

**SUMMARY OF MINUTES  
BOARD OF DIRECTORS  
MUSKINGUM WATERSHED CONSERVANCY DISTRICT  
Held at The Wilkshire Banquet Center, Bolivar, Ohio  
October 20, 2017, 9:00 a.m.**

A meeting of the Board of Directors of the Muskingum Watershed Conservancy District was held at the Wilkshire Banquet Center, 474 Jeanne Anne Lane, Bolivar, Ohio, on Friday, October 20, 2017, at 9:00 a.m., pursuant to notice duly given all Directors, and the general public in accordance with law.

**1. ROLL CALL**

Directors present were: Ms. Limbach, Mr. Maupin, Mr. Moorehead, Mr. Paquette, and Mr. Sprang.

Present from MWCD staff were Scott Barnhart, Barbara Bennett, Jim Crandall, Jim Cugliari, Scott Heller, John Hoopingarner, Brad Janssen, Karen Miller, Boris Slogar, and Melissa Tylke.

Mr. Sprang, President of the Board of Directors, presided.

**2. INTRODUCTION OF VISITORS AND PUBLIC COMMENT**

Also in attendance for all or portions of this meeting were: J.D. Long (*Harrison News Herald*); Brett A. Heffner, Gary J. Biglin, and David Jr. Krichbaum (*Black Fork Watershed*); Darrell Banks (*Richland County Commissioner*); Joe Gies (*City of Shelby and MWCD Development Advisory Committee*); Steve Schag (*Mayor, City of Shelby*); Brian Craven (*Civil Science, Inc., Wooster*); Sean Logan (*Woolpert/Sean D. Logan Associates*); Terry Fercona (*Environmental Design Group*); and Reid Smucker (*Wooster*).

**3. APPROVAL OF MINUTES**

On motion by Ms. Limbach, seconded by Mr. Moorehead, the minutes of the September 22, 2017, meeting of the Board of Directors were approved.

**4. FINANCIAL**

Mr. Cugliari presented the financial report for the nine-month period ending September 30, 2017. The total operating revenue is \$16,628,185.00 with operating expenses of \$11,072,532.00 resulting in an excess of revenue over expenses of \$5,555,653.00.

**Maintenance Fund: General**

- Total revenues are 82.89% of budget and up 18.67% from 2016, with expenses at 66.16% of budget and up .32% from 2016.

**Conservation Fund**

- Total revenues are 66.00% of budget and down 16.15% from 2016.
- Timber Harvesting revenue is 66.35% of budget and up considerably from 2016. It is anticipated that budget will be met with contracts let in the last quarter of the year.
- Pine Pulpwood revenue is 96.17% of budget and down 25.45% from 2016 as our pine stands continue to diminish.

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- Mineral Operations/Gas and Oil Royalties are 67.04% of budget and down 19.10% from 2016. Some new wells were placed into production and significant royalties were received in October, so we are on schedule to meet budget.
- Total expenses are 62.72% of budget and down 22.45% from 2016.

### Recreation Fund: Parks

- Total revenues are 94.78% of budget and 2.69% ahead of 2016.
- Park Camping revenue is 99.45% of budget and up 2.37% from 2016.
- Camper Trailer Storage revenue is 15.46% of budget as funds are just beginning to be collected for storage. It is anticipated to meet the \$216,800.00 budget.
- General Park (gate admissions) is 95.78% of budget and slightly under 2016 revenue. The total revenue in this line item will fall just short of budget.
- Alive Festival revenue is 106.61% of budget with all revenues received in accordance with the agreement.
- Total expenses are 74.00% of budget and down 2.35% as we enter the fourth quarter.

### Recreation Fund: Non-Parks

- Total revenues are 88.47% of budget and up 1.15% from 2016.
- All but one revenue line item is ahead of 2016 with the anticipation that budget will be met in most, if not all, areas.
- Total expenses are 76.53% of budget and up 8.03% from 2016.
- There are mainly two areas where the expenses are up considerably from 2016 – Lake Patrol (three new full-time rangers were hired) and Water and Sewer Maintenance.

### Recreation Improvement Fund

- Total expenses are 41.78% of budget and more than double from 2016, due to the many capital improvement projects underway or completed.

### Maintenance Assessment Fund

- Assessment Fund-Revenue Collections is 101.16% of budget and up 1.33% from 2016. All counties have reported second half settlements. A recap of the collections and fees by county has been prepared for your review.
- Total expenses are 51.32% of budget and down from 2016, mainly in the areas of Dam Safety Upgrades, Debris Removal, and Sediment Removal.

Overall, operations continue to perform well as the recreation season has pretty much wrapped up. Park Master Plan projects continue to move forward. We will also begin bringing in some of the invested funds to assist with cash flow for payment of the Master Plan projects.

On motion by Mr. Maupin, seconded by Mr. Moorehead, the financial report was accepted as presented.

## 5. PAYMENT OF BILLS

On motion by Ms. Limbach, seconded by Mr. Maupin, the report of the payment of bills for the period ending September 30, 2017, was approved as presented.

**6. BUSINESS**

**6.01a LEASE TRANSACTIONS**

On motion by Ms. Limbach, seconded by Mr. Moorehead, the assignments, cancellations, new leases, farm leases, mortgage consent and agreement cancellations, and mortgage consent and agreements were approved and execution by the proper officers of the MWCD authorized.

**6.01b OHIO POWER COMPANY EASEMENT – TAPPAN  
REQUEST APPROVAL TO RATIFY EASEMENT**

On motion by Mr. Paquette, seconded by Mr. Maupin, a proposed permanent easement with Ohio Power for service to Tappan Park, as recommended and set forth in the above memorandum, was ratified.

**6.02a INVOICES PRIOR TO PURCHASE ORDERS**

On motion by Ms. Limbach, seconded by Mr. Moorehead, a “then and now” certificate for invoices received prior to processing of a purchase order, as recommended and set forth in the above memorandum, was authorized.

**6.02b 2017 YEAR-END OPERATING PROJECTION/2018 BUDGET STATUS**

The Budget and Planning Committee met on Tuesday October 10, 2017, to discuss the 2017 year-end projections as well as a review of the progress of the 2018 operating budget.

Board members received a copy of a report showing the 2017 year-end projection compared to the 2017 originally approved operating budget (*copy on file*). In addition, there are 2015 and 2016 actual columns which show our operational performance in those years. Overall, when comparing the 2017 year-end projection to the 2017 budget, revenues increased by 4% and expenses are projected to be 7.15% under budget. It is anticipated to finish the year at slightly above breakeven.

Relative to the 2018 budget, there has been an initial submittal of information. There has been considerable discussion on the revenue side relative to the pricing assumptions utilized, specifically in the park and marina areas. In addition, the initial expense submittal shows that further refinement will be necessary. It is the goal to submit in November a balanced operational budget along with the Capital budget, including Master Plan and Maintenance Assessment budgets.

This information was presented for discussion only and no action was requested.

**6.02c BUDGET REVISIONS**

On motion by Ms. Limbach, seconded by Mr. Moorehead, proposed budget revisions, as recommended and set forth in the above memorandum, were approved.

**6.02d BUDGET ADJUSTMENTS**

On motion by Ms. Limbach, seconded by Mr. Moorehead, proposed budget adjustments for the third quarter of 2017, as recommended and set forth in the above memorandum, were approved.

**6.02e 2018 MARINE PATROL ASSISTANCE GRANT PROGRAM**

On motion by Mr. Maupin, seconded by Ms. Limbach, a proposed Resolution of Authorization to apply for grant funds for the 2018 Marine Patrol Assistance Grant Program, as recommended and set forth in the above memorandum, was adopted.

**6.02f 2018 NAVIGATIONAL AIDS GRANT PROGRAM**

On motion by Ms. Limbach, seconded by Mr. Moorehead, a proposed Resolution of Authorization to apply for grant funds for the 2018 Navigational Aids Grant Program, as recommended and set forth in the above memorandum, was adopted.

**6.03a HUMAN RESOURCES SUMMARY**

On motion by Ms. Limbach, seconded by Mr. Moorehead, human resources activities, as recommended and set forth in the above memorandum, were approved.

**6.04a CAMPGROUND RESERVATION SYSTEM**

On motion by Mr. Paquette, seconded by Mr. Maupin, a contract with Campground Automation Systems to provide online reservation services, as recommended and set forth in the above memorandum, was authorized.

**6.04b MWCD REISER AVENUE BUILDING PARKING LOT PAVING BID AND AWARD RESULTS**

At the August 2017 meeting, the Board authorized staff to solicit bids and enter into a contract for the MWCD Reiser Avenue building parking lot paving project.

Sealed bids were received on September 14, 2017, with the following results:

<b>Contractor</b>	<b>Total Bid</b>
Barbicas Construction Company, Inc., Akron, OH	\$55,135.50
Cast and Baker Corporation, Canonsburg, PA	\$66,854.75
Central Allied Enterprises, Inc., Canton, OH	\$76,706.40

The amount of the low bid is below the engineer’s estimate of \$70,000.00 and is acceptable. The contract was awarded to Barbicas Construction Company, Inc. in the amount of \$55,135.50.

This memo is provided for informational purposes only. No Board action is required.

**6.04c ATWOOD LAKE PARK MAIN CAMPGROUND IMPROVEMENTS PHASE I BID AND AWARD RESULTS**

At the August 2017 meeting, the Board authorized staff to solicit bids and enter into a contract for the Atwood Main Campground Improvements project.

Sealed bids were received on September 28, 2017, with the following results:

<b>Contractor</b>	<b>Total Bid with Accepted Alternates</b>
Sheckler Excavating, Inc., Malvern, OH	\$ 5,857,297.08
The Beaver Excavating Company, Canton, OH	\$ 6,023,403.83
Tucson, Inc., New Philadelphia, OH	\$ 6,056,740.18
Fechko Excavating, Medina, OH	\$ 6,382,410.56
S.E.T. Inc., Lowellville, OH	\$ 6,850,570.25
Lockhart Concrete Company, Akron, OH	\$ 7,066,443.50
GLR Inc., Dayton, OH	\$ 7,186,499.78

The following alternate bid items were selected to be included in the contract: Alternate #1 Pickleball Court, Alternate #2 Basketball Court, and Alternate #3 Sand Volleyball Court. With these alternates, the low bid is acceptable and below the engineer’s estimate of \$6,626,296.00.

A contract will be entered with Sheckler Excavating, Inc. in the amount of \$5,857,297.08. Substantial completion for the project is scheduled for October 15, 2018. This memo is provided for informational purposes only. No Board action is required.

**6.04d CHARLES MILL PARK MAIN CAMPGROUND REDEVELOPMENT PHASE I  
 REQUEST TO ADVERTISE AND AWARD**

On motion by Ms. Limbach, seconded by Mr. Maupin, a request to advertise for bids and award a contract for phase 1 of the Charles Mill Park campground redevelopment project, as recommended and set forth in the above memorandum, was authorized.

**6.04e CHARLES MILL PARK WATERLINE REPLACEMENT PROJECT: BID AND AWARD RESULTS**

At the April 2017 meeting, the Board authorized staff to solicit bids and enter into a contract for the Charles Mill Lake Waterline Replacement project. The project includes the installation of new 2-inch diameter and 4-inch diameter waterlines between the main campground area and the Messerly Building located just past the beach.

Sealed bids were received on July 25, 2017, with the following results:

<b>Contractor</b>	<b>Total Bid</b>
Integrity Excavating II, Cleveland	\$129,017.00
Elite Excavating, Mansfield	\$175,056.00
Shrock Premier Custom Construction, Loudonville	\$179,329.00
Tucson, Inc., New Philadelphia	\$190,579.00
Dirt Dawg Excavating, Ashland	\$192,072.00

The amount of the low bid is below the engineer’s estimate of \$267,250.00 (revised to \$263,500.00) and is acceptable. The contract was awarded to Integrity Excavating II in the amount of \$129,017.00. Construction has recently begun, and the project should be complete by January 2018.

This memo is provided for informational purposes only. No Board action is required.

**6.04f LEESVILLE GLENS COTTAGE AREA REVERE ROAD PAVING: BID AND AWARD RESULTS**

At the July 2017, meeting, the Board authorized staff to solicit bids and enter into a contract for the Leesville Glens Cottage Area Revere Road Paving project.

Sealed bids were received on September 15, 2017, with the following results:

<b>Contractor</b>	<b>Total Bid</b>
Albatross Management, Lakeville, OH	\$54,098.00
Neff Paving, Zanesville, OH	\$64,153.00
Cast and Baker, Canonsburg, PA	\$69,938.50
Barbicas Construction Corporation, Akron, OH	\$75,378.00
Central Allied Enterprises, Canton, OH	\$77,021.00

The amount of the low bid is below the engineer’s estimate of \$60,000.00 and is acceptable. The contract was awarded to Albatross Management in the amount of \$54,098.00.

This memo is provided for informational purposes only. No board action is required.

**6.04g SENECA EAST SHORE AND CHESTNUT GROVE COTTAGE PAVING: BID AND AWARD RESULTS**

At the August 2017 meeting, the Board authorized staff to solicit bids and enter into a construction contract for improvements to Bass Lane in the Chestnut Grove Cottage Area and Margo Lane and Sunset Drive in the East Shore Cottage Area of Seneca Lake.

Sealed bids were received on September 25, 2017, with the following results:

<b>Contractor</b>	<b>Total Bid</b>
Parnell and Associates, Cambridge	\$191,342.20
Albatross Management, Lakeville	\$207,869.50
Brothers Excavating, Martins Ferry	\$271,473.14

The lowest bid was determined to be non-responsive with contract terms for failure to acknowledge a contract addendum. The amount of the second low bidder is within 10% of the engineer’s estimate of \$190,000.00 and is acceptable. The contract was awarded to Albatross Management in the amount of \$207,869.50.

This memo is provided for informational purposes only. No Board action is required.

**6.04h SENECA MARINA FUEL SYSTEM UPGRADE: REQUEST TO ADVERTISE AND AWARD**

On motion by Ms. Limbach, seconded by Mr. Moorehead, a request to advertise for bids and award a contract for upgrades to the Seneca Marina fuel system, as recommended and set forth in the above memorandum, was authorized.

**6.04i SENECA LAKE SEWER SYSTEM SCADA IMPROVEMENT: BID AND AWARD RESULTS**

At the May 2017 meeting, the Board authorized staff to solicit bids and enter into a contract for the installation of a telemetry/SCADA system at Seneca Lake.

Sealed bids were received on August 24, 2017, with the following results:

Contractor	Total Bid
Deskins Electric, Ltd., Lancaster	\$123,000.00
Wood Electric, New Philadelphia	\$127,447.00

The amount of the low bid is below the engineer’s estimate of \$144,500.00 and is acceptable. The contract was awarded to Deskins Electric in the amount of \$123,000.00.

This memo is provided for informational purposes only. No Board action is required.

**6.05 STRATEGIC PLAN – ORGANIZATIONAL VALUES**

The 2017 goals include the updating of the Strategic Plan by the end of the fourth quarter of 2017. This process includes a review of the MWCD mission, establishment of a vision, identification of organizational values and development of strategic initiatives.

Organizational values were developed from employee feedback on surveys, information gathered regarding organizational strengths from our employees and board members during the strategic planning process and from the feedback we have received from our customers and partner agencies. A review of these combined with our mission form the framework for the proposed organizational values shown below:

<b>S</b> ervice	We take the extra step to understand the needs of our customers, external stakeholders and each other, focusing on solutions to provide the best experience possible.
<b>T</b> eam Work	We leverage our collective knowledge and work as a team together to advance our mission and improve the organization.
<b>E</b> xcellence	What we do, we do well, keeping our standards of service and our work performance at a high level.
<b>W</b> ith Integrity	We work with each other, our customers and partners openly and sincerely in an ethical and professional manner.
<b>A</b> ccountability	We do what we say we are going to do with a positive attitude and a willingness to grow, learn and challenge ourselves and each other.
<b>R</b> espect	We treat others with courtesy and dignity as we would like to be treated.
<b>D</b> edication	We have passion for our mission and are committed to our work and the role we play in the organization.
<b>S</b> afety	We foster a culture of safety to ensure protection of our customers, our partners and each other.

Once the above values were agreed upon, it was discovered that many of the beginning letters of the words were the same as the letters in the word STEWARD, a word that our employees often hear is one of the most important words in our mission statement. We quickly decided that the acronym “STEWARDS” would be a meaningful way for employees to remember our values and relate them to our mission.

It is our desire to unveil the proposed values at an all-employee meeting to be held on October 31.

It is recommended that the Board approve and adopt these organizational values which will define the essence of what the MWCD is and aspires to be. The full updated strategic plan will be presented to the Board before the end of the year as scheduled.

On motion by Ms. Limbach, seconded by Mr. Paquette, the organizational values, as recommended and set forth in the above memorandum, were adopted.

**OTHER BUSINESS**

Ms. Bennett informed the Board of two upcoming awards: 1) MWCD will receive an award from the Tuscarawas Soil and Water Conservation District at their annual meeting on November 2; and Dave Kopchak, Chippewa Project Coordinator, will receive the Technician of the Year award at this year’s Water Management Association of Ohio conference in November.

**7. REPORTS**

**7.01 QUARTERLY MARKETING REPORT – SEPTEMBER 2017**

**Digital: Website traffic**

<b>September 2017</b>	<b>Website (Session)</b>	<b>Facebook (likes)</b>
MWCD	12,467 (-6.62%)	2867
Atwood	8,223 (+9.77%)	5545
Charles Mill	3,130 (-2.92%)	2422
Clendening	1,095 (+33.05%)	459
Piedmont	1,202 (-9.21%)	3377
Pleasant Hill	5,562 (+26.38%)	8276
Seneca Marina	1,006 (-10.74%)	268
Seneca Park	4,420 (+4.99%)	5951
Tappan	4,490 (+2.93%)	7715

*NOTE: Percent of change from 2016 statistics*

**Fishing for Feedback**

- Completed surveys in September: 26 (The email to solicit feedback from reservations made in September was sent October 1. This will be reflected in the October report).

**Advertising: Radio**

- IHeart Media Mansfield (WNCO 101.3: Pleasant Hill and Charles Mill promotions)
- IHeart Media Wheeling: 1 Tank Trip Promos for Piedmont, Seneca, Tappan and Clendening
- WJER: Atwood and Tappan promotions
- The River 106.3: Destination Atwood commercial

**Advertising: Television**

- WTOV-9: MWCD commercial
- WOIO- Channel 19: MWCD commercial

**Advertising: Print (monthly/daily publications)**

- Compass Media (General MWCD Promo with article)
- The Times Reporter: Tappan Marina and Restaurant promo
- Harrison News Herald: Tappan Marina and Restaurant promo
- The Times Leader: Tappan Marina and Restaurant promo
- Travel Host Magazine: Fall camping promo



**Advertising: Annual Publications**

- Ohio Travel Guide
- Tuscarawas County Visitors Guide
- Noble County Visitors Guide
- Stark County Visitors Guide
- Tri-State Area Visitors Guide
- Mansfield/ Richland County Visitors Guide
- Carroll County Visitors Guide
- Mohican Visitors Guide
- Cambridge/ Guernsey County Vacation Guide
- Guernsey County Community Guide
- Harrison County Visitors Guide
- CAVS Yearbook

**Paid Search**

- Average click through rate for September 13.19% (industry standard is 4.1%)

**Social Media**

- Facebook Advertising: Princess in the Park promotion

**Special Events**

- September 23: Camper Giveaway
- September 23: Princess in the Park at Pleasant Hill

**Brochure Distribution**

- Backroads Advertising
- CTM Media
- Henley Graphics Brochure Distribution
- Ad Rack: All Tourist Information Centers in Ohio (April-Sept)

**Organizations/ Committees/ Conferences**

- September 12: Adventures in NE Ohio meeting
- September 20: Leadership Training (DiSC) at Kent State Tuscarawas
- September 27: Tuscarawas Chamber Governance Council Meeting

**7.02 UTICA ROYALTY REVENUE REPORT**

Utica royalty revenue is currently generated by 53 wells at Clendening, Seneca, and Leesville Reservoirs. A breakdown of the wells by operator and reservoir, and the monthly royalty revenue can be seen on the attached page (*copy on file*).

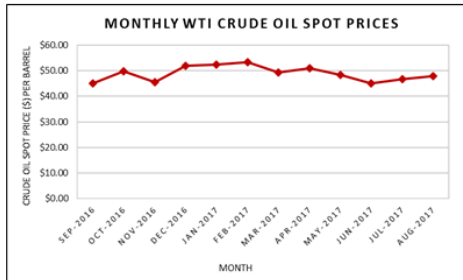
The monthly Utica royalty revenue increased about 51.7% from August '17 (\$403,680.46) to September '17 (\$612,449.35).

Some individual items of note:

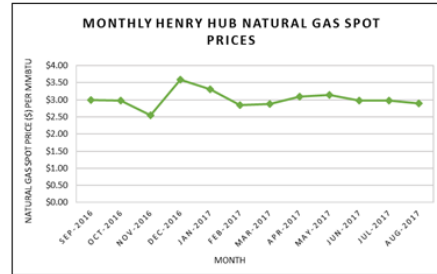
- Three new wells at Seneca were added in September 2017. These include three Turkey Unit wells where Antero is the producer.

The U.S. Energy Information Administration Prices Reports<sup>1</sup> (August 2017):

- The WTI Crude Oil Spot Price<sup>2</sup> for August 2017: \$48.04 per barrel



- The Henry Hub Natural Gas Spot Price<sup>3</sup> for August 2017: \$2.90 per MMBTU



<sup>1</sup> Source: U.S. Energy Information Administration (August 2017)

<sup>2</sup> WTI: Otherwise known as West Texas Intermediate is an oil benchmark and serves as a reference price for buyers and sellers of crude oil. One of the three primary crude benchmarks, WTI is associated with North American crude since this is where the market is. The New York Mercantile Exchange (NYMEX) oil futures contracts are based on WTI, and it has become one of the most common indexes when referencing the price of oil in North America.

<sup>3</sup> Henry Hub Natural Gas: A natural gas benchmark commonly used as a pricing point for natural gas futures contracts on The New York Mercantile Exchange (NYMEX) and generally used as the primary price set for the North American natural gas market.

**7.03 2017 GOALS**

A chart entitled “2017 Goals – Progress Tracking,” was distributed to the Board for their review.

**7.04 MASTER PLAN UPDATE**

Mr. Slogar distributed a written report to the Board on the Master Plan Implementation as follows:

**Program Status**

Detailed design continues for the following projects:

- **Piedmont:** Water and Electric Utility Improvements
- **Pleasant Hill:** Seasonal Campground Redevelopment - Phase I, Roadway and Infrastructure - Phase I
- **Seneca:** Marina Point South Campground Redevelopment
- **Tappan:** WWTP Phase 1 Improvements, Campground Renovation – Phase I

**Individual Projects Status**

- **Atwood Lake Area 20 Campground:** The restroom/shower building, playground and picnic pavilion are complete. Phase 2 cement subgrade stabilization, sanitary sewer and water utilities are complete. Concrete pad placement and electrical pedestal installation for remaining RV campsites is nearly complete and landscaping is ongoing. Phase 2 asphalt paving will take place in the next few weeks. Substantial completion for the entire project is scheduled for November 2017.
- **Atwood Main Campground Improvements – Phase I:** This project was awarded to Sheckler Excavating, Inc. of Malvern on October 12. A preconstruction meeting will be scheduled in late October. The project will provide 106 full-hookup RV campsites, a restroom/shower building, 2 shelters with playgrounds, walking paths, cluster dock and abutments, new dump station, gas line replacement and improvements to the special event parking area. Substantial completion for the project is scheduled for October, 2018.
- **Atwood Special Event Parking Improvements:** MWCD’s in-house construction crew has recently finished improvements to the special event parking area located on the north side of Shop Road. Improvements

include new aggregate-lined driving lanes, installation of drainage pipes and communication conduits. Installation will be completed this fall.

- **Charles Mill Lake RV and Boat Storage Lot:** The parking lot gravel surface is nearly complete. Electrical work for the site lighting should be started this week. The substantial completion date is mid-October.
- **Charles Mill Lake Park Water and Wastewater Utility Improvements:** Bids open on October 31.
- **Charles Mill Lake Park Main Campground Redevelopment – Phase 1:** Project going out for bid in November.
- **Piedmont Campground Renovations Phase I:** Project is going out for bid in October.
- **Pleasant Hill Lake Area 22 Campground:** All concrete RV campsite pads, utilities, picnic pavilion, basketball court and CXT restroom/shower building installation have been completed. Asphalt paving of roadways and most trails is complete with remaining trails to be completed in the next few weeks. Landscaping is ongoing. The project is scheduled to be substantially completed in December.
- **Pleasant Hill Lake Sanitary Collection System Improvements:** Directional drilling of the 4-inch sanitary sewer force main is approximately 70% complete. Construction of the two lift and gravity sewer remain to be completed. The substantial completion date set for the end of November.
- **Pleasant Hill Seasonal Campground Redevelopment – Phase I:** This project is currently advertised for bids with bid opening scheduled for October 26. The project will provide 45 full hookup RV campsites, a small CXT restroom building, and walking paths. Reconstruction of the existing restroom/shower building in Camp Area A, and the addition of a family restroom and laundry room, will also be included in the project. Substantial completion for the project is scheduled for March 2019.
- **Seneca Lake Terminal Pump Station and Force Main:** Border Patrol has set the pump station and is working on running the remaining amount of force main within the park. The force main between the park and Senecaville is complete including the tie-in to Senecaville’s WWTP. The project will be substantially completed in November.
- **Seneca Lake Parkside Central and Woodlands Campgrounds:** Cast & Baker Corporation has been working on the earthwork, utility relocations and construction of the temporary road. The project will be substantially completed in November 2018.
- **Tappan Lake East Campground:** The project is under construction by Tucson, Inc. Sycamore look (in vicinity of beach parking lot) is progressing. Concrete camper pads pouring to begin last week of August. This project is scheduled to be substantially completed in November 2017.

### **Reservoir Dredging and Shoreline Stabilization (Ongoing)**

#### **Dredging Program**

- **Tappan Lake:** All restoration work and punch list items area expected to be complete by October 31<sup>st</sup>.
- **Seneca Lake:** The design and preconstruction phase with PCi Dredging continues as dredge areas and potential dewatering sites are evaluated. Conceptual and final designs will be developed before PCi can submit the Guaranteed Maximum Price (GMP) proposal, which will be presented to the Board for approval.

#### **Shoreline Program**

- Projects for the 2017/2018 winter drawdown are planned at Tappan and Seneca Lakes. Grant dollars from the Clean Ohio program have been secured and will significantly reduce the District’s cost for next year’s shoreline stabilization work. Design work for these projects is nearly complete and we expect to advertise for bids in October.

## **7.05 USACE PROJECTS STATUS REPORT**

### **Dover Dam** (no significant update since last report)

- Real estate work continuing over the next few months (ODOT easement at the right abutment and a potential mineral rights easement at the left abutment).

**Bolivar Dam**

- Dam will likely be reclassified as DSAC 5 (Dam Safety Action Class) and will be the first dam in USACE’s Lakes and Rivers Division to achieve that rating.
- The left abutment restoration contract is finishing up and all contracts will be closed out by the end of 2017.

**Mohawk Dam** (no significant update since last report)

- Staff are assembling a work plan for design services in FFY18.

**Zoar Levee** (no significant update since last report)

- The project is awaiting funds from the Federal Government.

**Tapaan Dam**

- A site visit was held September 26 and 27 as part of the Phase I Issue Evaluation Study (IES).
- Potential failure modes analysis (PFMA) is underway with results expected by the end of November.
- Semi-qualitative risk analysis is underway and is due by the end of February, 2018.

**Magnolia Levee**

- Magnolia was lowered from DSAC 3 to DSAC 2 following the results of a Phase I IES. Phase II IES is underway.

**Partnering Meeting**

- A biannual partnering meeting was held October 19 in New Philadelphia and an oral report will be provided at the Board meeting.

**7.06 IMMEDIATE OR PENDING LITIGATION**

Mr. Hoopingarner reported relative to the United States, ex rel. Leatra Harper, et al., Petitioners v. Muskingum Watershed Conservancy District. On October 2, 2017, the Supreme Court of the United States has denied the Writ of Certiorari, effectively deciding not to review the order of the Court of Appeals dismissing the lawsuit. A second lawsuit has been appealed by Harper, et al.

**8. SUBDISTRICTS**

**8.01 BLACK FORK SUBDISTRICT – PROFESSIONAL SERVICES CONTRACT MODIFICATION WITH EMH&T**

Work continues in development of an official plan for the Black Fork Subdistrict. The Board of Directors, at the May 2015 meeting, authorized the staff to enter into a professional services agreement with EMH&T in the amount of \$455,945.09 for engineering design services. The contract was modified an additional \$49,530.00 for education and outreach services by Murphy Epsom of Columbus under the direction of EMH&T and was approved by the Board in April, 2016.

Conceptual design of a flood control system is nearing completion while further public education and outreach meetings are being planned for later this year and in the first quarter of 2018. In addition, work on creating a capital assessment methodology has been underway and should be ready for review later this year.

Authorized spending for the EMH&T contract is nearing the Board-approved cap. An additional \$97,857.82 is required to cover anticipated costs through the end of FY17 while \$335,801.21 is projected for FY18. The attached document from EMH&T provides further project scope and cost details (*copy on file*).

It is recommended the Board approve a modification to the EMH&T contract in an amount not to exceed \$97,857.82 through the end of FY17 with an additional \$335,801.21 for FY18. Expenditures will be authorized on an as-needed basis by the Chief Engineer. Funding is included in the FY17 Black Fork budget for the rest of this year's contract while funding for FY18 is included in the proposed Black Fork FY18 budget.

Mr. Slogar gave a PowerPoint presentation providing a project overview of the Black Fork Subdistrict work to date. Mayor Schag, Commissioner Banks, and Mr. Gies expressed appreciation for the efforts of the MWCD on their behalf.

David Krichbaum addressed the Board expressing his concern about the Black Fork project from an agricultural standpoint. In his opinion, residents in the agricultural community ("outside of Shelby") have been left out of the process except for the property owner meetings held with Subdistrict officials earlier this year. He also stated that he thinks that there will be a tremendous push back from the agricultural community. He mentioned that there is a private group currently working on some cleanup operations on the Black Fork through private funding. Mr. Krichbaum stated that the results of the cost benefit analysis will be important.

When the Board inquired about the amount of opposition that has been expressed about the proposed Black Fork project, Commissioner Banks said that there is an awareness on the part of the public officials that much work still needs to be done. He has been contacted by individuals on both sides of the issue.

Mr. Hoopingarner stated that Jack Fawcett and Associates is preparing a cost benefit analysis for the Black Fork project. In accordance with the Ohio Revised Code, the project will not move forward if that analysis does not have a positive result. He reminded the group that the MWCD is facilitating the process and that the representatives of the Black Fork will need to make the ultimate decision of whether or not to proceed. Although the MWCD will have invested approximately \$1.4 million in the review process, it is its responsibility to do so after receiving a formal request from the officials in Richland County.

Brett Heffner addressed the Board and indicated that he is assisting with fundraising efforts to pay for logjam clearing operations currently ongoing on the Black Fork. He feels that the landowners only get a chance to formally object to the project after the fact (if it is determined to proceed with the project). He referred to a letter which has been signed by township trustees in opposition to the project.

On motion by Ms. Limbach, seconded by Mr. Moorehead, a modification to the EMH&T contract for professional services on the Black Fork Subdistrict project, as recommended and set forth in the above memorandum, was approved.

## **9. EXECUTIVE SESSION**

There was no executive session.

## **10. ADJOURN**

There being no further business, on motion by Mr. Moorehead, seconded by Ms. Limbach, the meeting of the Board of Directors was adjourned. The next regularly scheduled meeting is Friday, November 17, 2017, at 9:00 a.m. at a conference room located in Founder's Hall, Kent State University Tuscarawas.