC), and MWCD rules. For this policy, MWCD public roadways include roads designated for public use in MWCD parks and campgrounds, MWCD cottage site residential areas and MWCD marinas. For this policy, MWCD public roadways do not include dedicated Township, County, State, or Federal roadways and/or highways, because use of golf carts on these roads is under the jurisdiction of the Township, County, State, or Federal governments (a copy of the MWCD Operational Policy entitled “Use of Golf Carts,” is available upon request.

### **Guidelines**

#### **Introduction**

These guidelines are intended to regulate the use of golf carts on MWCD land. The Ohio Department of Public Safety, Bureau of Motor Vehicles states that most golf carts are Underspeed Vehicles (USV), and defines a USV as: “a four-wheeled vehicle other than a truck that either is originally designed and constructed with a top attainable speed of 20 mph or less, or is not originally designed and constructed for operation on a street or highway.” Also, in 1990 the Ohio Attorney General described a golf cart as “a four-wheeled motorized vehicle that is designed and manufactured for the primary purpose of transporting people and equipment on a golf course,” and concluded that a “golf cart may not lawfully be operated on public streets and highways unless it satisfies the statutory requirements that are applicable to motor vehicles.” For these guidelines, the above descriptions of a golf cart will apply.

According to the Ohio Attorney General’s office, the National Highway Traffic Safety Administration (NHTSA) has observed that most unmodified golf carts can achieve a maximum speed of less than twenty miles per hour, and the agency has declined, therefore, to develop Federal Motor Vehicle Safety Standards (FMVSS) with which such golf carts must comply. There are other types of vehicles similar to golf carts designed to reach speeds of between twenty to twenty-five miles per hour that are manufactured to meet FMVSS, and are licensable from the factory without need for further modification. These guidelines do not regulate such vehicles.

## **MWCD Public Roadways**

The operation of golf carts on public roadways within MWCD landholdings is a privilege and not a right. All persons requesting a permit must execute a release/waiver document. The MWCD reserves the right to change the requirements for, or the regulation of such operation, including this policy at any time, based on the discretion of the Board of Directors. In order for someone to operate a golf cart on an MWCD public roadway, the following requirements must be met:

1. The MWCD chief law enforcement officer, or his or her designee, provides the applicant a certificate of inspection regarding the inspection requirements of the Ohio Administrative Code (OAC) Chapter 4501:2-1. The officer also provides an inspection sticker indicating the date the cart was inspected and that it passed inspection. The sticker is to be placed on the cart, in a location approved by the MWCD. The cart must have:
  - a. Rear taillight (ORC 4513.05)
  - b. A light to illuminate the license plate so that the plate is legible from a distance of 50-feet (ORC 4513.05)
  - c. Two or more stop lights (ORC 4513.071)
  - d. Two headlights (ORC 4513.04)
  - e. A horn (ORC 4513.21)
  - f. A rear view mirror (ORC 4513.23)
  - g. A windshield (glass or safety glass) (ORC 4513.24)
  - h. Directional signals (ORC 4513.261)
  - i. Two license plates (ORC 4503.21)
2. The applicant takes the inspection certificate to the Clerk of Court's title office in any Ohio county. The clerk will verify that the inspection certificate accompanies the title evidence and the vehicle inspection requirements of OAC 4501:2-1. If verified and everything else is in order, the clerk should issue the title.
3. The applicant obtains insurance for the cart. Proof of insurance is required per ORC 4509.101.
4. The applicant will take the title to a deputy registrar in any county. If all is in order, the deputy registrar will issue license plates.
5. A valid driver's license is required for any operation of a motor vehicle on any public or private property used by the public (ORC 4507.02(A)(1)).
6. The cart may then be operated on MWCD public roadways and other approved areas within MWCD landholdings in accordance with Ohio



Revised Code (ORC) Chapter 4511, MWCD rules, and with the equipment required by ORC Chapter 4513.

### **Off-Road**

The granting of a special-use off-road permit to operate a golf cart off of public roadways within MWCD landholdings is a privilege and not a right. The MWCD reserves the right to change the requirements for, or the scope of, such permits or this policy at any time, based on the discretion of staff and the Board of Directors. All persons requesting a permit must execute a release/waiver document. Any permit may be revoked for: failure to follow the limitations prescribed for the permit, or for reckless or negligent operation of an off-road permitted vehicle, or the loss of viability of the underlying disability placard that is required for permits issued in MWCD parks or campgrounds, or other reason for cause, in the discretion of management of the MWCD. A valid driver's license is required for any operation of a motor vehicle on any public or private property used by the public (ORC 4507.02(A)(1)).

In order for someone to operate a golf cart off of a public roadway within MWCD landholdings, the following requirements must be met:

### **MWCD Parks/Campgrounds**

1. A special-use off-road permit may be issued by the park manager, or his or her designee, to MWCD campground residents who qualify for and have obtained a disability placard from the BMV. This permit will allow the applicant to take the golf cart off of an MWCD public roadway to specific locations and under certain conditions, as detailed on the permit. The applicant's permit must be kept with the cart, and presented when requested by a law enforcement officer or MWCD agent. Only one active permit per campsite is allowed.
2. In the event the MWCD determines off-road golf cart traffic is detrimental to ground conditions, for example, by increasing erosion, it may require the applicant to cease cart operation, relocate cart operation, or make necessary improvements to remedy the problem.
3. There are non-public roadways, typically "service roads", in MWCD parks and campgrounds, accessible only to authorized MWCD personnel.

### **D.9 UTILITY VEHICLES**

"Utility vehicles, as defined by Ohio Revised Code, may not be operated in the campgrounds or parks, except by permit issued in conjunction with special events conducted pursuant to a written agreement."

## **D.10 WASHING VEHICLES**

Washing of any vehicle, boat, camping unit, or bike at a dump station is not permitted. Use of a garden hose on the park water system for the purpose of washing a camping unit or other vehicle is also not permitted. Guidelines set forth by the Ohio State Health Department places limitations on use of garden hoses on campground water supplies, other than for filling of drinking potable water tanks. These guidelines are to safeguard against the chance of a foreign liquid being “siphoned” into the water system and polluting it. Certain parks permit camper washing on designated days. Contact park office for information.

## **D. 11 SPEED LIMIT IN PARK**

Motor vehicles shall not be operated at speeds greater than the posted speeds in camp areas and Lake Park areas. (Ref. – MWCD Rule 2.06)

## **E.1 PETS IN CAMP AREAS: LEASH REQUIREMENTS/REGISTRATION**

Pets are permitted in designated areas ONLY, and shall be confined to the camping unit, or kept on a leash attached to the camping unit, or held in hand. Said leash shall not exceed six (6) feet from hand/camping structure to the animal. (Ref. – MWCD Rule 1.09) Electronic control methods such as buried electric pet fences, shock collars, etc., do not satisfy the leash requirements outlined previously within this section in MWCD facilities nor are they permitted. Pets should never be tied to a tree. Owners are responsible for the actions of their pet(s). Owners must clean up after their animal(s).

Kennels cannot exceed (36) thirty six square feet. Kennels must be maintained in a sanitary fashion, and must be able to safely secure the pet within the confines of the structure.

Pets must be registered on the camping permit as to name, breed and date of last rabies vaccination along with any additional information required by the local County Health Department.

No pet shall be allowed to cause any nuisance.

No dangerous or vicious dogs are permitted on MWCD properties, as defined in Ohio Revised Code, Section 955.11(a).

## **E.2 REMOVAL OF PROBLEM PETS**

A duly authorized agent may direct that any animal(s) be removed from MWCD property if said animal(s) is menacing, disturbing the peace, or creating a nuisance.

Said agent may arrange for the removal of said animal(s) by the proper authorities. (Ref. - MWCD Rule 1.09)

### **E.3 HORSEBACK RIDING ON MWCD PROPERTY**

Horseback riding on MWCD property is prohibited except on designated trails. Horses are prohibited in non-designated areas of the campgrounds without written permission. (Ref. - MWCD Rule 2.10)

### **F.1 TRASH AND SOLID WASTE REMOVAL/RECYCLING**

Scheduled pickup service is provided for all park provided trash receptacles. To promote more sanitary conditions, it is required that all trash be placed into plastic garbage bags before depositing into the trash receptacle.

Recycling programs are available at all MWCD parks. Information about these programs may be obtained from the park office.

### **F.2 MOWING OF CAMPSITES**

Seasonal, and 30-day permit holders are responsible for the appearance of their campsite. This includes mowing and trimming of grass on the campsite. MWCD staff will mow a seasonal campsite while mowing in the area, if requested to do so. Seasonal campsites will be mowed provided that an occupant of the campsite is present during the mowing. All personal property and belongings must be moved by the owner to a secure location prior to park staff mowing the campsite.

### **F.3 PUMP OUT SERVICE**

Tickets for trailer tank pumping may be purchased on a daily or seasonal basis. Check with the park office or registration office to see if this service is offered in your park and/or to determine the pumping schedule.

### **F.4 WASTE WATER - SEWAGE DISPOSAL**

Campers shall use the sanitary facilities provided for public use and shall not cause any nuisance or unsanitary act upon MWCD property. (Ref. - MWCD Rule 1.04)

Trailers or other camp shelters having plumbing fixtures will not be permitted in any MWCD camping area unless drain lines are sealed so that no waste can be discharged in the camping area.

The use of unsealed containers for the collection of wastewater or sewage is prohibited. Wastewater (dishwater or wash water) may be disposed of in drains that are identified by signs for that use.

Raw sewage or any liquid containing septic material may only be disposed of at trailer dumping stations, or other locations designed specifically for that use. Please

note that water fixtures located at dumping stations are designed for flushing holding tanks, drain lines, etc. These fixtures should never be used to fill potable water holding tanks.

Drains with signs indicated “fresh water only” are not designed to receive wastewater or sewage, and should never be used for that purpose.

#### **F.5 TRAILER RELOCATION**

A trailer relocation service is available through the park for those individuals requiring assistance in the transfer of their camping unit to another location within the park. This service may be limited due to the availability of equipment at each park location. A fee will be assessed for this service. Arrangements should be made with park staff at least 24 hours prior to the relocation date in order to schedule the transfer.

MWCD Reserves the right to refuse to move any camper due to safety concerns or potential for damage. i.e: slide-outs, hard awnings

#### **F.6 HUNTING AREAS**

Public hunting is permitted on MWCD property. Lake maps may be obtained through the MWCD’s main office in New Philadelphia, Ohio, or at the nearest lake park office. These maps are color-coded showing water areas, residential areas, and public hunting areas. State hunting regulations prevail on MWCD properties and are enforced by the Ohio Division of Wildlife MWCD Rangers.

Duck blinds may be constructed on MWCD grounds no earlier than two (2) weeks before the opening of waterfowl season and shall be removed by March 1. Each duck blind must have the owner’s name, address, and telephone number displayed in a conspicuous place in a waterproof container. (Ref. - MWCD Rule 3.16 (A))

Falconry is permitted on MWCD lands in accordance with the regulations of the State of Ohio, Division of Wildlife.

#### **F.7 MESSAGES AND MAIL**

Park staffs are trained to handle the receipt of phone messages, as well as the follow-up on the delivery of the message to the park guest. Messages that are expressed as being of emergency nature with the emergency stated will be handled with immediate attention. Any message received that is not a stated emergency will be delivered at the earliest convenient opportunity by park staff.

If campers wish to receive mail they should acquire a post office box in the area. The MWCD will not be responsible for mail that arrives at the park, it will be returned to the sender.

## **F.8 EMERGENCIES**

When a situation of an emergency nature occurs, it is important to contact a member of the park staff immediately. Most MWCD vehicles and stations have two-way radios that facilitate contacting outside emergency help. Many of our staff members are trained to administer emergency first aid and CPR. All public telephones in our park areas have the telephone numbers for the park, ambulance service, fire department, and the county sheriff's department. Remember, when reporting an emergency: state your name, the nature and severity of any injury and location of the emergency.

## **F.9 CAMPER ASSISTANCE PROGRAM**

The Camper Assistance Program (CAP) is designed to provide a means of involving people with special interests or skills, or who just want to be involved in park operations and activities. Anyone interested in participating in the program should contact the park office for more details and an application.

## **G.1 ALCOHOL**

No person shall overtly and publicly consume or display the presence of any beer or intoxicating liquor, as defined in O.R.C., Section 4301.01, in any unauthorized area administered by the MWCD. No person under the influence of alcohol shall enter or remain on MWCD property. (Ref. - MWCD Rule 1.06)

## **G.2 DRUGS: USE, POSSESSION, AND CONSUMPTION**

No person shall possess, use or consume a drug of abuse, as defined in O.R.C., Section 3719.011, in any area administered by the MWCD. No person under the influence of a drug of abuse shall enter or remain on MWCD property. (Ref. - MWCD Rule 1.07)

## **G.3 PERSONAL PROPERTY, STORAGE OF**

No private property shall be stored on MWCD property except with written permission from the MWCD. Any property found stored on MWCD property without written permission shall be deemed abandoned and handled in accordance with MWCD Rule 1.11.

## **G.4 PERSONAL PROPERTY, IMPOUNDMENT OF**

Any personal property impounded by the MWCD shall be held by the MWCD for a period of fourteen (14) days. Said property may be claimed by the owner during this period upon payment of a storage fee set by the MWCD plus the actual cost incurred

in the removal of said property. If property is not claimed at the end of fourteen (14) days, said property will be disposed of in accordance with MWCD policy. (Ref. - MWCD Rule 1.12) Impound fee will be \$10.00 per day.

#### **G.5 METAL DETECTORS, USE OF**

The use of metal detectors on MWCD property is prohibited, unless a permit has been obtained. Permits for the use of metal detectors will not typically be issued from Memorial Day through Labor Day. (Ref. - MWCD Rule 2.09)

#### **G.6 SOLICITING - FOR SALE SIGNS/CAMPERS AND BOATS**

Selling, vending, peddling, and distributing of any merchandise or property and the placing or distribution of advertising matter, literature, or other printed matter on MWCD property is prohibited without the expressed written permission of the MWCD. (Ref. - MWCD Rule 1.05) This includes but is not limited to:

- 1) Selling of craft items from your campsite.
- 2) Yard sales.
- 3) Placing of signs or advertisements on MWCD property.
- 4) Soliciting for donations or peddling items or propaganda.

Campers wishing to display personal identification signs may do so, provided they are attached to the camping unit.

Campers wishing to sell their camping unit are permitted to place a for-sale sign on the inside window of their camping unit.

#### **G.7 COMPLAINTS, COMMENTS AND SUGGESTIONS**

We welcome your comments whether it is a suggestion, a compliment or a complaint.

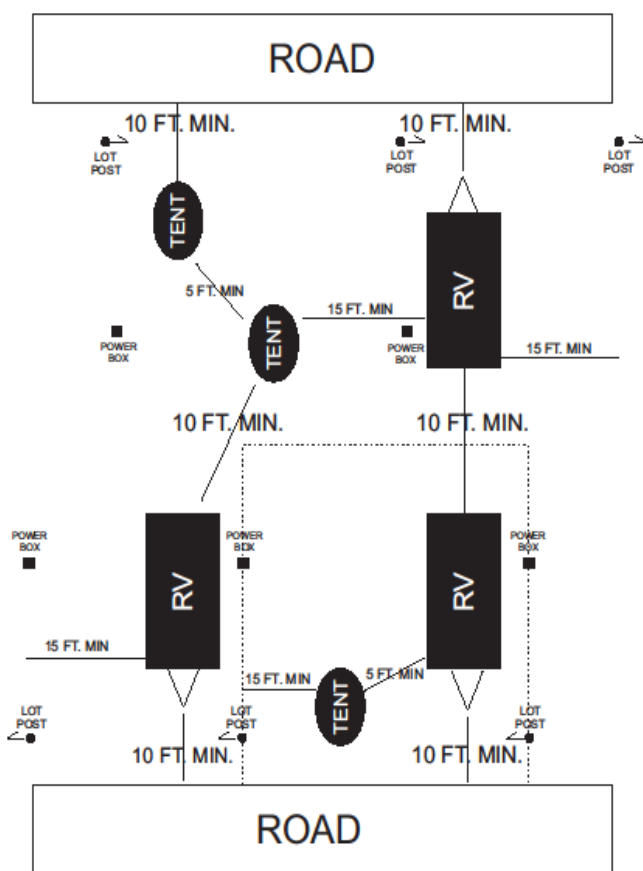
Complaints - We try to serve all our camping guests to the best of our abilities, but sometimes we fall short of that mark. Your complaints serve as a reminder to us that we might not consistently be doing our best.

If your complaint is about something minor and can be easily corrected, feel free to contact any member of the staff who can help you. If you feel that you need to talk to someone with more authority, you may want to talk to a department supervisor, Park Manager or Assistant Park Manager. If you are uncomfortable voicing your complaint to any of the park staff, feel free to contact our main office, however, we do ask that you make every attempt to resolve your complaint on the level closest to the source of the problem.

Comments - In an effort to make it easy for you to express your comments about our facilities, you can send us your comments electronically through our Fishing for Feedback program, which you can access through our website located at MWCD.org.

*revised 1/25/17-mjm*

# Sample RV/Tent Setup Diagram



- Lot lines run from lot post through power box
- Not all lots are uniform in size and shape
- Diagram is not to scale and is for reference only



