

**SUMMARY OF MINUTES  
BOARD OF DIRECTORS  
MUSKINGUM WATERSHED CONSERVANCY DISTRICT  
Held at Kent State University Tuscarawas, New Philadelphia, Ohio  
January 20, 2017, 9:00 a.m.**

A meeting of the Board of Directors of the Muskingum Watershed Conservancy District was held at the Science and Technology Center, Kent State University Tuscarawas, 330 University Drive NE, New Philadelphia, Ohio, on Friday, January 20, 2017, at 9:00 a.m., pursuant to notice duly given all Directors, and the general public in accordance with law.

**1. ROLL CALL**

Directors present were: Ms. Limbach, Mr. Maupin, Mr. Moorehead, Mr. Pryce, and Mr. Sprang. Present from MWCD staff were Scott Barnhart, Barbara Bennett, Mary Burley, Fernanda Craig, Jim Cugliari, John Hoopingarner, Brad Janssen, Nick Lautzenheiser, Ted Lozier, Anna Miller, Karen Miller, Kara Musser, John Olivier, Mike Rekestis, Boris Slogar, Clarissa Thompson, and Jeff Yohe.

Mr. Lozier introduced the following employees who recently joined the Conservation Group staff: Fernanda Craig, Water Quality Coordinator, and Clarissa Thompson, Conservation Technician.

Mr. Maupin, President of the Board of Directors, presided.

**2. INTRODUCTION OF VISITORS AND PUBLIC COMMENT**

Also in attendance for all or portions of this meeting were: J.D. Long (*Harrison News Herald*); Jon Baker (*Times Reporter*); Thomas Wince (*Antero Resources*); Terry Fercana (*Environmental Design Group*); Sean Logan (*Sean Logan & Associates, LLC and Woolpert*); Holly Hinton (*DLZ*); and R.S. Smucker (*Wayne County resident*).

**3. APPROVAL OF MINUTES**

On motion by Ms. Limbach, seconded by Mr. Sprang, the minutes of the December 16, 2016, meeting of the Board of Directors were approved.

**4. FINANCIAL**

Mr. Cugliari presented the financial report for the period ending December 31, 2016. The total operating revenue is \$21,458,714.00 with operating expenses of \$14,197,988.00 resulting in an excess of revenue over expense of \$7,260,726.00.

**GENERAL FUND**

- Total revenues finished the year at 97.86% of budget and down approximately 12.00% from 2015 due mainly to the decrease in water sales in the Use of Water Assets line item.
- Total expenses finished at 87.79% of budget.

**CONSERVATION FUND**

- Total revenues finished the year overall at nearly 10% over budget.
- Timber Harvesting and Pine Pulpwood Operations were very active in December generating more than
- \$250,000 in revenue.

- Farm Operations-Sharecrop revenue exceeded budget by 3.43% and nearly 70% higher than 2015.
- Mineral Operations-Gas and Oil Royalties finished the year at nearly 10% over budget, with the Utica Shale Royalties being approximately \$7.2 million.
- Total expenses for the year were 78.68% of budget and down 5.39% from 2015.

**RECREATION FUND - PARKS**

- Total revenues finished the year at 1.75% over budget and 4.50% more than 2015. As reported previously, all major revenue areas met or exceeded budget.
- Total expenses were 94.24% of budget and up slightly from 2015.

**RECREATION FUND – NON-PARKS**

- Total revenues finished the year 2.20% over budget and 2.73% ahead of 2015.
- Most of the major revenue areas met or exceeded budget.
- Total expenses are 91.36% of budget and down 1.81% from 2015.

**RECREATION IMPROVEMENT FUND**

- Total expenses were 38.47% of budget with many recreational projects being worked on in 2016.
- Please note that the prior year month and year-to-date figures, will reflect a negative number, because of year-end adjustments being made to prepare the annual financial report.

**MAINTENANCE ASSESSMENT FUND**

- Total expenses finished the year at 82.97 % of budget with the major area of expenses being Dam Safety Upgraded, Sediment Removal, Shoreline Protection and Water Quality Monitoring.
- Please note that the prior year month and year-to-date figures, will reflect a negative number, because of year-end adjustments being made to prepare the annual financial report.

Overall, budget expectations were met for 2016 with revenues especially being on target. As we enter 2017, we will have challenges in keeping our operating budget in line with projections, while tackling several capital projects.

On motion by Mr. Sprang, seconded by Ms. Limbach, the financial report was accepted as presented.

**5. PAYMENT OF BILLS**

On motion by Mr. Sprang, seconded by Ms. Limbach, report of the payment of bills for the period ending December 31, 2016, was approved as presented.

**6. BUSINESS**

**6.01a LEASE TRANSACTIONS**

On motion by Ms. Limbach, seconded by Mr. Sprang, the assignments, cancellations, new leases, farm leases, mortgage consent and agreement cancellations, and mortgage consent and agreements were approved and execution by the proper officers of the MWCD authorized.

**6.01b ANTERO LAND USE – KRUPA WELL PAD - SENECA**

On motion by Mr. Moorehead, seconded by Ms. Limbach, the proposed fee for the Land Use Agreement was approved and the Board requested that negotiations continue to finalize the Land Use Agreement to permit tree removal, geotechnical testing and construction of a portion of the Krupa Pad at Seneca Reservoir. The agreement will be brought back to the Board in February for consideration.

**6.01c TAPPAN MARINA STATUS**

This matter was discussed in Executive Session. In open session, on motion by Mr. Moorehead, seconded by Mr. Pryce, the Board approved the results of the recent mediation session between the MWCD and operators of Tappan Lake Marina and authorized a proposed amendment to the Tappan Marina lease, extending the term of the lease to October 1, 2017.

**6.01d PURCHASE OF PROPERTY**

On motion by Mr. Sprang, seconded by Ms. Limbach, the purchase agreement for property located at 2050 Reiser Avenue SE, New Philadelphia, as recommended and set forth in the above memorandum, was ratified and approved.

**6.02a BUDGET ADJUSTMENTS**

On motion by Ms. Limbach, seconded by Mr. Sprang, budget adjustments made during the fourth quarter of 2016, as recommended and set forth in the above memorandum, were approved.

**6.02b BUDGET REVISIONS**

On motion by Mr. Sprang, seconded by Ms. Limbach, proposed budget revisions, as recommended and set forth in the above memorandum, were approved.

**6.02c 2017 RECREATIONAL TRAILS PROGRAM GRANT APPLICATION**

On motion by Mr. Pryce, seconded by Ms. Limbach, a proposed Resolution of Authorization to apply for financial assistance through the Ohio Department of Natural Resources Recreational Trails Program, as recommended and set forth in the above memorandum, was adopted.

**6.02d BOLIVAR DAM LOCAL COST SHARE FUNDING REQUEST**

On motion by Mr. Pryce, seconded by Mr. Sprang, release of funds to the U.S. Army Corps of Engineers in the amount of \$200,000.00 for the Bolivar Dam Major Rehabilitation Project, as recommended and set forth in the above memorandum, was authorized.

**6.03a HUMAN RESOURCES SUMMARY**

On motion by Ms. Limbach, seconded by Mr. Sprang, human resources activities, as recommended and set forth in the above memorandum, were approved.

**6.03b LAKE RANGER PROPOSED STAFFING CHANGES**

On motion by Ms. Limbach, seconded by Mr. Sprang, proposed ranger staffing organizational changes, as recommended and set forth in the above memorandum, were approved.

**6.04a PURCHASE OF ACCOUNTING SOFTWARE**

On motion by Mr. Sprang, seconded by Ms. Limbach, purchase of new accounting software from Software Solutions, Inc., at a cost of \$116,000.00, as recommended and set forth in the above memorandum, was approved.

**6.04b REQUEST TO ADVERTISE AND AWARD CONTRACT – PURCHASE OF BOAT DOCKS**

On motion by Mr. Pryce, seconded by Mr. Sprang, a request to advertise and award a contract for the purchase of boat docks in an amount not to exceed \$658,900.00, as recommended and set forth in the above memorandum, was approved.

**6.04c EXTENSION TO LEISURE INTERACTIVE AGREEMENT**

On motion by Ms. Limbach, seconded by Mr. Sprang, an extension of an agreement with Leisure Interactive through December 31, 2017, as recommended and set forth in the above memorandum, was approved.

**6.04d PURCHASE OF RENTAL BOATS**

On motion by Mr. Pryce, seconded by Mr. Sprang, a request to advertise and award a contract for the purchase of rental boats in an amount not to exceed \$130,000.00, as recommended and set forth in the above memorandum, was approved.

**6.04e PIEDMONT MARINA – FUEL SYSTEM UPGRADE: REQUEST TO BID AND AWARD**

On motion by Mr. Sprang, seconded by Ms. Limbach, a request to advertise and award the purchase of a new fuel system for Piedmont Marina at a cost not to exceed \$147,500.00, as recommended and set forth in the above memorandum, was approved.

**6.04f TAPPAN PARK WATER SYSTEM SCADA: REQUEST TO BID AND AWARD**

On motion by Ms. Limbach, seconded by Mr. Moorehead, a request to advertise and award a contract for improvements to the Tappan Park water system at a cost not to exceed \$153,000.00, as recommended and set forth in the above memorandum, was approved.

**6.04g TAPPAN PARK WASTEWATER TREATMENT PLANT: REQUEST TO BID AND AWARD**

This memo was withdrawn.

**6.04h CAPITOL PARTNERS**

On motion by Mr. Moorehead, seconded by Mr. Pryce, a Consulting Services Agreement with Capitol Partners II, LLC, as recommended and set forth in the above memorandum, was approved, subject to a final negotiation of the fee structure.

**6.05a ATWOOD PARK MAIN CAMPGROUND IMPROVEMENT – PHASE I: DESIGN CONTRACT**

On motion by Mr. Pryce, seconded by Mr. Sprang, a contract for final design of the Atwood Park main campground improvement project with Woolpert, Inc., in an amount not to exceed \$402,590.00, as recommended and set forth in the above memorandum, was approved.

**6.05b ATWOOD PARK SANITARY SEWER SYSTEM – BID RESULTS**

The Board of Directors, at the September 23, 2016, meeting, authorized the Engineering Department to solicit bids and enter a construction contract for the Atwood Park sanitary sewer system project. Construction documents were prepared by Civil Design Associates, Inc. of New Philadelphia.

Sealed bids were received on Wednesday, December 21, 2016, with the following results:

<b>Contractor</b>	<b>Total Bid Price</b>
Tucson Inc.	\$229,721.72
Border Patrol LLC	\$239,831.30
Wenger Excavating	\$317,214.40
Freedom Construction Enterprises	\$333,883.00
Rudzik Excavating	\$340,500.00
Spano Brothers Construction	\$345,961.40
Palmer and Son Excavating	\$349,954.45
Eclipse Company	\$357,261.70
Central Allied Enterprises	\$369,931.00
Campbell Contracting LLC	\$371,855.90
1127 Construction	\$382,665.00
Beaver Excavating Company	\$386,807.00
JS Bova Excavating LLC	\$416,035.00
Lockhart Concrete Co.	\$429,599.00

The engineer's estimate for this project is \$397,405.00. The Engineering Department has entered a contract with Tucson, Inc. of New Philadelphia for \$229,721.72. Substantial completion of the project is scheduled in May 2017.

This memo is provided for informational purposes only. No Board action is required.

**6.05c CHARLES MILL PARK MAIN CAMPGROUND REDEVELOPMENT – PHASE I: DESIGN CONTRACT**

On motion by Mr. Pryce, seconded by Ms. Limbach, a contract for final design of the Charles Mill Park main campground redevelopment project with Environmental Design Group, in an amount not to exceed \$186,854.00, as recommended and set forth in the above memorandum, was approved.

**6.05d CHARLES MILL PARK – WATER/WASTEWATER UTILITY IMPROVEMENTS: DESIGN CONTRACT**

On motion by Mr. Sprang, seconded by Mr. Pryce, a contract for final design of the Charles Mill Park water/wastewater utility improvements project with Environmental Design Group, in an amount not to exceed \$213,679.00, as recommended and set forth in the above memorandum, was approved.

**6.05e PLEASANT HILL PARK CAMPGROUND REDEVELOPMENT – PHASE I: DESIGN CONTRACT**

On motion by Ms. Limbach, seconded by Mr. Sprang, a contract for final design of the Pleasant Hill Park campground redevelopment project with Stantec Consulting Services, Inc., in an amount not to exceed \$245,000.00, as recommended and set forth in the above memorandum, was approved.

**6.05f PLEASANT HILL PARK AREA 22 CAMPGROUND – BID RESULTS**

The Board of Directors, at the September 23, 2016, meeting, authorized solicitation for bids and entering a construction contract for the Pleasant Hill Park Area 22 campground project. Construction documents were prepared by Stantec Consulting Services, Inc.

Sealed bids were received on Wednesday, December 14, 2016, with the following results:

Contractor	Total Bid Price with Accepted Alternates*
Shrock Premier Custom Construction, LLC	\$2,876,024.35
Tucson, Incorporated	\$2,986,610.50
Simonson Construction	\$2,988,589.65
Elite Excavating Co.	\$3,234,117.00
Wenger Excavating	\$3,410,916.20
Adena Corporation	Rejected - Nonconforming Bid

\*Alternate 1) Upgrade from asphalt apron to concrete apron at entrance to camper pads.

\*Alternate 2) Upgrade from stone surface to asphalt on walking path through campground.

The engineer’s estimate for this project is \$3,400,000.00. The Engineering Department has entered a contract with Shrock Premier Custom Construction, LLC of Loudonville, OH for \$2,876,024.35. Substantial completion of the project is scheduled for October 2017.

This memo is provided for informational purposes only. No Board action is required.

**6.05g SENECA BEACH CONCESSION – BUILDING DEMOLITION AND SITE PREPARATION: BID RESULTS**

The Board of Directors, at the October 21, 2016, meeting, authorized the Engineering Department to solicit bids and enter a construction contract for the building demolition and site preparation work for the Seneca Beach Concession. Construction documents were prepared by GPD Group, Inc.

Sealed bids were received on Thursday, December 1, 2016, with the following results:

Contractor	Total Bid
G&M Construction, Inc.	Rejected – Nonconforming Bid
Brannon Contracting and Maintenance Services, LLC	\$303,261.60
Mark Mondo Building and Excavating, Inc.	Rejected – Nonconforming Bid
CCI Commercial Construction, LLC	\$442,511.70

The engineer’s estimate for this project was \$354,374.00. The Engineering Department has entered a contract with Brannon Contracting and Maintenance Services, LLC., Duncan Falls, for \$303,261.60. Construction will begin shortly and substantial completion is scheduled for April 2017.

This memo is provided for informational purposes only. No Board action is required.

**6.05h SENECA PARK – TERMINAL PUMP STATION AND FORCE MAIN TO SENECVILLE: BID RESULTS**

The Board of Directors, at the October 21, 2016 meeting, authorized the Engineering Department to solicit bids and enter a construction contract for the terminal pump station and force main to Senecaville project at Seneca Park. Construction documents were prepared by GPD Group, Inc.

Sealed bids were received on Wednesday, December 21, 2016, with the following results:

<b>Contractor</b>	<b>Total Bid</b>
Border Patrol, LLC	\$941,338.73
TAM Construction	\$979,000.00
Precision Pipeline, LLC	\$1,012,810.00
Precise Boring of Ohio	\$1,028,763.00
Larry Lang Excavating, Inc.	\$1,050,956.50
JS Bova Excavating, LLC	\$1,099,265.00
Zemba Bros., Inc.	\$1,099,457.85
1127 Construction, Inc.	\$1,125,225.00
Campbell Contracting, LLC	\$1,438,031.75

The engineer's estimate for this project is \$1,131,759.00. The Engineering Department has entered a contract with Border Patrol of Richmond, OH, for \$941,338.73. Construction will begin this winter and substantial completion is scheduled for October 2017.

This memo is provided for informational purposes only. No Board action is required.

**6.05i TAPPAN PARK CAMPGROUND RENOVATIONS – PHASE I: DESIGN CONTRACT**

On motion by Mr. Pryce, seconded by Ms. Limbach, a contract for final design of the Tappan Park campground renovations project with DLZ, in an amount not to exceed \$420,047.71, as recommended and set forth in the above memorandum, was approved.

**6.05j TAPPAN PARK EAST CAMPGROUND: REQUEST TO BID AND AWARD**

On motion by Mr. Pryce, seconded by Ms. Limbach, a request to advertise and award a contract for construction of the Tappan Park East Campground at a cost not to exceed \$5,750,000.00, as recommended and set forth in the above memorandum, was approved.

**6.05k CAMPGROUND PLAYGROUND STRUCTURE PURCHASES**

On motion by Mr. Moorehead, seconded by Mr. Sprang, a request to purchase playground structures through US Communities cooperative purchasing program at a cost not to exceed \$150,000.00, as recommended and set forth in the above memorandum, was approved.

**6.06 MOHAWK DAM SAFETY MODIFICATION PROJECT**

On motion by Ms. Limbach, seconded by Mr. Moorehead, a resolution authorizing signatories for documentation for the U.S. Army Corps of Engineers Mohawk Dam Safety Modification Project, as recommended and set forth in the above memorandum, was approved

**OTHER BUSINESS**

No other business.

**7. REPORTS**

**7.01 MARINAS REPORT**

Atwood Lake Boats, owned by Brian Valot, has been named, once again, a “Top 100 Dealer” by Boating Industry Magazine. This is quite an accomplishment.

The marina building renovation project at Piedmont, which includes the addition of ADA accessible restrooms, a new, more efficient floor plan, outdoor deck, an innovative self-contained bait tank, and self-serve food area, is moving along. Drywall is up and the foundation block has been erected for the addition which will house the new ADA restrooms.

Launch ramp projects have begun at Charles Mill Marina, an access point used heavily by the public, and at Leesville South Fork. Both ramps should be completed this spring.

The Asset Purchase Agreement for Leesville Petersburg Marina is being finalized. The actual transaction should close in January. We are also finalizing a lease agreement with Keith Ott, owner/operator of Leesville South Fork Marina, to operate the facility. That agreement will be brought to the Board for approval in February.

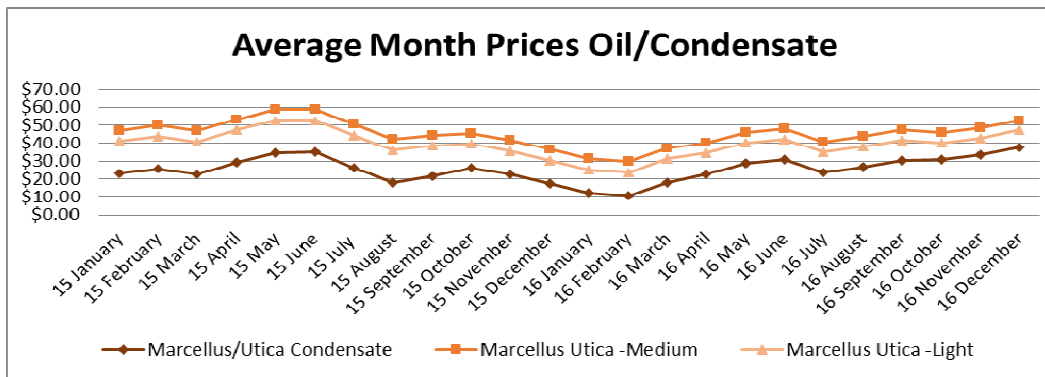
**7.02 UTICA ROYALTY REVENUE REPORT**

Utica royalty revenue is currently generated by 50 wells on adjacent private property. The MWCD’s proportional share of the wells varies significantly (see attachment for more detail). There were no specific items to note, and the monthly Utica royalty revenue increased approximately 5.1% from November ‘16 (\$524,829.72) to December ‘16 (\$551,465.70).

In addition, we are currently drafting a revised version of this report. This revised version will still display the pertinent royalty revenue and index pricing information, in a more succinct format, and will also include some additional formatting changes. We anticipate this revised version will be presented at the February 2017 Board of Directors meeting.

- The Ohio Market Report prices posted for \$/barrel of Ohio Oil/Condensate on December 31, 2016
  - Marcellus - Utica Medium \$52.72
  - Marcellus - Utica Light \$47.22
  - Marcellus - Utica Condensate \$37.72





- The Henry Hub Natural Gas Spot Price for January 3, 2017: \$3.41

**7.03 TRAILS BLUEPRINT TEAM**

Nick Lautzenheiser, Ted Lozier, Anna Miller, Kara Musser, and John Olivier presented a Trails Blueprint Team Update.

The team objective is “Develop a plan of strategies and actions that, when implemented, will provide for an MWCD trails system with linkages to other trails and communities within the Muskingum River Watershed and beyond.

Partnership development has included: Industrial Heartland Coalition, Buckeye Trail Association, International Trail Symposium, health care partners, school track/cross country events, and park district field trips.

Another presentation will be made in mid-year to the Board of Directors to apprise them of the progress of the Trails Blueprint Team efforts. A copy of the PowerPoint presentation is on file.

**7.04 2017 GOALS**

Members of the Board received a draft copy of the 2017 goals. Mr. Hoopingarner reviewed each individual goal.

**STRATEGIC PLANNING**

The MWCD will review and revise strategic plan in 2017. The updated strategic plan will be used as the basis for the annual budget process to be completed in the fourth quarter of 2017. The updated strategic plan will be completed by the fourth quarter of 2017.

**CAPITAL IMPROVEMENTS/MASTER PLAN IMPLEMENTATION**

The MWCD will complete construction of new campgrounds for relocation of campers at Tappan, Atwood and Pleasant Hill by the fourth quarter of 2017. The design for the first round of campground renovation/redevelopment projects at Atwood, Charles Mill, Pleasant Hill, Piedmont, Seneca and Tappan will be completed by the fourth quarter of 2017. Infrastructure design and construction will be ongoing to support the campgrounds as they open.

**DREDGE PROGRAM**

Dredging operations at Tappan are substantially complete. Final restoration of the Dredged Material Relocation Areas at Tappan is to be completed by the third quarter 2017. A targeted dredging program for Seneca Lake will

be initiated in 2017 with a focus on isolated pockets where dredging will improve the winter flood storage capacity as well as increase boater access in problem areas.

#### **ENTERPRISE CONTENT MANAGEMENT AND RECORDS**

Training and implementation of the Enterprise Content Management (ECM) system, which is an electronic records management and electronic workflow process system, will continue in 2017. Full implementation using ECM processes for the cottage site leasing program which includes leasing, inspection and permitting will be completed the end of the second quarter. ECM processes will be created and implemented for preparation of board meeting material and the board agenda by the end of the year. A position to manage data bases, electronic and hard copy records, and ongoing implementation of ECM systems on a District-wide scale will be considered and presented to the Board when deemed appropriate in 2017.

#### **HUMAN RESOURCES**

Implement an employee training curriculum for new Employee Orientation using both the ROK online training system and customized content training by the end of the fourth quarter of 2017. Implement human resources compliance training by the end of the second quarter of 2017. Implement digital safety inspections utilizing customized forms and tablets in the field by the end of the third quarter of 2017.

#### **JOHNNY APPLESEED FACILITIES**

The Johnny Appleseed Heritage Center Inc. board has exhausted all its resources and is no longer financially capable of maintaining the Johnny Appleseed Outdoor Drama facilities. These facilities will most likely be turned over to the MWCD within the first quarter of 2017. The MWCD will develop a plan for the smooth transition and repurposed use of these facilities by the start of the third quarter and will begin implementation of the repurposed use in the third and fourth quarters.

#### **FINANCE ACCOUNTING SOFTWARE SYSTEM**

The accounting software system will be upgraded in 2017. This upgrade will include the migration to a new software solution which will enhance the use of various applications specifically in the finance area as well as the entire conservancy district. The conversion process will be targeted to begin late in the second quarter. As that process is being worked on, we will begin to lay out and then implement the appropriate training for all staff utilizing the system in the third quarter and fourth quarters. It is anticipated to run a mirroring of the new and old systems during the fourth quarter with an anticipated live date of no later than January 1, 2018.

In addition to the accounting software, Finance will be working with Human Resources (HR) to evaluate our existing Payroll and HR solutions beginning in the second quarter of 2017. In the event, there would be a change, it is anticipated to make that change/conversion during the fourth quarter of 2017.

#### **RECREATION FACILITIES MAINTENANCE STANDARDS IMPLEMENTATION**

To ensure quality and consistent levels of maintenance throughout the District, we will develop park and marina maintenance standards by the second quarter of 2017. Implementation of high priority standards will occur in the second quarter with refinement of these standards occurring by the end of the fourth quarter. The refinement of these standards in 2017 will allow for the development of a cost of service module in 2018.

On motion by Mr. Moorehead, seconded by Ms. Limbach, the 2017 goals were adopted.

#### **7.05 MASTER PLAN UPDATE**

Members of the Board received a copy of the fourth quarter Park Master Plan Program report. Mr. Rekstis briefly reviewed this report with the Board.

Mr. Slogar distributed a written report to the Board on the Master Plan Implementation.

### Program Status

- Detailed design continues for the following projects:
  - Atwood: Special event parking improvements
  - Charles Mill: Boat storage lot
  - Piedmont: Water and electric utility improvements
  - Pleasant Hill: Sanitary system improvements
  - Seneca: P-13 and P-21 Campgrounds
  - Tappan: East campground, WWTP Phase 1 improvements
- The following projects are in the scope development or fee negotiation process and will be under design in FY17:
  - Atwood: Main campground improvements, Phase I
  - Charles Mill: Water and wastewater treatment plants, main campground redevelopment Phase I
  - Piedmont: Campground redevelopment Phase I
  - Pleasant Hill: Seasonal campground redevelopment Phase I, Area 27 Cabin Road and utilities
  - Seneca: Area M-10 campground (south)
  - Tappan: Campground renovation Phase I
- Agreements have been reached with the Village of Perrysville for wastewater treatment from Pleasant Hill Lake Park and with the Village of Senecaville for wastewater treatment from Seneca Lake Parkside.

### Individual Projects Status

- **Atwood Area 20 Campground:** Beaver Excavating is currently performing sanitary sewer and waterline installation. Masonry walls are nearly completed on the restroom/shower building and the floor slab is scheduled to be poured in the coming weeks. Substantial completion is scheduled for September, 2017 with an interim milestone date of June 30, 2017 for completion of 75 campsites and the restroom/shower building.
- **Tappan ADA Restroom and Shower House:** CCI Construction has completed installation of all trusses and rough plumbing and electrical work. Installation of roofing materials is nearly complete and interior finish work is ongoing. The project will be substantially completed prior to the 2017 camping season.
- **Seneca Lake Park – Terminal Pump Station and Force Main to Senecaville:** A construction contract in the amount of \$941,338.73 was awarded to Border Patrol LLC on January 18. A pre-construction meeting will be scheduled in the coming weeks with construction following shortly thereafter. The project will involve the replacement of the existing terminal parkside pump station located near the middle shower house and construction of approximately 11,500 feet of 6-inch force main across MWCD property and along Hatchery Road right of way to the Senecaville wastewater treatment plant. The project will be substantially completed in October.
- **Atwood Sanitary Sewer System:** A construction contract in the amount of \$229,721.72 was awarded to Tucson, Inc. on January 3. The pre-construction meeting was held January 17 and construction will begin in the coming weeks as weather permits. The project will construct just over 3,000 feet of sanitary sewer from the proposed Campground Area 20 to the existing main lift station located near Camp Area B. The project is scheduled for substantial completion in May.
- **Pleasant Hill Area 22 Campground:** A construction contract in the amount of \$2,876,024.35 was awarded to Shrock Premier Custom Construction LLC on December 29, 2016. The pre-construction meeting was held January 19 and construction will begin in the coming weeks as weather permits. The project will include 59 full hookup RV camp sites, a CXT restroom/shower building, picnic shelter and playground to be located on the east side of the park near existing Camp Area E. The project is scheduled to be substantially complete in October.

- **Seneca Beach Concession/Restroom Building:** Bids were opened December 1, 2016, and Brannon Contracting & Maintenance Services LLC is the apparent low bidder with a bid of \$303,261.60. The project includes demolition of the existing concession building and site work and utility installation for a new concession and restroom building to be purchased from Public Restroom Company under a separate contract. The project is scheduled for substantial completed in April.

#### **7.05 DREDGE PROGRAM STATUS – TAPPAN LAKE DREDGING PROJECT**

- Plans are underway to mechanically dredge one additional area near a cluster dock in Y-bay. Dock users have been having difficulty accessing their docks due to shallow water depths, so we will remove between 1,000 to 1,500 cubic yards of material to restore the area to an adequate depth.
- Planning for Dredge Material Relocation Areas (DMRA's) at Seneca is underway.

#### **7.06 USACE PROJECTS STATUS REPORT**

##### **Dover Dam** (no significant update since last report)

- Real estate work continuing over the next few months (ODOT easement at the right abutment and a potential mineral rights easement at the left abutment).
- Project will be closed out by the end of the federal fiscal year (September 2017).

##### **Bolivar Dam** (no significant update since last report)

- Four of the six gates are replaced and completely rehabbed with the final two to be replaced by the end of February.
- Final restoration and pavement work on the dam have been postponed until Spring because of weather. Road over the dam will remain closed until then but will be available for emergency access including when necessary during times of flooding.
- Left abutment restoration will take place next year along with the installation of additional piezometers to monitor the performance of the seepage barrier. In addition, the relief wells will be cleaned out next year.

##### **Mohawk Dam**

- Dam Safety Modification Report was completed January 9 and is under final review.
- A for a Resolution of Support from MWCD has been received is under Board consideration this month.
- Independent External Peer Review is awaiting final resolution of comments and will be closed out shortly.

##### **Zoar Levee** (no significant update since last report)

- Detailed design is ready to begin and the creation of a detailed project schedule and estimate is underway.
- The plan is to install an internal erosion interception trench and two berms with filters at the pump station ponding area and along the landward toe of the levee.
- Project scoping and real estate preparatory work are underway.

##### **Partnering Meeting**

- The next biannual partnering meeting is scheduled for March 15 in Huntington.

#### **7.07 IMMINENT OR PENDING LITIGATION**

No business at this time.

**8. SUBDISTRICTS**

No business at this time.

**9. EXECUTIVE SESSION**

On motion by Ms. Limbach, seconded by Mr. Pryce, the Board of Directors entered executive session at 11:50 a.m. to discuss matters related to ORC §121.22 (G) (2). On roll call: Ms. Limbach-yes; Mr. Maupin-yes; Mr. Moorehead-yes; Mr. Pryce-yes; and Mr. Sprang-yes. The executive session ended at 12:19 p.m.

**10. ADJOURN**

There being no further business, on motion by Mr. Pryce, seconded by Ms. Limbach, the meeting of the Board of Directors was adjourned. The next regularly scheduled meeting is Friday, February 17, 2017, at 9:00 a.m. at the Kent State University Tuscarawas, Science and Technology Center.

*01.20.2017,km*

*Approved 02.17.2017*