



**Appointment MOU for Voluntary Work**

Memorandum

To:  
From: Bradley Janssen  
Subj: Voluntary Work for Muskingum Watershed Conservancy District MWEE program  
Date: 2019

Thank you for volunteering to work in the Muskingum Watershed Conservancy District's ("MWCD") *s Meaningful Watershed Educational Experience* program. The purpose of this memorandum is to explain certain procedures and the scope of your work.

You have agreed to work at pre-scheduled times when convenient. The job title will be "field interpreter" and the general nature of the work will be providing day-long field interpretation expertise to public school students participating in the MWEE project summarized at [www.mwcd.org/mwee](http://www.mwcd.org/mwee). Your specific duties will also be outlined under the interpreter's section of the same site.

Your supervisors will be Fernanda Craig\*, Water Quality Coordinator at MWCD, and Kara Musser\*\*, Program Coordinator at MWCD. All your volunteer activities will be completed under their supervision and instruction. Please notify Ms. Craig or Ms. Musser of your activities and any anticipated needs to complete your work.

As a condition precedent to your participation in the MWCD's MWEE program you will need to review and sign the following documents which are enclosed:

1. Volunteer Image Consent and Release Form
2. MWCD Volunteer Participation Agreement, Waiver of Liability and Assumption of Risk Form

Best wishes for a mutually beneficial experience at MWCD.

_____ Signature of Volunteer	_____ Date
_____ Signature of Parent or Guardian (If volunteer is under 18)	_____ Date
_____ Signature of Department Supervisor	_____ Date

\* Fernanda Craig contact information: [fcraig@mwcd.org](mailto:fcraig@mwcd.org) or (234) 801-7040  
\*\* Kara Musser contact information: [kmusser@mwcd.org](mailto:kmusser@mwcd.org) or (234) 801-7041

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