

**SUMMARY OF MINUTES
BOARD OF DIRECTORS
MUSKINGUM WATERSHED CONSERVANCY DISTRICT
Held at the MWCD Annex Building
December 21, 2018, 9:00 a.m.**

A meeting of the Board of Directors of the Muskingum Watershed Conservancy District was held at the MWCD Annex Building, 2050 Reiser Avenue SE, New Philadelphia, Ohio, on Friday, December 21, 2018, at 9:00 a.m., pursuant to notice duly given all Directors, and the general public in accordance with law.

1. ROLL CALL

Directors present were: Mr. Gresh, Ms. Limbach, Mr. Maupin, Mr. Moorehead, and Mr. Sprang.

Mr. Moorehead, President of the Board of Directors, presided.

Present from MWCD staff were Scott Barnhart, Adria Bergeron, Mary Burley, Jim Crandall, Jim Cugliari, Scott Heller, John Hoopingarner, Brad Janssen, Karen Miller, John Olivier, Jim Pringle, Clayton Rico, Boris Slogar, Melissa Tylke, Nate Wilson, and Jeff Yohe.

2. INTRODUCTION OF VISITORS AND PUBLIC COMMENT

Also in attendance for all or portions of this meeting were: Bruce Robinson (*MWCD Development Advisory Committee*); Doug McLarnan (*Gambier resident*); Sean Logan (*Woolpert*); Reed Byrum, Tom Woodford, and Brad Ebert (*Seneca Marina Point campers*) and J.D. Long (*Harrison News Herald*).

Mr. Byrum addressed the Board about his, Mr. Woodford's and Mr. Ebert's, concerns relative to the Seneca Marina Point campground: cluster docking, lighting at the new docks, handicapped parking; and price increases "post" master plan improvements. Mr. Hoopingarner directed Mr. Yohe and Mr. Barnhart to be in contact with these individuals to address their concerns.

Mr. McClarnan expressed his desire for an MWCD project in the Knox County region – encouraging MWCD to consider projects "farther out" (outside of the park areas). He also mentioned that the newly-appointed Knox County representative to the Conservancy Court is an acquaintance of his and that he (Judge Wetzel) has requested a briefing regarding MWCD. Mr. Pringle responded that the process of scheduling a time to meet with Judge Wetzel has already begun.

3. APPROVAL OF MINUTES

On motion by Mr. Maupin, seconded by Mr. Gresh, the minutes of the November 16, 2018, meeting of the Board of Directors were approved.

4. FINANCIAL

Mr. Cugliari presented the financial report for the eleven-month period ending November 30, 2018. The total operating revenue is \$27,601,547.00 with operating expenses of \$13,794,779.00 resulting in a base operating income of \$13,806,768.00.

Maintenance Fund

- Total revenues are 82% of budget and will fall short of budget because of the Use of Water Assets line item being at 5% of budget.

- Total expenses are 85% of budget and up 5% from 2017.

Conservation Fund

- Total revenues are 72% of budget and up considerably from 2017.
- Forestry revenues - Timber Harvesting and Pine Pulpwood Operations are forecasted to meet budget.
- Farm Operations – Sharecrops revenue is currently at 35%. We have experienced a very wet fall, including flooding, thus hindering the ability to get into the fields. More than likely there will be carryover into 2019 with 2018 falling short of budget.
- Mineral Operations Gas and Oil Royalties is 72% of budget with a forecast of ending the year at \$16,700,000.
- Total expenses are 80% of budget.

Recreation Fund – Parks

- Total revenues are nearly 100% of budget being just \$22,410.00 short of budget. There are several revenue line items that will generate income in December, so budget should be met.
- Total expense is 89% of budget and 4% ahead of 2017.

Recreation Fund – Non-Park

- Total revenues are 102% of budget and 12% ahead of 2017. Nearly every line item is at 100% or more of budget.
- Total expenses are 91% of budget and 16% ahead of 2017, keeping in mind that this was the first year of operation at Tappan Marina, thus incurring all expenses at that facility.

Recreation Improvement Fund

- Total expense is 89% of budget and up 53% from 2017.
- Master Plan expenses are 93% of budget as we should be very close to expending all funds in this line item.

Maintenance Assessment Fund

- Revenue for the Revenue Collections line item is at 99% of budget with Morgan County still to report second half settlement. It is anticipated that we will fall just short of the \$5,800,000 budget.
- Total expenses are 62% of budget for the year and down 30%. The major line items that we will expend from the balance of the year are; PWM, Sediment Removal – Dredging, and Shoreline Protection.

Overall, through November, the districts actual revenue is 90% of budget with expenses at 86% of budget.

On motion by Ms. Limbach, seconded by Mr. Sprang, the financial report was accepted as presented.

5. PAYMENT OF BILLS

On motion by Mr. Sprang, seconded by Ms. Limbach, the report of the payment of bills for the period ending November 30, 2018, was approved as presented.

6. BUSINESS

6.01a LEASE TRANSACTIONS

On motion by Mr. Gresh, seconded by Mr. Sprang, the assignments, cancellations, new leases, farm leases, mortgage consent and agreement cancellations, and mortgage consent and agreements were approved and execution by the proper officers of the MWCD authorized.

6.01b CONCESSION AGREEMENT TERMINATION – TAPPAN LAKE PARK

On motion by Ms. Limbach, seconded by Mr. Maupin, termination of concession agreements with Pangrazio's Pizza Company, Inc., for the Tappan Park Activity Center and Beach Concession, as recommended and set forth in the above memorandum, was approved.

6.01c RESTAURANT CONCESSION AGREEMENT – TAPPAN LAKE MARINA

On motion by Mr. Sprang, seconded by Mr. Gresh, a concession agreement with Kent and Cindy Murray for operation of the restaurant at Tappan Marina, as recommended and set forth in the above memorandum, was approved.

6.01d AEP EASEMENT – LEESVILLE

On motion by Ms. Limbach, seconded by Mr. Sprang, an easement with American Electric Power for aerial electric service to Camp Neosa, Leesville Lake, as recommended and set forth in the above memorandum, was approved.

6.01e CONSENT TO PARTIAL ASSIGNMENT: CHESAPEAKE ENERGY TO EAP OHIO, LLC (ENCINO ENERGY)

On motion by Ms. Limbach, seconded by Mr. Sprang, assignment of leases held by Chesapeake Energy to Encino Energy, as recommended and set forth in the above memorandum, was approved.

6.02a INVOICES PRIOR TO PURCHASE ORDERS

On motion by Mr. Gresh, seconded by Mr. Sprang, a "then and now" certificate for invoices received prior to processing of a purchase order, as recommended and set forth in the above memorandum, was authorized.

6.02b DEEP SHALE ROYALTY REVENUE DISTRIBUTION

On motion by Mr. Sprang, seconded by Mr. Gresh, the proposed distribution of deep shale royalty revenue for 2019, as recommended and set forth in the above memorandum, was approved.

6.02c 2019 PROPOSED BUDGET

On motion by Ms. Limbach, seconded by Mr. Gresh, the proposed 2019 budget, as recommended and set forth in the above memorandum, was approved.

6.02d BUDGET ADJUSTMENT REPORT

On motion by Mr. Gresh, seconded by Mr. Sprang, a budget adjustment report , as recommended and set forth in the above memorandum, was approved.

6.03a HUMAN RESOURCES SUMMARY

On motion by Mr. Gresh, seconded by Mr. Sprang, human resources activities, as recommended and set forth in the above memorandum, were approved.

**6.04a ATWOOD CAMPGROUND AREA 20 PROJECT
 FINAL PROJECT ACCOUNTING AND CHANGE ORDER RATIFICATION REQUEST**

On motion by Mr. Gresh, seconded by Mr. Sprang, execution of change orders for the Atwood Campground Area 20 Project, as recommended and set forth in the above memorandum, were ratified.

6.04b GEOTECHNICAL ENGINEERING AND CONSTRUCTION MATERIAL TESTING SERVICES

On motion by Ms. Limbach, seconded by Mr. Gresh, additional funding for geotechnical engineering and construction material testing contracts, as recommended and set forth in the above memorandum, was authorized.

**6.04c MASTER PLAN IMPLEMENTATION
 CONSTRUCTION SERVICES CONTRACT EXTENSIONS**

On motion by Ms. Limbach, seconded by Mr. Gresh, extension of construction services contracts, as recommended and set forth in the above memorandum, was approved.

6.04d PLEASANT HILL LAKE CABINS PHASE I: RE-BID AND AWARD RESULTS

At the July 2018 meeting, the Board authorized the bid and award of the Pleasant Hill Cabins Phase I Project. The engineer’s estimate is \$4,155,972.00. Sealed bids were received September 6, 2018 with one bid received in the amount of \$4,746,154,54 which was over the awardable threshold. Following a value engineering process, the project was re-advertised in October with the same engineer’s estimate and sealed bids were received November 15, 2018, with the following results:

Base Bid	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5
CLASSICAL CONSTRUCTION, LLC, Apple Creek					
\$4,294,865.76	(\$18,500.00)	\$15,000.00	\$55,000.00	(\$6,000.00)	(\$40,000.00)
2K GENERAL COMPANY, INC., Delaware					
\$4,300,000.00	(\$34,000.00)	\$1,000.00	(\$1,000.00)	(\$7,000.00)	(\$5,000.00)
SHROCK PREMIER, Loudonville					
\$4,543,000.75	(\$100,000.00)	(\$3,000.00)	(\$10,000.00)	(\$6,000.00)	(\$20,000.00)

All bids are within 10% of the engineer’s estimated cost. The lowest bid was reviewed; references were checked and the bid is deemed awardable.

A contract will be executed with Classical Construction LLC in the amount of \$4,254,865.76 which includes the base bid and Alternate No. 5, the removal of all tile from vertical surfaces. Substantial completion is scheduled for February 14, 2020. This memo is provided for informational purposes only and no Board action is required.

6.04e PLEASANT HILL LAKE PARK CABINS PHASE 1 – CONSTRUCTION SERVICES

On motion by Ms. Limbach, seconded by Mr. Sprang, award of a contract to provide construction services for the Pleasant Hill Lake Park Cabins Phase 1 project to Stantec Consulting Services, as recommended and set forth in the above memorandum, was authorized. Mr. Moorehead-abstain.

**6.04f PLEASANT HILL PARK CAMPGROUND REDEVELOPMENT PHASE 2
REQUEST TO ADVERTISE AND AWARD**

On motion by Mr. Sprang, seconded by Ms. Limbach, advertisement for bids and award of the Pleasant Hill Park campground redevelopment phase 2 project, as recommended and set forth in the above memorandum, was authorized.

6.04g MASTER PLAN PROGRAM MANAGEMENT CONSULTANT – CONTRACT EXTENSION

On motion by Mr. Sprang, seconded by Mr. Maupin, extension of the term of a contract for the master plan program management consultant, ms consultants, as recommended and set forth in the above memorandum, was authorized.

6.04h TAPPAN MARINA RENOVATION AND SITE IMPROVEMENTS – DESIGN CONTRACT

On motion by Ms. Limbach, seconded by Mr. Maupin, award of a contract for design of the Tappan Marina renovation and site improvements project to Domokur Architects, as recommended and set forth in the above memorandum, was granted.

6.05 PWM GRANT PROGRAM – 2018 FUNDING RECOMMENDATIONS

On motion by Mr. Gresh, seconded by Ms. Limbach, award of PWM grant funding for two additional projects, as recommended and set forth in the above memorandum, was approved.

6.06 PROJECT PARTNERSHIP AGREEMENT - MOHAWK

On motion by Ms. Limbach, seconded by Mr. Maupin, execution of documentation for the Mohawk Dam Safety Project through the U.S. Army Corps of Engineers, as recommended and set forth in the above memorandum, was authorized and the following resolution adopted:

**RESOLUTION
MUSKINGUM WATERSHED CONSERVANCY DISTRICT
CONSTRUCTION OF THE MOHAWK DAM -
DAM SAFETY MODIFICATION PROJECT
COSHOCOTON COUNTY, OHIO**

**A RESOLUTION AUTHORIZING PARTICIPATION AND RATIFYING PRIOR PARTICIPATION OF THE MUSKINGUM
WATERSHED CONSERVANCY DISTRICT, TUSCARAWAS COUNTY, OHIO, WITH THE DEPARTMENT OF THE ARMY,**

CORPS OF ENGINEERS, FOR THE DESIGN AND CONSTRUCTION OF THE MOHAWK DAM – DAM SAFETY MODIFICATION PROJECT, AND AUTHORIZING THE PRESIDENT AND EXECUTIVE DIRECTOR/SECRETARY OF THE MUSKINGUM WATERSHED CONSERVANCY DISTRICT AND OTHER OFFICIALS, TO ACT FOR AND ON BEHALF OF THE MUSKINGUM WATERSHED CONSERVANCY DISTRICT, IN EXECUTING, ACCEPTING OR OTHERWISE APPROVING ALL DOCUMENTS, AGREEMENTS, INSTRUMENTS, OR OTHER NECESSARY PAPERS REQUIRED BY THE DEPARTMENT OF THE ARMY TO IMPLEMENT SAID PARTICIPATION IN THE PROJECT.

BE IT RESOLVED by the Muskingum Watershed Conservancy District, Tuscarawas County, Ohio, that:

Section 1: The Muskingum Watershed Conservancy District authorizes its President and Executive Director/Secretary, by and through its authorized officers and officials, to participate with the Department of the Army, Corps of Engineers, in the design and construction of the Mohawk Dam – Dam Safety Modification Project, which project is located near Nellie, Coshocton County, Ohio.

Section 2: The President and Executive Director/Secretary, Muskingum Watershed Conservancy District and the Conservancy's Attorney (as to appropriate legal certifications), are authorized to execute on behalf of the Muskingum Watershed Conservancy District, Coshocton County, Ohio, all documents necessary to implement participation by the Muskingum Watershed Conservancy District in the design and construction of a Dam Safety Modification Project, being installation of relief wells and an upgrade of the collector system, near Nellie, Coshocton County, Ohio, in conjunction with the Department of the Army, Corps of Engineers, including but not limited to the Project Partnership Agreement between the Department of the Army and the Muskingum Watershed Conservancy District, for the design and construction of the Mohawk Dam – Dam Safety Modification Project, that provides, among other things, that the Muskingum Watershed Conservancy District shall:

- a. Hold and save the United States Government free from damages arising from the construction of the Project, except for damages due to the fault or negligence of the United States Government or its contractors; and that nothing herein shall constitute, nor be deemed to constitute, an obligations of future appropriations by the legislature of the State of Ohio; and that the United States Government acknowledges that the Conservancy must obtain an appropriation prior to payment of any damages;
- b. Have appropriated and certified by the Ohio Director of Budget and Management prior to the execution of the Project Partnership Agreement an amount to cover any contingent liability that may arise from the construction of the Project, except for damages due to the fault or negligence of the United States Government or its contractors;
- c. Satisfy its obligations under the Project Partnership Agreement and reasonably believe that funds in the amounts sufficient to discharge these obligations can and will lawfully be appropriated and made available for this purpose;
- d. Pay its percentage share of total project costs as required by The Water Resources Development Act of 1986, (Public Law 99-662), and by the Project Partnership Agreement;
- e. Prevent obstruction of or encroachment on the Project that would reduce the level of protection it affords or that would hinder operation and maintenance thereof; AND

Section 3: The Muskingum Watershed Conservancy District hereby approves and ratifies all prior participation and acts of the Conservancy District, by and through its officials, with the Department of the Army, Corps of Engineers, in relationship to said Project.

Duly passed in accordance with the laws of the State of Ohio, this 21st day of December, 2018.

6.07 PROPOSED 2019 GOALS

On motion by Ms. Limbach, seconded by Mr. Sprang, proposed goals for 2019, as presented, were approved for implementation.

OTHER BUSINESS

Mr. Maupin reminded the Board that the Muskingum Watershed Conservancy Foundation annual meeting is January 11, 2019. The Board of Directors will be a program sponsor for this event.

Mr. Pringle reported that Judge Richard D. Wetzel has been appointed to serve on the Conservancy Court, representing Knox County.

7. REPORTS

7.01 UTICA ROYALTY REVENUE REPORT

Utica royalty revenue is currently generated by 73 producing wells at Clendening, Seneca, and Leesville Reservoirs. A breakdown of the currently producing wells by operator and reservoir, along with the monthly royalty revenue can be seen on the attached page.

The monthly Utica royalty revenue decreased 69% month-over-month in total revenue from October 2018 (\$3,472,035.50) to November 2018 (\$1,074,891.29)

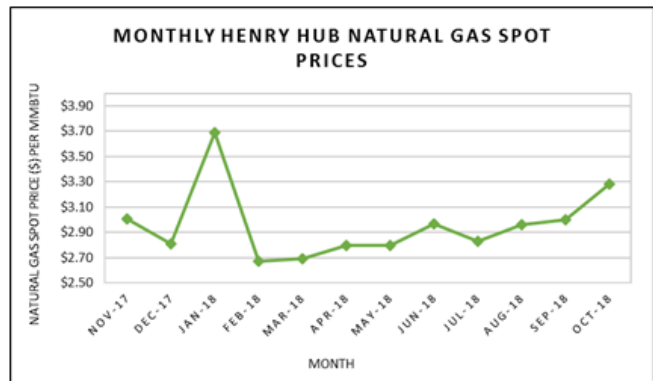
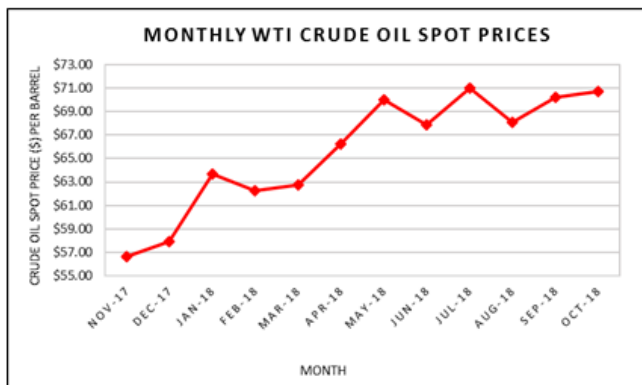
Important items of note

- November did not have any new wells come online like we saw in the previous month of October. This is the primary reason for the decline in month-over-month royalties.

The U.S. Energy Information Administration Prices Reports¹ (October 2018):

- The WTI Crude Oil Spot Price² for October 2018: **\$70.75** per barrel

- The Henry Hub Natural Gas Spot Price for October 2018: **\$3.28** per MMBTU



¹ The U.S. Energy Information Administration Prices Reports¹ (October 2018)

² WTI: Otherwise known as West Texas Intermediate is an oil benchmark and serves as a reference price for buyers and sellers of crude oil. One of the three primary crude benchmarks, WTI is associated with North American crude since this is where the market is. The New York Mercantile Exchange (NYMEX) oil futures contracts are based on WTI, and it has become one of the most common indexes when referencing the price of oil in North America.

³ *Henry Hub Natural Gas: A natural gas benchmark commonly used as a pricing point for natural gas futures contracts on The New York Mercantile Exchange (NYMEX) and generally used as the primary price set for the North American natural gas market.*

7.02 WATER QUALITY DONATION AGREEMENT (CARROLL COUNTY)

Mr. Pringle reported that a “Water Quality Donation Agreement” between the MWCD and Carroll County Commissioners has been executed. “The project is primarily a sanitary sewer line extension consisting of approximately 12,600 feet of sanitary sewer line from the Carrollton Village line on Route 9, north to the intersection of Route 171, including approximately 2,100 feet of water line serving 40 residences, the County Home, Carroll Hills School, Carroll County Transit, Countryview Manor, the Carroll County Dog Pound and the future site of a new ODOT outpost.”

The preliminary cost estimate of the total project cost is \$1,910,000. Other funding source commitments identified are: Ohio Department of Transportation, the Carroll County Community Improvement Corporation, Carroll Hills School, and the Carroll County Commissioners. The MWCD commitment to the project is \$300,000, subject to the terms of the agreement (*copy on file*).

7.04 MASTER PLAN UPDATE

Mr. Slogar distributed and reviewed a Park Master Plan status report.

Projects in Design

- **Pleasant Hill:** Campground Redevelopment Phase 2

Individual Projects Status

- **Atwood Main Campground Improvements – Phase I:** The event parking area, dump station, restroom/shower building, picnic shelters, roadway paving and RV campsites are all complete and ready for use, with all utilities connected. Punch list work, paving of walking trails and approximately 10% of landscaping will need to be completed in the spring. The project includes 106 full-hookup RV campsites and a new restroom/shower building. The project has reached substantial completion.
- **Charles Mill Lake Park Water and Wastewater Utility Improvements:** Simonson Construction Services has completed the installation of the new wastewater treatment plant and water tower. Sewer and water line installation is complete. Work is wrapping up on the water treatment plant. Startups for the facilities taking place and the water tower has been filled. The project has reached substantial completion.
- **Charles Mill Lake Park Main Campground Redevelopment – Phase I:** Shrock Custom Premier Construction has completed the installation of new utilities within the redevelopment area. Gravel pad construction is complete and paving has begun on the roadways. Landscaping is underway around the campsites. Demolition on the existing restroom/shower building has begun. The project has reached substantial completion except for the restroom building scheduled for March 2019.
- **Charles Mill Lake Park Main Campground Redevelopment – Phase 2:** Bids will be opened on January 8, 2019. This project involves the reconstruction of the existing middle section of the campground with 66 full-hookup RV campsites with gravel pads, 9 tent sites, renovations to the existing restroom/shower building, and a new CXT restroom/shower building.
- **Piedmont Campground Renovations Phase I:** The project is nearing completion with the following items remaining: landscaping, final seeding and mulching, and washer and dryer install. Substantial Completion is scheduled for December. Tucson was originally ahead of schedule during the summer, and did not complete the final landscaping items as was planned. Landscaping will be completed next spring.

- **Piedmont Water Storage and Distribution Improvements:** The waterline installation is approximately 80% complete and on schedule. The water storage tank pad preparation was underway when a slip developed behind the excavation due to saturated ground conditions and dispersive clays. The contractor's work on the pad has been stopped while a design of the soil repair is prepared. Substantial completion is scheduled for March, 2019.
- **Pleasant Hill Seasonal Campground Redevelopment – Phase I:** The renovated restroom/shower building, roadway paving and RV campsites are all complete and ready for use, with all utilities connected. Punch list work will need to be completed in the spring. The project includes 38 full-hookup RV campsites and a renovated restroom. The project has reached substantial completion.
- **Pleasant Hill Cabin Roadway and Infrastructure Improvements:** The project has reached substantial completion. All underground utilities, asphalt paving and sanitary lift station construction is complete. Landscaping will be completed in the spring due to weather. Punch list work is in progress.
- **Pleasant Hill Cabins Phase 1:** The project was awarded to Classical Construction, LLC on November 28 and a pre-construction meeting was held December 13. Cabin construction is scheduled to begin in January 2019 and will be completed in February 2020.
- **Seneca Lake Parkside Central and Woodlands Campgrounds:** Cast & Baker Corp. is working on restoration, paving and landscaping. Work continues the shower house and picnic pavilions. Due to weather conditions the paving and landscaping could not be complete and the project is scheduled for substantial completion by April 2019.
- **Seneca Lake Marina Point Campground Redevelopment Phase 1:** Tucson Inc. has been awarded the contract and will soon be mobilizing and starting on tree clearing and demolition. The project will provide 98 seasonal RV sites with full utility hook-ups, a new CXT restroom and shower building, playground, basketball court, and picnic shelter.
- **Tappan Lake Park Campground Renovation – Phase I:** All camper pads are poured. All utilities complete. Water and sanitary utilities need to be tested prior to acceptance. Paving through the intermediate course is complete. CXT restroom delivery install date has been moved to January/February due to CXT's modified schedule for building preparation.
- **Tappan Wastewater Treatment Plant:** The project includes a septic receiving dump station and screening, lagoon repair, side stabilization with new lining and level control, along with a pre-fabricated building and associated equipment housing improvements. Site work will include fencing, grading, access drive, seeding and mulching of all disturbed areas and electrical power improvements including a backup generator. The existing pump station will also be replaced which pumps all wastewater from the park to the WWTP. Lagoon dewatering and submittals are underway. Substantial completion is scheduled for April 2019.

Reservoir Dredging and Shoreline Stabilization (Ongoing)

Dredging Program

- **Seneca Lake:** Dredging at the northwest end of the lake has been completed, although some of the planned dredge areas contained too much clay and/or rocky material to be pumped with the dredge. A total of 22,300 cubic yards of material was dredged in this first phase, which included areas at Hickory Grove, Locust Lane, Bass Lane, East Shore cottage area, and the Churchman Point dock association. The dredge and booster pump have been removed from the lake, and most of the piping has been moved back to the Churchman Point area in preparation for more dredging next summer. Design work continues for the additional settling basin at the peninsula and construction is planned to begin late spring of 2019.

Shoreline Program

- **Atwood Lake Park Peninsula Shoreline Stabilization:** Tucson began construction of this 1,400-foot-long project in early December. Tree clearing and prep work for the auger cast pile wall portion of the project has been completed, and drilling for the auger cast pile wall is scheduled to begin Dec 20. Substantial completion is scheduled for mid-February.

7.05 USACE PROJECTS STATUS REPORT

Mohawk Dam and Zoar Levee Projects

- Draft Project Partnership Agreements and other necessary documents have been submitted to MWCD and are under consideration by Board at the December meeting.
- A geotechnical contract for both projects will be awarded in the spring followed by an archaeological contract for Zoar soon after.

Bolivar Dam

- The project is slated to be completely closed out by January, 2019.

Magnolia Levee

- The project will be proceeding towards an Internal Evaluation Study (IES) in 2019.

7.06 IMMEDIATE OR PENDING LITIGATION

This matter was discussed in executive session.

8. SUBDISTRICTS

8.01 PAYMENT OF BILLS – CHIPPEWA SUBDISTRICT

On motion by Mr. Gresh, seconded by Mr. Sprang, the report of the payment of bills for the period ending November 30, 2018, for the Chippewa Subdistrict, was approved as presented.

8.02 2019 SUBDISTRICT BUDGETS

On motion by Ms. Limbach, seconded by Mr. Sprang, the proposed 2019 budgets for Black Fork, Chippewa, and Clear Fork subdistricts, as recommended and set forth in the above memorandum, were approved.

9. EXECUTIVE SESSION

On motion by Ms. Limbach, seconded by Mr. Sprang, the Board of Directors entered executive session at 12:02 p.m. to discuss matters related to ORC §121.22 (G) (1) [Employment] and (3). On roll call: Mr. Gresh-yes; Ms. Limbach-yes; Mr. Maupin-yes; Mr. Moorehead-yes; and Mr. Sprang-yes. The executive session ended at 1:14 p.m.

The following actions were taken in open session:

On motion by Ms. Limbach, seconded by Mr. Sprang, three-year renewal of the following contracts was approved: Chief of Recreation/Chief Ranger, Chief Financial Officer/Treasurer, Chief Engineer, and Assistant Engineer; a one-year renewal of the contract for Conservation Administrator; and an addendum to the contract for the Executive Director/Secretary, eliminating the car allowance.

On motion by Mr. Maupin, seconded by Mr. Gresh, a three percent (3%) increase for contracted employees, with the exception of the position of Manager of Special Projects, was approved effective with the first pay period in 2019.

10. ADJOURN

There being no further business, on motion by Mr. Sprang, seconded by Mr. Gresh, the meeting of the Board of Directors was adjourned. The next regularly scheduled meeting is Friday, January 18, 2019, at 9:00 a.m. at the MWCD Annex Building.

12.21.2018,km

Approved 01.18.2019