

**SUMMARY OF MINUTES
BOARD OF DIRECTORS
MUSKINGUM WATERSHED CONSERVANCY DISTRICT
Held at the MWCD Annex Building
November 22, 2019, 9:00 a.m.**

A meeting of the Board of Directors of the Muskingum Watershed Conservancy District was held at the MWCD Annex Building, 2050 Reiser Avenue SE, New Philadelphia, Ohio, on Friday, November 22, 2019, at 9:00 a.m., pursuant to notice duly given all Directors, and the general public in accordance with law.

1. ROLL CALL

Directors present were: Mr. Gresh, Ms. Limbach, Mr. Maupin, Mr. Moorehead, and Mr. Sprang.

Ms. Limbach, President of the Board of Directors, presided.

Present from MWCD staff were Scott Barnhart, Adria Bergeron, Mary Burley, Jim Crandall, Jim Cugliari, Scott Heller, Jeremy Hoffer, John Hoopingarner, Brad Janssen, Dave Lautenschleger, Doug Little, Lynn Lyons, Karen Miller, Matt Miller, Jonathan Mizer, Jim Pringle, Boris Slogar, Eric Stechshulte, Mark Swiger, Shawn Tharp, Melissa Tylke, and Nate Wilson.

2. INTRODUCTION OF VISITORS AND PUBLIC COMMENT

Also in attendance for all or portions of this meeting were: Bruce Robinson (*MWCD Development Advisory Committee*); Rick Cox (*Sands Decker Construction*); Taisa Dzirdo and Grace Hanosan (*Americorps*); and Eric Peterson and Heidi Milosovic (*Waverly Partners*).

3. APPROVAL OF MINUTES

On motion by Mr. Sprang, seconded by Mr. Gresh, the minutes of the October 18, 2019, meetings of the Board of Directors were approved.

4. FINANCIAL

Mr. Cugliari presented the financial report for the ten-month period ending October 31, 2019. Total Base Operating Income was \$15,870,775 compared to \$11,692,196 in 2018.

Total operating revenue is \$29,386,574 which is 104% of budget and is up 17% from 2018.

- General Administrative/Support revenue is \$654,634 or 74% of budget. It is down 21% from 2018 due mainly to Interest Income.
- Conservation revenue is \$407,858 which is 52% of budget and down 6% from 2018. The two areas in this line item that are down significantly at this point are the sale of water for the Utica shale and Farm Operations – Sharecrop, which we are still determining the impact from the flooding earlier in the year.
- Oil and Gas revenue from the Utica shale is \$16,444,255 or 117% of budget and up 32% from 2018. This is due mainly to the royalties coming in early in 2019 from recently drilled wells.
- Parks revenue is \$6,411,246 or 95% of budget and up 5% from 2018. Overall, we anticipate coming up short of budget but still a very good year considering the early summer season flooding.

- Non-park revenue is \$5,468,584 or 94% of budget and up 4% from 2018. Again, considering the early season flooding, the operations performed well. In addition, the Cottage Sites, Club Sites, and Multiple Docks are all on schedule to meet budget.

Total operating expenses are \$13,515,801 or 78% of budget. They are up only 1% from 2018.

- Capital Improvement expenses are \$1,829,982 or 45% of budget and down 25% from 2018.
- Park Master Plan continues on schedule with \$31,667,832 expended or 86% of budget, up 7% from 2018.
- Maintenance Assessment Fund expenses are \$4,279,625 or 42% of budget, up 15% from 2018. There will be at least one major expenditure from the USACE for the Mohawk Dam project and possibly even a larger expense for Zoar Levee, depending upon the timing of the signing of the PPA.

Overall, through ten months, the District has had a pretty good year. Revenues have done well considering weather, while expenses have been kept in line with budget.

On motion by Mr. Gresh, seconded by Mr. Maupin, the financial report was accepted as presented.

5. PAYMENT OF BILLS

On motion by Mr. Maupin, seconded by Mr. Sprang, the report of the payment of bills for the period ending October 31, 2019, was approved as presented.

6. BUSINESS

6.01a LEASE TRANSACTIONS

On motion by Mr. Maupin, seconded by Mr. Moorehead, the assignments, cancellations, new leases, farm leases, mortgage consent and agreement cancellations, and mortgage consent and agreements were approved and execution by the proper officers of the MWCD authorized.

6.01b CHURCHMAN'S POINT EASEMENT - SENECA

On motion by Mr. Sprang, seconded by Mr. Moorehead, an easement between MWCD and David McDonald at Seneca Churchman's Point, as recommended and set forth in the above memorandum, was approved subject to review and approval by legal counsel.

6.01c LEESVILLE NORTH FORK MARINA LEASE

On motion by Mr. Moorehead, seconded by Mr. Maupin, a lease agreement with Keith Ott, Ohio Valley Boats, for Leesville North Fork Marina, as recommended and set forth in the above memorandum, was approved.

6.02a INVOICES PRIOR TO PURCHASE ORDERS

On motion by Mr. Maupin, seconded by Mr. Moorehead, a "then and now" certificate for invoices received prior to processing of a purchase order, as recommended and set forth in the above memorandum, was authorized.

6.02b 2020 PROPOSED BUDGET

On motion by Mr. Sprang, seconded by Mr. Gresh, the budget for the year 2020, as recommended and set forth in the above memorandum, were approved as presented.

6.02c DEEP SHALE ROYALTY REVENUE DISTRIBUTION

On motion by Mr. Gresh, seconded by Mr. Sprang, a plan for distribution of deep shale royalty revenue for the year 2020, as recommended and set forth in the above memorandum, was approved as presented.

6.02d MOHAWK DAM LOCAL COST SHARE FUNDING REQUEST

On motion by Mr. Moorehead, seconded by Mr. Gresh, release of funding in the amount of \$1,294,861.20 to the U.S. Army Corps of Engineers, representing a portion of the local cost share for construction of the Mohawk Dam Safety Project, as recommended and set forth in the above memorandum, was authorized.

6.02e ZOAR LEVEE LOCAL COST SHARE FUNDING REQUEST

On motion by Mr. Moorehead, seconded by Mr. Gresh, release of funding in the amount of \$2,165,044.48 to the U.S. Army Corps of Engineers, representing a portion of the local cost share for construction of the Zoar Levee and Diversion Dam Project, as recommended and set forth in the above memorandum, was authorized, contingent upon the signing of the Project Partnership Agreement (PPA). Depending on scheduling by the Corps, it was noted that this funding may be deferred to the 2020 budget.

6.03a HUMAN RESOURCES SUMMARY

On motion by Mr. Maupin, seconded by Mr. Moorehead, human resources activities, as recommended and set forth in the above memorandum, were approved.

6.03b SEASONAL AND VARIABLE HOUR EMPLOYEE STAFFING PLAN – 2020

On motion by Mr. Gresh, seconded by Mr. Sprang, the proposed seasonal and variable hour employee staffing plan for the year 2020, as recommended and set forth in the above memorandum, was approved.

6.03c PROPOSED POSITION DESCRIPTION UPDATE – IT MANAGER

On motion by Mr. Maupin, seconded by Mr. Sprang, proposed position description revisions for the IT Manager (formerly Coordinator), as recommended and set forth in the above memorandum, were approved.

6.03d PROPOSED POSITION DESCRIPTION UPDATE – SURVEY COORDINATOR

On motion by Mr. Sprang, seconded by Mr. Maupin, proposed position description revisions for the Survey Coordinator (formerly Technician), as recommended and set forth in the above memorandum, were approved.

6.03e WAGE ADJUSTMENTS - 2020

On motion by Mr. Moorehead, seconded by Mr. Maupin, a three percent (3%) wage increase for eligible non-bargaining unit full-time and part-time employees, as recommended and set forth in the above memorandum, was approved.

6.04a GAS WELL ABANDONMENT – SENECA - REBID

On motion by Mr. Maupin, seconded by Mr. Sprang, re-advertisement for bids and award of a contract for plugging the James natural gas well at Seneca, as recommended and set forth in the above memorandum, were authorized.

6.04b ATWOOD PARK MAIN CAMPGROUND PHASE 2 – BID AND AWARD RESULTS

At the August 2019 meeting, the Board authorized the bid and award of the Atwood Park Main Campground Phase 2 Project. The engineer’s estimate is \$4,650,000.00. Sealed bids were received on October 24, 2019, with the following results:

Company	Base Bid	Alternate #1
Tucson, Inc., New Philadelphia	\$4,487,686.00	\$65,368.00
Wenger Excavating, Inc., Dalton	\$4,659,230.17	\$102,200.9
Fechko Excavating, LLC, Medina	\$4,663,065.25	\$62,483.00
Lockhart Concrete, Akron	\$4,828,603.70	\$60,263.16
Shrock Premier Custom Construction, Loudonville	\$4,980,089.26	\$67,266.90
Tri Mor Corporation, Twinsburg	\$4,993,389.50	\$72,695.00
J. Severino Construction, Ashtabula	\$5,205,417.86	\$60,808.00
Trucco Construction, Delaware	\$5,350,557.49	\$85,645.83
Ruhlin Company, Sharon Center	\$5,387,930.19	\$91,739.00
Sheckler Excavating, Inc., Malvern	\$5,401,266.64	\$66,128.45
Glenn O. Hawbaker, New Philadelphia	\$5,460,799.00	\$70,363.00
Alex E. Paris Contracting, Inc., Atlasburg, PA	\$6,757,699.45	\$115,729.00

The lowest bid was reviewed, references were checked, and the bid is deemed awardable.

A contract will be executed with Tucson Inc. in the amount of \$4,553,054.00. This includes the base bid and alternate #1, installation of high voltage electric conduits. This memo is provided for informational purposes only and no Board action is necessary.

6.04c ATWOOD COTTAGE AREA DRAINAGE AND ACCESS STUDY PILOT PROJECT

On motion Mr. Moorehead, seconded by Mr. Maupin, a contract with Hull and Associates, Inc., for design of the Atwood cottage area drainage and access study pilot project, as recommended and set forth in the above memorandum, was approved.

6.04d ATWOOD NORTH SHORE COTTAGE AREA CONNECTOR TRAIL

On motion Mr. Moorehead, seconded by Mr. Maupin, advertisement for bids and award of a contract for the Atwood North Shore Cottage Area connector trail, as recommended and set forth in the above memorandum, were approved.

6.04e PLEASANT HILL CAMPGROUND AREA G

On motion by Mr. Maupin, seconded by Mr. Gresh, advertisement for bids and award of a contract for the Pleasant Hill Park campground area G project, as recommended and set forth in the above memorandum, were approved.

6.04f PLEASANT HILL HORSE CAMP BRIDGE IMPROVEMENTS

At the September 2019 meeting, the Board authorized the bid and award of the Pleasant Hill Horse Camp Bridge Improvements Project. The engineer’s estimate is \$300,000.00. Sealed bids were received on November 6, 2019, with the following results:

Company	Bid
Shrock Premier Custom Construction, Loudonville	\$255,485.80
Sheckler Excavating, Inc., Malvern	\$278,195.79
Glenn O. Hawbaker, New Philadelphia	\$284,934.75
Crawford Construction, Galion	\$287,502.35
Simonson Construction, Ashland	\$294,620.77
Adena Corporation, Mansfield	\$294,898.36
Lockhart Concrete, Akron	\$323,500.00
S.E.T., Inc., Lowellville	\$329,673.71
Ruhlin Company, Sharon Center	\$360,137.70

The lowest bid was reviewed, references were checked, and the bid is deemed awardable.

A contract will be executed with Shrock Premier Custom Construction in the amount of \$255,485.80. This memo is provided for informational purposes only and no Board action is necessary.

6.04g PLEASANT HILL HORSE CAMP ELECTRIC UPGRADE

On motion by Mr. Sprang, seconded by Mr. Gresh, advertisement for bids and award of a contract for the Pleasant Hill Park Horse Camp electric upgrade project, as recommended and set forth in the above memorandum, were approved.

6.04h PIEDMONT MARINA AND CAMPGROUND WWTP IMPROVEMENTS

At the September 2019 meeting, the Board authorized the bid and award of the Piedmont Marina and Campground Wastewater Treatment Plant (WWTP) Improvements Project. The engineer’s estimate is \$1,215,000.00. Sealed bids were received on November 6, 2019, with the following results:

Company	Base Bid	Alternate #1	Alternate #1a	Alternate #2
Tucson, Inc., New Philadelphia	\$1,177,267.00	\$4,200.00	\$2,100.00	\$40,000.00
Workman Industrial Services, Inc., Kent	\$1,243,130.00	\$12,000.00	\$15,000.00	\$40,000.00
Littman Excavating, New Martinsville, WV	\$1,735,085.25	\$6,000.00	\$900.00	\$104,000.00

The lowest bid was reviewed, references were checked, and the bid is deemed awardable.

A contract will be executed with Tucson, Inc. in the amount of \$1,223,567.00. This amount includes the base bid and all alternates.

- Alternate No.1 is for hauling of waste material by MWCD during construction
- Alternate No. 1a is for hauling of waste material by a vendor
- Alternate No. 2 is for diversion and storage of waste material during the recreation season.

This decision will be made in concert with Recreation staff for removal of waste material before the recreation season begins.

This memo is provided for informational purposes only and no Board action is necessary.

6.04i SENECA PARK MARINA POINT CAMPGROUND REDEVELOPMENT PHASE 2

On motion by Mr. Sprang, seconded by Mr. Moorehead, advertisement for bids and award of a contract for the Seneca Park Marina Point phase 2 campground redevelopment project, as recommended and set forth in the above memorandum, were approved.

6.04j TAPPAN PARK DEERSVILLE ROAD RV AND BOAT STORAGE LOT – CHANGE ORDER SUMMARY

In accordance with MWCD Operational Policy No. 1037, all change orders shall be reported to the Board of Directors at the conclusion of the project, unless the total cost of the project, including change orders, is less than \$50,000. Change orders (single or cumulative) which exceed the lesser of 10% of the project cost or \$100,000 must be approved by the Executive Director or Chief Financial Officer and reported to the Board of Directors at their next regularly scheduled meeting.

The contract for the Tappan Park Deersville Road RV and Boat Storage Lot was awarded to Glenn O. Hawbaker, Inc., on June 6, 2019, in the amount of \$536,915.50.

Multiple issues developed that required change orders which caused the contract amount to exceed 10% of the project cost. Following is a summary of the change order costs:

Original contract amount	\$536,915.50
Change Order #1 (pending)	83,302.25
• Add fenced area for vehicle impound purposes	
• Revise parking lot grading to reduce the lot surface slope	
• Electric revisions due to power company service charges	
• Increase rock channel protection quantities at drainage outlet	
• 28-day contract extension	
Total contract price (15.5% over the original contract)	\$620,217.75

No Board action is necessary.

6.04k FIREWORKS BIDS

On motion by Mr. Moorehead, seconded by Mr. Maupin, agreements for supplying and exhibiting fireworks displays for a three-year period, 2020-2022, as recommended and set forth in the above memorandum, were approved.

6.04l TRASH COLLECTION BIDS

On motion by Mr. Moorehead, seconded by Mr. Gresh, agreements for trash collection services for the 2020-2022 seasons, as recommended and set forth in the above memorandum, were approved.

6.04m TAPPAN MARINA RENOVATION AND SITE IMPROVEMENTS: DESIGN CONTRACT MODIFICATION

On motion by Mr. Moorehead, seconded by Mr. Gresh, modification of the design contract with Domokur Architects for the Tappan Marina renovation and site improvements project, as recommended and set forth in the above memorandum, was approved.

6.05 CONFLICT OF INTEREST FORMS AND POLICY

On motion by Mr. Gresh, seconded by Mr. Sprang, revisions to the Board policy relative to Conflict of Interest, as recommended and set forth in the above memorandum, were approved.

6.06 PWM TRAG MEMBERS RESIGNATIONS

On motion by Mr. Gresh, seconded by Mr. Sprang, a resolution recognizing the services of Elizabeth Buchanan and Cynthia Crecelius on the PWM Technical Review Advisory Group, as recommended and set forth in the above memorandum, was adopted.

6.07 SCHEDULE OF BOARD MEETINGS FOR 2020

On motion by Mr. Sprang, seconded by Mr. Moorehead, the proposed schedule of Board meetings for 2020, as recommended and set forth in the above memorandum, was approved.

6.08 PROPOSED RATES FOR 2020

On motion by Mr. Sprang, seconded by Mr. Gresh, the proposed rates for parks, marinas and docking decals for the year 2020, as recommended and set forth in the above memorandum, were approved.

6.09 OTHER BUSINESS

Mr. Hoopingarner informed the Board that he, along with Mr. Janssen and Mr. Swiger, attended a banquet held by the Holmes Soil and Water Conservation District. Clark Sprang was honored as the 2019 Friend of Conservation. This award is presented each year to an outstanding community member in recognition of their conservation efforts – conserving soil, water, and other natural resources of Holmes County.

Mr. Hoopingarner also informed the Board that Boris Slogar recently received the “Outstanding Civil Engineering Alumni Award” from The Ohio State University Civil Engineering Alumni Association. In addition, Mr. Slogar was also recognized by the Water Management Association of Ohio for his years of service to that organization.

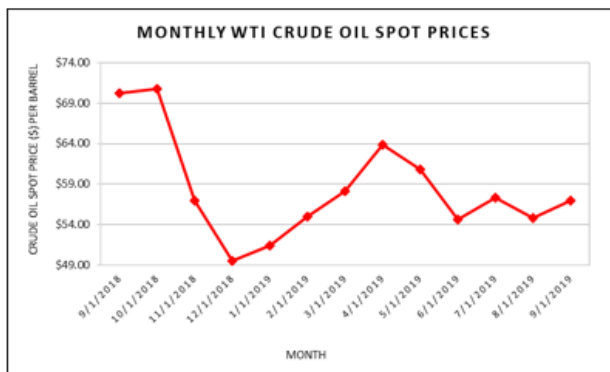
7. REPORTS

7.01 UTICA ROYALTY REVENUE REPORT

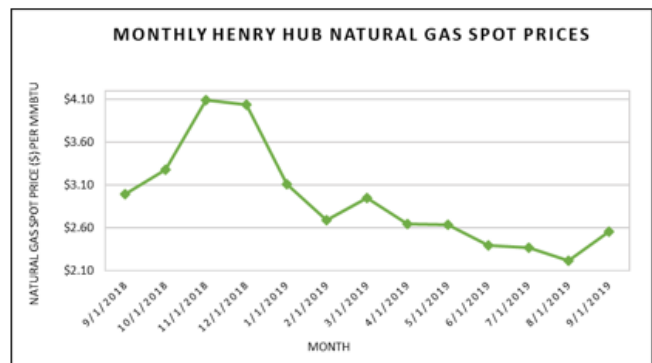
Utica royalty revenue is currently generated by 81 producing wells at Clendening, Seneca, and Leesville Reservoirs. A breakdown of the currently producing wells by operator and reservoir, along with the monthly royalty revenue can be seen on the attached page.

Utica royalties for October 2019 totaled \$ 916 Thousand (\$ 916,487.47), which was a 12% decrease from the previous month of September 2019 of \$ 1.02 Million (\$1,022,864.06).

- The WTI Crude Oil Spot Price² for Sept. 2019: **\$56.95** per barrel



- The Henry Hub Natural Gas Spot Price for Sept. 2019: **\$2.56** per MMBTU



¹ Source: U.S. Energy Information Administration (11/12/ 2019)

² WTI: Otherwise known as West Texas Intermediate is an oil benchmark and serves as a reference price for buyers and sellers of crude oil. One of the three primary crude benchmarks, WTI is associated with North American crude since this is where the market is. The New York Mercantile Exchange (NYMEX) oil futures contracts are based on WTI, and it has become one of the most common indexes when referencing the price of oil in North America.

³ Henry Hub Natural Gas: A natural gas benchmark commonly used as a pricing point for natural gas futures contracts on The New York Mercantile Exchange (NYMEX) and generally used as the primary price set for the North American natural gas market.

7.02 CONSERVATION REPORT

Conservation staff attended the Ohio Mine Land Conference in Zanesville on October 15-16. The first day of the conference included speakers from the U.S. Department of the Interior, Ohio University, Ohio Department of Natural Resources, Rural Action, University of Akron, Ohio Coal Association, and The Wilds. Topics included Mine Land Reforestation, Water Modeling, Acid Mine Drainage, Economic Development, and Restoration Ecology. The second day of the conference was a field trip to The Wilds for a Restoration Ecology Safari Tour. Along with wildlife viewing there were visits to tree planting sites, pollinator and prairie sites, and other restoration sites. MWCD was one of the sponsors for the conference.

On November 8, the core group members of the Tappan Lake Nutrient Reduction Initiative had a conference call to update the status of the initiative. The group agreed that Phase I of the initiative is nearly complete. Phase I included a comprehensive study of existing water quality data for the Tappan Lake watershed and identification of data gaps. We will begin to transition into Phase II of the initiative for the collection of data

to fill identified gaps, which should result in enough technical information to support a confident evaluation and selection of remedial actions for the watershed. Phase II is expected to take several years to accomplish prior to moving to the Phase III implementation phase of the initiative.

Staff has begun marking outer boundaries in the Atwood Lake region and has completed 7 miles so far. Trees are marked with paint at a distance of every 40-60 feet. Signs which indicate private property and the location of hunting areas are also hung on MWCD posts. GPS units are utilized to collect data on the condition of MWCD posts and to note significant encroachments. When certain portions of boundary lines are not easily identified, forestry works with engineering to get these areas surveyed.

Logging has wrapped up on a 56-acre tract that contained nearly 300,000 board feet in the Leesville Lake region. The sale was aimed at removing over-mature, cull and undesirable trees to help improve conditions for remaining growing stock. The dry conditions through late summer and into October allowed the sale to be completed very quickly.

Forestry has begun marking timber sales that will be harvested in 2020. A timber bid recently went out for a 32-acre tract along Fisher Road at Clendenning. Forestry staff has been working on preparing the tract for harvest since 2016 as the tract contained invasive species which needed to be controlled. The tract for bid contained around 169,000 board feet and was dominated by white oak and yellow poplar. The tract is to be select harvested and bid is due on November 21.

7.03 MARINAS REPORT

After a brief lull in the action, marina staff have been busy moving boats off docks, moving them to storage areas, and then moving docks to their winter storage areas as well. This year, the job of removing and moving docks was made much safer, and much more efficient with the use of the new workboat that arrived earlier this season. Total time was cut by at least half, the physical toll on our staff was greatly decreased, and most important, staff safety was enhanced. Marina and lake patrol staff certainly looked forward to the arrival of the new boat. I'm not sure any of us could have imagined how valuable and effective it ended up being.

In order to move the Tappan Lake Marina project forward, MWCD staff and Domokur Architects have been working hard reviewing the bids received this summer and exploring cost saving measures. As a result, the project has been split into multiple contracts, the construction schedule has been expanded, and value engineering options have been explored. The result, we feel, will be awardable bids and an achievable schedule, while leaving the design of the building largely intact.

Tucson has now completed the grading and site improvement project on the north side of the marina site. This involved improving access to the launch ramp, and grading and site preparation for boat storage areas, the new waste water treatment plant, (WWTP), and the future boat service building. Work is set to begin shortly on seawall improvements as well. Plans call for bids to be solicited in December for the construction of the new WWTP, and in January for the building and site improvements. Work on the treatment plant would begin this spring, with completion in spring of 2021. The building and site project work is anticipated to begin early next fall, with substantial completion planned for mid-May 2021.

Four storage buildings, near both Clendenning and Piedmont marinas, were purchased in September, for \$49,500.00. The buildings will allow us to handle the waiting list that has developed for indoor storage at Piedmont and let us start providing the service at Clendenning. We anticipate filling three of the buildings as soon as this year.

The installation of Piedmont Marina’s new water tank was completed, and a bid for construction of the wastewater treatment plant was awarded to Tucson. Work continues on Phase 2 of the campground renovation project.

Mr. Hoopingarner informed the Board that the Executive Team recently recognized the four marina managers (Jeremy Hoffer, Lynn Lyons, Matt Miller, and Shawn Tharp) with a “stewardship shout-out” for their teamwork on the recent dock removal process.

7.04 ENGINEERING REPORT

PROJECTS IN DESIGN

- Charles Mill Lake Main Campground Redevelopment - Phase 3
- Pleasant Hill New Camp Area G Campground
- Pleasant Hill Horse Camp Electric Upgrade
- Seneca Lake Marina Point Campground – Phase 2
- Tappan Marina WWTP and Sanitary Sewer Improvements

PROJECTS UNDER CONSTRUCTION

- **Atwood Camp Area 4 Restroom Improvement:** Bids for the project were opened on August 28, and the project was awarded to Tucson Inc. on September 3. The project involves installation of a new CXT restroom with four family restrooms and construction of a pump station and sanitary force main sewer. A pre-construction meeting was held October 16 with work to commence in Fall 2019. Substantial completion is scheduled for March 2020.
- **Atwood Lake Main Campground Improvements - Phase 2:** The project is currently being advertised for bids. A pre-bid meeting was held on October 9. Bids will be opened October 24. Substantial completion is scheduled for October 2020.
- **Charles Mill Lake Park Main Campground Redevelopment – Phase 2:** Restroom renovation continues. Concrete RV pads are being poured and the roadway is being prepped. This project involves the reconstruction of the existing middle section of the campground with 66 full-hookup RV campsites with gravel pads, 9 tent sites, renovations to the existing restroom/shower building, and a new prefabricated CXT restroom/shower building. Substantial completion is scheduled for November 2019.
- **Piedmont Campground Redevelopment Phase 2:** All sanitary sewer main is installed. Sanitary laterals are complete and storm sewer installation is nearly complete. Water line installation is complete. Pads are graded and approximately 50% are ready for concrete. Electrical work is 50% complete. Sanitary force main is installed and sanitary wet well is set with the valve vault to be set next. Substantial completion is scheduled for December 2019.
- **Piedmont Water Storage and Distribution Improvements:** New waterline flushing and chlorination is complete. The water tank has been installed. Electrical connections are underway. Final grading is needed at the tank site. Substantial completion is scheduled for October 2019.
- **Pleasant Hill Cabins Phase 1:** Cabins 8, 9 and 10 are complete. Cabin No. 2 , installing kitchen/bathroom countertops and handrails. Cabin No. 3, installing interior trim. Cabin No. 4, installation of metal roof, windows and doors is complete; installing loft sub-floor and staining exterior. Cabin No. 5, stained exterior and working on interior framing and electrical rough-in. Cabin No. 6, completed interior staining. Cabin No. 7, completed exterior staining and installing 1x6 pine interior. Contractor is also working on final grading all cabin sites for seeding. Substantial completion is scheduled for February 2020.
- **Pleasant Hill: Campground Redevelopment Phase 2:** All 46 campsites in Areas A and B are complete with utilities, concrete pads and asphalt pavement in place. Contractor is finishing landscape plantings in Area B and repair of West Loop Road. Substantial completion scheduled for November 2019.

- **Seneca Lake Marina Point Campground Redevelopment Phase 1:** Concrete RV pads are being poured. Electrical wiring is being pulled. Base is being placed in the roadways. Topsoil is being placed. The picnic shelter is complete. The project will provide 98 seasonal RV sites with full utility hook-ups, a new prefabricated CXT restroom and shower building, playground, basketball court, and picnic shelter. Substantial completion is scheduled for December 2019.
- **Tappan Lake Park Campground Renovation – Phase 2:** Waterline installation is complete. Underground electric is complete. Concrete pads are complete. The asphalt base course is complete. Topsoil and mulch beds being placed. The new playground has been installed. The prototype restroom construction continues. The timber trusses and roof is complete. Substantial completion is scheduled for November 2019.
- **Tappan Marina Support Facilities Grading:** The project is substantially complete. A field change is being considered for seawall modifications located between the marina building and the lake.
- **Tappan Lake Park Deersville Ridge Road RV and Boat Storage Lot:** Major earthwork activities are complete. The parking lot is at final plan grade. All drainage devices are installed. Curb installation, final grade approvals, and completion of the soil embankment being constructed to screen the site from State Route 250 is needed. A field change is being considered to improve the final parking lot slope. Substantial completion is scheduled for October 2019.

DREDGING PROGRAM

- **Seneca Lake:** Final plans were submitted to ODNR in early July for approval of the large settling basin dam at the Peninsula DMRA. Although we expect to receive this permit approval in the coming weeks, construction will likely not begin until spring due to winter weather restrictions. Dredging work will begin once construction of the basin is finished, and the entire project should be complete by November 2020.
- **Leesville Lake:** Two small dredging projects will be completed during this winter's drawdown. The first project at Palermo Boat Club will be completed by Jim Romig Excavating and the second project at Hensel's Landing Dock Association will be completed by MWCD's Engineering Department heavy equipment crew.

Mr. Little informed the Board that the dredging equipment that was purchased in the late 1990s for dredging primarily at Charles Mill will be transferred to the Ohio Department of Natural Resources. This purchase was partially funded with a grant from ODNR. Cost estimates to refurbish this equipment were excessive and ODNR can utilize it for repair of some of their existing equipment.

SHORELINE PROGRAM

- Leesville Lake – Camp NEOSA / Falcon Camp – Bids are scheduled to be opened on November 19.
- Piedmont Lake – Reynolds Road Cottage Area – Bids are scheduled to be opened on December 10.
- Seneca Lake – Churchman Point: will be constructed by the MWCD Engineering Department heavy equipment crew.

U.S. ARMY CORPS OF ENGINEERS PROJECTS/PROGRAMS

Mohawk Dam

- The Project Partnering Agreement was signed in Huntington during the biannual partnering meeting with MWCD.

Zoar Levee

- Authority for the project has been delegated to Huntington District.
- The Project Partnership Agreement (PPA) with MWCD is anticipated to be executed within the next few months.
- The internal erosion interceptor trench has been realigned.

7.05 IMMEDIATE OR PENDING LITIGATION

No report.

8. SUBDISTRICTS

8.01 PAYMENT OF BILLS – CHIPPEWA SUBDISTRICT

On motion by Mr. Maupin, seconded by Mr. Moorehead, the report of the payment of bills for the period ending October 31, 2019, for the Chippewa Subdistrict, was approved as presented.

8.02 2020 SUBDISTRICT BUDGETS

On motion by Mr. Gresh, seconded by Mr. Sprang, budgets for the year 2020 for Black Fork, Chippewa, and Clear Fork subdistricts, as recommended and set forth in the above memorandum, were approved.

9. EXECUTIVE SESSION

On motion by Mr. Sprang, seconded by Mr. Gresh, the Board of Directors entered executive session at 11:37 a.m. to discuss matters related to ORC §121.22 (G) (3). On roll call: Mr. Gresh-yes; Ms. Limbach-yes; Mr. Maupin-yes; Mr. Moorehead-yes; and Mr. Sprang-yes. The executive session ended at 12:20 p.m.

On motion by Mr. Sprang, seconded by Mr. Gresh, the Board of Directors entered executive session at 12:26 p.m. to discuss matters related to ORC §121.22 (G) (1) [Employment]. On roll call: Mr. Gresh-yes; Ms. Limbach-yes; Mr. Maupin-yes; Mr. Moorehead-yes; and Mr. Sprang-yes. The executive session ended at 2:45 p.m.

10. ADJOURN

There being no further business, on motion by Mr. Moorehead, seconded by Mr. Sprang, the meeting of the Board of Directors was adjourned. The next regularly scheduled meeting is Friday, December 20, 2019, at 9:00 a.m. at the MWCD Annex Building.